

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in the Maybole Committee Room, County Buildings,
Wellington Square, Ayr on 2 May 2019 at 2.00 p.m.

Present: Board Members:

Councillor Douglas Campbell, Leader of South Ayrshire Council (Chair); **Councillor Brian McGinley**, South Ayrshire Council; **Eileen Howat**, Chief Executive, South Ayrshire Council; **Mark Hargreaves**, Chief Superintendent, Police Scotland; **Tim Eltringham**, Director of Health and Social Care; **Jim Scott**, Area Manager, Scottish Fire and Rescue; **Brian Connolly**, Scottish Enterprise; **Arthur Keller**, Operations Manager, Scottish Natural Heritage; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Marie Oliver**, Chief Executive Officer, VASA; **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce; **Dr Joy Tomlinson**, Public Health Medicine, NHS Ayrshire and Arran; **Anne Campbell**, Vice Principal – Curriculum Ayrshire College; and **Martin Cheyne**, NHS Ayrshire & Arran Board.

Apologies: **Councillor Martin Dowey**, South Ayrshire Council; **John Burns**, Chief Executive, NHS Ayrshire & Arran; **Alan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Stewart Donnelly**, Chair, Integration Joint Board; **Audrey McGee**, Service Lead, Job Centre Plus; **Mark Newlands**, Head of Partnership, Scottish Enterprise; and **Craig Nicol**, Interim, University of the West of Scotland.

Others attending:

Douglas Hutchison, Depute Chief Executive and Director – People; **Jane Bradley**, Executive Manager – People; **Kevin Carr**, Executive Manager – Place; **Linda Warwick**, Co-ordinator, Community Planning; **Susan McCardie**, Lead Officer – Community Planning; **Gary Hoey**, Strategic Co-ordinator (Children's Services Plan); **Norah Williamson**, VASA; and **Eillen Wyllie**, Committee Services Officer, Democratic Services.

1. Welcome and Introductions.

Councillor Douglas Campbell (Chair) opened the meeting by welcoming all in attendance. He also welcomed Chief Superintendent Hargreaves to his first meeting of the Board. Additionally, he commented that this would be the last meeting of the Board for Jim Scott, Area Manager, due to his forthcoming retirement from Scottish Fire and Rescue. On behalf of the Board, he wished him well for the future and thanked him for his input over the years.

2. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

3. **Minutes of previous meeting.**

The Minutes of the Community Planning Board of 24 January 2019 ([issued](#)) were submitted and approved.

Matters Arising:-

There were no matters arising.

4. **Place Making and the Development of Place Plans.**

Reference was made to the Minutes of the Leadership Panel of 12 March 2019 (Page 3, paragraph 8) which had considered and approved a joint report ([issued](#)) of 27 February 2019 by the Depute Chief Executive and Director – People and the Director – Place on South Ayrshire’s approach to place making and the development and implementation of place plans in collaboration with partners and South Ayrshire’s communities.

Thereon, Kevin Carr, Executive Manager – Place Directorate and Jane Bradley, Executive Manager – People Directorate gave a presentation which covered the national and local context and referred to the Place Standard engagement tool as well as the thematic team based approach being utilised in conjunction with collaboration with community partners. It was noted that the two pilots were currently being established in North Ayr and Girvan.

A discussion took place and comments were made in relation to an understanding of what constitutes a local natural community and promoting a bottoms-up approach to ensure community buy-in. It was noted that NHS Ayrshire and Arran were undertaking a similar approach referred to as ‘What Matters to you’. In terms of employment aspects, it was confirmed that there were links to the Ayrshire Growth Deal. It was noted that there was a low unemployment rate within South Ayrshire but a high rate of child poverty partly due to the number of low paid jobs.

A question was asked in relation to engaging with the ‘quiet voices’ within a community and the Executive Manager – People Directorate provided examples of these ‘quiet voices’ and how this engagement was undertaken. It was suggested that it was important to interact with silent voices within a community as answers could often be found within a community leading to empowerment and self-sustaining resilient communities.

Decided: to note the contents of the report.

5. **Update on Community Planning Executive.**

There was submitted a report ([issued](#)) of April 2019 by the Service Lead – Corporate Planning and Improvement updating the Community Planning Partnership Board of the previous meetings of the Community Planning Executive of 21 February and 25 April 2019.

The Depute Chief Executive and Director – People provided a verbal overview of this report to Board Members.

Decided: to note the update information from the meetings of the Community Planning Executive on 21 February and 25 April 2019.

6. Operation Encompass.

There was submitted a report ([issued](#)) of April 2019 by the Strategic Co-ordinator – Children’s Services Planning providing a briefing on ‘Operation Encompass’ which involved an early notification by telephone to a designated person within a school that a child had been the victim of a domestic abuse incident the previous evening.

The Strategic Co-ordinator – Children’s Services Planning referred to the list of schools which had been selected for the pilot programme due to run for 6 weeks as from 29 April 2019. He advised that following this pilot exercise, a report on the evaluation of impact would be submitted to the Community Planning Executive.

The Chief Superintendent commented on ‘Operation Encompass’ and explained how it operated in practice and added that this approach would be woven into current police practices. He asked if there had been any feedback from parents and the Strategic Co-ordinator – Children’s Services Planning advised that there had been no parental feedback and there had not been an ‘Operation Encompass’ either although he would email Head Teachers for any feedback.

Decided: to note the implementation of the pilot of Operation Encompass.

7. Local Outcomes Improvement Plan.

There was submitted a report ([issued](#)) of April 2019 by the Community Planning Lead Officer providing an update on the refreshed Local Outcomes Improvement Plan as detailed within the appendix to the report.

The Community Planning Lead Officer referred to the refresh and highlighted a number of changes which had been made.

Decided: having noted the content of this report, to approve the publication of the refreshed Local Outcomes Improvement Plan.

8. Third Sector Interface Framework.

There was submitted a report ([issued](#)) of April 2019 by the Chief Officer, Voluntary Action South Ayrshire advising of the Scottish Government’s Third Sector Interface (TSI’s) Outcome Framework which was published in 2018.

Thereon, the Chief Officer and Norah Williamson gave a presentation which provided the background on the Framework and the logic models developed by Voluntary Action South Ayrshire (VASA) to support local implementation.

A question was asked by a Member of the Board in relation to whether the Council was a volunteering friendly organisation and the Chief Executive responded in terms of how the Council could link with VASA to provide volunteering opportunities. In response to a further question in relation to identifying gaps, Ms Williamson advised that this was about having conversations with people and this was undertaken via the South Ayrshire Life approach which promoted ways in which to get involved and included drop-in sessions and outreach activity. This also linked with volunteering opportunities and it was noted that links were made with the Health and Social Care Partnership.

In relation to an enquiry regarding the signposting of vulnerable people in need of assistance, the Chief Officer further commented on the South Ayrshire Life approach and indicated that there were leaflets available should anyone require them. She also advised that VASA were compiling an information pack and direct contact with a VASA staff member was another way of seeking information.

Decided: to note the contents within this report including the supporting logic models.

9. **Children's Services Annual Report 2018/2019.**

There was submitted a report ([issued](#)) of April 2019 by the Strategic Coordinator – Children's Services Planning asking the Community Planning Board to consider the draft Children's Services Annual Report 2018/19 as outlined in Appendix 1 of the report and provide any feedback prior to its finalisation and submission to the Scottish Government.

The Depute Chief Executive and Director – People commented on the consultation process. The Strategic Coordinator – Children's Services Planning took the opportunity to thank partners and, more specifically Danielle Rae, Policy and Performance Officer, HSCP, for their input and assistance with this Plan.

Decided: having noted that any feedback on the draft Children's Services Annual Report 2018/19 was required prior to its finalisation and submission to the Scottish Government, to note

- (1) the broad range of activity by agencies across the partnership to contribute to our vision and priorities; and
- (2) that the report highlighted a significant increase in consultation involving children and young people regarding services.

10. **Strategic Delivery Partnership Updates.**

Decided: to note the contents of the undernoted reports which had been issued for information:-

- (1) [Children's Services Planning Group](#);
- (2) [Community Safety Partnership](#);
- (3) [Health and Wellbeing Strategic Delivery Partnership](#); and
- (4) [Financial Inclusion Strategic Delivery Partnership](#).

11. **Viewing of 'the Journey' Film Resource.**

There was submitted a report ([issued](#)) of April 2019 by the Community Engagement Co-ordinator, South Ayrshire Council advising of the background to the development of the film resource 'The Journey' as an educational resource for young people.

Thereon, a viewing took place of this film.

The Chair commented on how the use of visual storytelling was a very good method of engagement with, in this instance, young people. The Chief Superintendent also commented on the sharing of intimate photographs on social media by peer to peer groups and that this film resource was helpful in raising awareness of the implications of such activity.

Decided: having commended those involved in the production of such a creative film resource, to note the contents of the report and the film resource.

12. Date of Next Meeting.

The next meeting of the Community Planning Board would take place on **29 August 2019 at 2.00pm in the Maybole Committee Room**, County Buildings, Wellington Square, Ayr.

The meeting ended at 3.45 pm