

Layout Plans

All applications must be accompanied by 7 copies of a layout plan. This may not be a freehand sketch. The requirements are detailed:-

The scale must be 1:100 unless another scale is specifically agreed between the Board and the applicant

It must show

1. the extent and dimensions of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter and dimensions of the premises to be licensed (including any outside drinking areas)
2. the location and names of any streets surrounding the premises from which members of the public have access
3. the location and width of each point of access to and egress from the premises
4. the location and widths of any other escape routes from the premises
5. the location of any equipment used for the detection or warning of fire or smoke or for fighting fires
6. the location of any steps, elevators or lifts on the premises
7. the location of any toilets on the premises (identified as male, female or disabled as appropriate)
8. any area of the premises set aside specifically for the use of children and young persons
9. any area on the premises to which children and young persons will have access

For on sales only

10. the use or uses to which each part of the premises will be put (under reference to the activities)

For off sales only

11. the location of the area or areas to be primarily used for the sale of alcohol
12. the maximum width and height (in Metres) of the frontage to be used for the display of alcohol within that area or those areas
13. the maximum linear measurement (in metres) of all other areas to be used for the display of alcohol