

SOUTH AYRSHIRE COUNCIL.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 9 May 2019 at 10.00 a.m.

Present: Councillors Helen Moonie (Provost), Laura Brennan-Whitefield, Andy Campbell, Douglas Campbell, Iain Campbell, Ian Cavana, Ian Cochrane, Brian Connolly, Chris Cullen, Ian Davis, Julie Dettbarn, Martin Dowey, Ian Fitzsimmons, William Grant, Peter Henderson, Hugh Hunter, Mary Kilpatrick, Lee Lyons, Craig Mackay, Derek McCabe, Brian McGinley, Bob Pollock, Philip Saxton, Arthur Spurling and Margaret Toner.

Apologies: Councillors Siobhian Brown, Alec Clark and Peter Convery.

Attending: E. Howat, Chief Executive; C. Caves, Head of Regulatory Services; T. Baulk, Head of Finance and ICT; J. Bradley, Executive Manager – People; K. Briggs, Service Lead – Legal and Licensing; C. Neillie, Solicitor; and J. McClure, Committee Services Lead Officer.

1. Provost.

The Provost

- (1) welcomed everyone to the meeting; and
- (2) intimated that apologies had been received from Councillors Siobhian Brown, Alec Clark and Peter Convery.

2. Sederunt.

The Chief Executive called the Sederunt for the meeting.

3. Procedural Matters.

The Provost advised that, in order to consider items 6 and 7 of this Minute entitled “Appointments to Working Groups” and “Scheme of Delegation”, as this was within six months from the date of the previous decisions on these matters, the Council would, in accordance with Standing Order No. 22.1, require to agree to do so by a two thirds majority of those present and voting.

On a vote being taken by a show of hands and having achieved a two thirds majority, the Council agreed to consider these matters on the Agenda.

4. Declarations of Interest.

There were no declarations of interest by Members of the Council in terms of Council Standing Order No. 17 and the Councillors’ Code of Conduct.

5. Minutes of previous meetings of Council and Panels.

(1) Minutes of previous meeting of Council.

The Minutes of South Ayrshire Council of [28 February 2019](#) and [6 March 2019](#) (Special) (issued) were submitted and authorised to be signed as a correct record of these meetings, having been moved by Provost Helen Moonie and seconded by Councillor William Grant.

(2) Minutes of previous meetings of Panels.

The Minutes of the undernoted Panels (issued) were submitted for information:-

- (i) Audit and Governance Panel of [23 January 2019](#).
- (ii) Chief Officers Appointments/Appraisal Panel of [19 December 2018](#) and [26 February 2019](#).
- (iii) Leadership Panel of [12 February](#) and [12 March 2019](#).

In accordance with the Scheme of Delegation and Standing Orders for Meetings, Councillor Douglas Campbell, seconded by Councillor Brian McGinley, moved the recommendations as contained in the "C" paragraph of the Leadership Panel minutes of 23 April 2019 entitled 'Procurement Strategy 2019'.

Decided:

- (A) to approve the updated Procurement Strategy for 2019 attached as Appendix 1 to the report; and
- (B) to agree that any revisions required, following the annual review of the Procurement Strategy, would be brought back to Leadership Panel and approved, as soon as is reasonably practicable after 31 March 2020.
- (iv) Local Review Body of [29 January](#), [19 February](#) and [12 March 2019](#).
- (v) Partnerships Panel of [6 February 2019](#).
- (vi) Regulatory Panel – Licensing of [14 February](#) and [14 March 2019](#).
- (vii) Regulatory Panel – Planning of [31 January 2019](#).
- (viii) Service and Performance Panel of [5 February 2019](#).
- (ix) Ayrshire Shared Services of [15 February 2019](#).

6. Appointments to Working Groups.

There was submitted a report ([issued](#)) of 1 May 2019 by the Head of Regulatory Services seeking approval to amend the list of Working Groups.

Councillor Douglas Campbell, seconded by Councillor Brian McGinley, moved the recommendations within the report.

There being no amendment, the motion was declared carried and the Council

Decided: that Councillors Siobhian Brown and Derek McCabe be appointed to the Sounding Board for Ayr Town Centre.

7. **Scheme of Delegation.**

There was submitted a report ([issued](#)) of 1 May 2019 by the Head of Regulatory Services seeking approval to amend the Scheme of Delegation following review.

Councillor Douglas Campbell, seconded by Councillor Brian McGinley, moved the recommendations within the report.

There being no amendment, the motion was declared carried and the Council

Decided: to approve the revised Scheme of Delegation with effect from 10 May 2019 (extract contained in [Appendix 1](#) to the report).

8. **Standing Orders Relating to Meetings.**

There was submitted a report ([issued](#)) of 1 May 2019 by the Head of Regulatory Services seeking approval to amend the Standing Orders Relating to Meetings following review.

Following questions from Members on why only the applicant(s) for a Community Asset Transfer could “call-in” the decision of the Leadership Panel and not any objectors or Elected Members, the Head of Regulatory Services advised that this was as outlined in the terms of the Community Empowerment (Scotland) Act 2015.

Councillor Douglas Campbell, seconded by Councillor Brian McGinley, moved the recommendations within the report.

There being no amendment, the motion was declared carried and the Council

Decided: to approve the revised Standing Orders Relating to Meetings with effect from 10 May 2019 (extracts contained in [Appendix 1](#) to the report).

9. **South Ayrshire Charitable Trust.**

There was submitted a report ([issued](#)) of 1 May 2019 by the Head of Regulatory Services providing an annual update on the South Ayrshire Charitable Trust and seeking approval to amend the Trust Business Plan for the next financial year.

Following a question on the position regarding the Girvan funds held in external investments, the Service Lead – Legal and Licensing advised that she was currently liaising with the Head of Finance and ICT in order to resolve this matter.

Following a further question on the future of the Trust, the Service Lead – Legal and Licensing confirmed that it was intended to wind up the Trust once all monies had been expended.

Councillor Peter Henderson, seconded by Councillor Ian Cavana, moved the recommendations within the report.

There being no amendment, the motion was declared carried and the Council, as Trustees of South Ayrshire Charitable Trust,

Decided:

- (1) to note the summary of grant funding made by the Trust during 2018/19, as detailed in [Appendix 1](#) to the report;
- (2) to approve the business plan for the running of the Trust for the year 2019/20, as detailed in [Appendix 2](#) to the report; and
- (3) to request the Service Lead – Legal and Licensing to issue an interim evaluation to all Members outlining the current position in relation to grant funding.

10. Access to Sanitary Products.

There was submitted a report ([issued](#)) of 1 May 2019 by the Depute Chief Executive and Director – People providing an update on the provision of free sanitary products across South Ayrshire; and advising of the Scottish Government funding provided to Councils to widen this service.

Questions were raised and responded to by the Executive Manager – People on the success of this initiative to date; and the organisations/premises where these products were now available.

Councillor Laura Brennan-Whitefield, seconded by Councillor Andy Campbell, moved the recommendations within the report.

There being no amendment, the motion was declared carried and the Council, having thanked the officers involved for their work on this initiative,

Decided: to agree to the proposals to

- (1) work with community planning partners to widen access to free sanitary products;
- (2) carry forward the remaining unspent 2018/19 Scottish Government funding of £27,664; and
- (3) note that funding had been provided by the Scottish Government to support the provision of free sanitary products until 2021.

11. Notice of Motion.

A Notice of Motion having been submitted in accordance with Council Standing Order No. 18, Councillor Hugh Hunter, seconded by Councillor Martin Dowey, moved:-

“In response to concerns raised by Young Carers, Council requests Officers to develop proposals to introduce Authorisation Cards for Young Carers and bring the paper to the June 2019 Council meeting”.

Councillor Hunter then spoke to his Motion and, with the agreement of Councillor Dowey, Councillor William Grant seconded this.

A full debate took place regarding the terms of the Motion and the Council

Decided:

- (1) to agree the terms of the Motion as set out above; and
- (2) to request that Officers examine the terms of the Council's Leisure Card to ensure that young carers qualified for this Card.

12. Formal Questions.

The Council noted that no formal questions had been submitted.

The meeting ended at 10.45 a.m.