

**LEADERSHIP PANEL.**

Minutes of meeting in County Buildings, Wellington Square, Ayr  
on 24th April 2018 at 10.00 a.m.

Present: Councillors Douglas Campbell (Chair), Ian Cochrane, Julie Dettbarn, William Grant, Peter Henderson, Brian McGinley and Philip Saxton.

Attending: E. Howat, Chief Executive; D. Hutchison, Depute Chief Executive and Director - People; D. Gillies, Director – Place; T. Eltringham, Director of South Ayrshire HSCP; T. Baulk, Head of Finance and ICT; M. Newall, Executive Manager, Place Directorate; K. Dalrymple- Service Lead – Neighbourhood Services; D. Strang, Quality Improvement Manager; S. Turner and K. Braidwood, Ayrshire Roads Alliance; and A. Gibson, Committee Services Officer.

Also

Attending: P. Davey, D. Gemmell and T. Robinson (for items 5 to 7 only).

Apologies: O. Campbell, .I Gall and E. Terras.

**1. Recent Appointments.**

The Panel welcomed to the meeting, Catriona Caves, Head of Regulatory Services and Kevin Carr, Executive Manager, Place Directorate.

**2. Declarations of Interest.**

Councillor McGinley declared an interest in Item 3 of this minute entitled “Decision Log” as he was a member of the David Elder Edwards Trust, which had been listed in the Log and that he would leave the room when this item was being considered.

**3. Minutes of previous meeting.**

The minutes of 13th March 2018 (issued) were submitted and approved.

Councillor McGinley, having previously declared an interest in the following item, withdrew from the meeting at this point.

#### 4. **Decision Log.**

##### **Decided:**

- (1) to approve
  - (a) the list of overdue actions; and
  - (b) the action listed with revised due dates; and
- (2) to note the recently completed actions.

Councillor McGinley re-joined the meeting at his point.

#### **Lifelong Learning.**

#### 5. **Follow Through Inspection of Queen Margaret Academy: Education Scotland Report.**

There was submitted a report (issued) of 16th April 2018 by the Director - People informing the Panel of the Education Scotland Report on Queen Margaret Academy.

Having heard from Oonagh Brown, Headteacher and noted that while there had been improvements at the school, further change was still required, the Panel

**Decided:** to agree that the main points for action would be addressed by the new headteacher and the quality improvement officer.

#### 6. **Inspection of Tarbolton Primary and Early Years Centre: Education Scotland Report.**

There was submitted a report (issued) of 16th April 2018 by the Director - People informing the Panel of the Education Scotland Report on Tarbolton Primary School and Early Years Centre.

Having heard from Jacqueline Blair, Headteacher how focus in the school had been maintained during new build, Panel congratulated the school on an excellent report and

**Decided:** to agree that the main points for action would be addressed by the headteacher and quality improvement officer.

#### 7. **Proposed Amendments to South Ayrshire Council's Arrangements for Primary School Admissions, P7-S1 Secondary School Transfers and Placing Requests.**

There was submitted a report (issued) of 16th April 2018 by the Director – People seeking approval to consult on proposed changes to South Ayrshire Council's arrangements for Primary School Admissions, Secondary School P7-S1 Transfers and placing requests.

The Panel, having noted that the proposals would not affect previous decisions regarding catchment changes and the arrangements for siblings

**Decided:**

- (1) to approve the proposal document, as detailed in Annex 1 of the report;
- (2) to request the Director - People to issue the proposal document for consultation, and
- (3) to request the Director - People to bring a report on the outcome of the consultation process to the meeting of the Leadership Panel scheduled to take place on 18th September 2018 for consideration and a decision.

**Sustainability and the Environment.****8. Fleet, Travel and Transport Policy 2018.**

There was submitted a report (issued) of 17th April 2018 by the Director – Place seeking approval of the Fleet, Travel and Transport Policy to replace the Corporate Occupational Road Risk Policy.

Having noted that cyclist awareness training was provided to drivers of heavy vehicles, that the implementation programme would be rolled out within service areas by Fleet Liaison Officers, that there had been no concerns on the proposals from Trade Unions and the benefits of not going beyond the timescale for a leasing arrangement, the Panel

**Decided:**

- (1) to approve the Fleet, Travel and Transport Policy, as detailed in Appendix 1 of the report, to replace the Corporate Occupational Road Risk Policy; and
- (2) to agree that responsibility for certain functions were transferred from Fleet Management to individual Service Leads and Supervisors.

**9. Road Improvement Plan 2018/19.**

There was submitted a report (issued) of 17th April 2018 by the Director – Place seeking approval for the 2018/19 Road Improvement Plan for carriageway, footways, street lighting and other related infrastructure improvements.

The Panel, having noted concerns from Members regarding the Plan

**Decided:** to approve the Road Improvement Plan for 2018/19, as detailed in Appendix 1 of the report, subject to :-

- (1) the type of material to be used for resurfacing works, being included in the Plan;
- (2) the proposal to spend £450,000 on tunnelling from Alloway to Burton being revisited and reported back to this Panel later in the year;

- (3) the proposal to spend £835,000 for bridge strengthening on the Bridge of Coyle deck replacement being revisited with the findings being reported back to this Panel later in the year; and
- (4) a Plan for footpaths repairs, being developed and submitted to this Panel for consideration later in the year.

### **Corporate, Strategic and Community Planning.**

#### **10. Consideration of Confidential/Exempt Information.**

There was submitted a report (issued) of 16th April 2018 by the Chief Executive

- (1) updating the Panel on the Audit and Governance Panel's consideration of the adequacy of current arrangements for the distribution/consideration of reports containing confidential/exempt information; and
- (2) seeking approval for implementation of the actions proposed.

The Panel, having discussed the requirement for there to be certain reports being made confidential which were presented to Council meetings or various Panels under the Local Government (Scotland) Act 1973

#### **Decided:**

- (a) to approve the contents of the report;
- (b) to request that the Chief Executive arrange for implementation of the actions proposed, as detailed in the report; and
- (c) to request that an update on options, as detailed in the report, be provided by means of this Council's Information Bulletin.

### **Health and Social Care.**

#### **11. Community Equipment and Minor Adaptations Service.**

There was submitted a report (issued) of 10th April 2018 by the Director of South Ayrshire HSCP

- (1) providing an update on developments associated with a Joint Store for the provision of health and care equipment which supports independent living in the community;
- (2) advising that following an internal review of the project feasibility, North Ayrshire HSCP has intimated that they no longer wished to participate in a Pan-Ayrshire model of service delivery; and
- (3) proposing that further work be undertaken to explore the feasibility of a three partner model involving the social care stores in South and East Ayrshire and the NHS store.

The Panel, having noted concerns regarding the current position and the need to consider all options for the siting of the Joint Store,

**Decided:** to approve a scoping exercise to determine the feasibility of a shared Community Equipment Service on behalf of South and East Health and Social Care Partnerships and NHS Ayrshire and Arran

**12. Progress Report on Improvement Actions from the Inspection of Supported and Continuing Care Service Adult Placement Service completed.**

There was submitted a report (issued) of 27th March 2018 by the Head of Community Health and Care Services detailing information on the improvement activity and steps taken to raise standards to support young people in continuing care placements.

The Panel,

**Decided:** to endorse improvement activity and steps taken to raise standards across the service to support young people in continuing care placements.

**13. Health and Social Care Partnership Delivery of Programme for Effective Governance.**

There was submitted a report (issued) of 27th March 2018 by the Director of South Ayrshire HSCP detailing information on the improvement activity and steps taken to raise standards to support young people in continuing care placements.

The Panel

**Decided:**

- (1) to note the activity being undertaken to ensure that there was alignment between the HSCP priorities as outlined in the emerging Strategic Plan and those stated in the Programme for Effective Governance;
- (2) to note that a review of management structures would be undertaken with an initial report being brought to Leadership Panel in June 2018;
- (3) to note the work being undertaken to align operational service delivery arrangements with the priorities outlined by this Council; and
- (4) to agree that more regular reporting on service improvement and other activity being undertaken by the HSCP would be welcomed and that a programme be developed for future reports for consideration by this Panel in June 2018.

**Resources and Performance.**

**14. Approvals under Delegated Authority during Period of Recess.**

There was submitted a report (issued) of 17th April 2018 by the Chief Executive advising of matters determined under delegated authority during recess.

The Panel

**Decided:** to acknowledge the matters determined under delegated authority during recess.

The meeting ended at 11.10 a.m.