

LEADERSHIP PANEL.

Minutes of meeting in County Buildings, Wellington Square, Ayr
on 27th November 2018 at 10.00 a.m.

Present: Councillors Douglas Campbell (Chair), Ian Cochrane, Julie Dettbarn, William Grant, Peter Henderson, Brian McGinley and Philip Saxton.

Attending: E. Howat, Chief Executive; D. Hutchison, Depute Chief Executive and Director - People; D. Gillies, Director – Place; T. Eltringham, Director of Health and Social Care; C. Caves, Head of Regulatory Services; T. Baulk, Head of Finance and ICT; K. Carr, Executive Manager, Place Directorate; C. Monaghan, Service Lead, Community Services and Facilities; K. Anderson, Service Lead – Corporate and Housing Policy; M. Alexander, Service Lead – Housing Services; Z. Fance, Service Lead – Procurement; C. Boyd, Service Lead - Risk and Safety; T. Burns, Service Lead- Asset Management; D. McNeill, Treasury Manager; K. Mullen; ICT Operations Manager; T. Irving, Programme Manager; R. Kingisepp, Capital Planning Co-ordinator; A. Collier, Economic Development Officer; S. Turner and K. Braidwood, Ayrshire Roads Alliance; and A. Gibson, Committee Services Officer.

1. Variation in Order of Business.

In terms of Council Standing Order No 13(2), the Panel agreed to vary the business as hereinafter minuted.

2. Declarations of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

3. Minutes of previous meeting.

The minutes of 30th October 2018 ([issued](#)) were submitted and approved.

4. Decision Log.

Decided:

- (1) to approve
 - (a) [the list of overdue actions](#) and to note that one of the entries required to be updated for the next meeting; and
 - (b) [actions listed with revised due dates](#); and
- (2) to note the [recently completed actions](#).

Economy and Culture.

5. Ayr Renaissance LLP.

There was submitted a report ([issued](#)) of 21st November 2018 by the Chief Executive updating Members on the process and associated costs following changes agreed to the Ayr Renaissance LLP.

Following a question from a Member and it being noted that it was hoped to have the transfer of assets completed by July 2019, the Panel

Decided:

- (1) to agree the proposed amendments to the LLP agreement;
- (2) to note the advice provided in terms of the transfer of assets from Ayr Renaissance LLP to South Ayrshire Council;
- (3) to request officers to take the necessary action to transfer the assets in line with the professional advice provided;
- (4) to delegate authority to the Head of Regulatory Services to progress the wind up of Ayr Renaissance LLP following the transfer of the assets;
- (5) that relevant partners should be contacted to advise of who the new point of contact would be for Ayr Renaissance matters; and
- (6) that previous Board Members be advised that there would be no further liability on them and that they be issued with a copy of this report to update them on the position.

6. Culzean Country Park – Future Relationship.

There was submitted a joint report ([issued](#)) of 20th November 2018 by the Director – Place and Head of Regulatory Services seeking approval to consider and review the funding contribution from South Ayrshire Council towards the running of Culzean Country Park.

The Panel

Decided: to agree

- (1) to uptake Option 3 as the preferred option, as detailed in Appendix 1 of the report; and
- (2) that a short term working group comprising members on Culzean Joint Committee, Ward Members and Portfolio Holder for Economy and Culture and supported by officers be established to implement this Option.

7. South Ayrshire Council Gaelic Language Plan 2014-18 – Progress Report 2017-18.

There was submitted a report ([issued](#)) of 20th November 2018 by the Depute Chief Executive and Director – People to allow Members to review progress over the course of 2016-17 towards the actions contained within the South Ayrshire Council Gaelic Language Plan 2017-18.

The Panel

Decided: to approve the progress, as set out in Appendix 1 of the report, for onward submission to Bòrd na Gàidhlig.

Environment.

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8. Alloway to Burton Underpass Link.

There was submitted a report ([issued](#)) of 20th November 2018 by the Head of Roads, Ayrshire Roads Alliance providing additional information in relation to the proposed Alloway to Burton underpass link project included within the Ayrshire Roads Alliance (ARA) Road Improvement Plan.

Various Panel Members expressed concerns regarding these proposals and in particular the timescales related to its implementation.

Councillor Campbell, seconded by Councillor McGinley moved that the proposals, as detailed in the report, be agreed.

By way of an Amendment, Councillor Cochrane, seconded by Councillor Grant, moved that the Panel agree

- (1) to the installation of a controlled pedestrian/cyclist crossing (Toucan) at the existing crossing point on the A719 Dunure Road and extending the 30mph limit beyond the corner to the south of the existing crossing; and
- (2) that due to the high level of public concern over road safety at this crossing, Ayrshire Roads Alliance be instructed to commence these works at the earliest opportunity with all works funded from the existing Ayrshire Roads Alliance budget.

On a vote being taken by a show of hands, five Members voted for the Amendment and two for the Motion. The Amendment was accordingly declared to be carried.

The Panel

Decided: to agree to the proposals in the Amendment detailed at (1) and (2) above be approved.

9. **Parking Enforcement – Evening Patrols.**

There was submitted a report ([issued](#)) of 20th November 2018 by the Head of Roads, Ayrshire Roads Alliance updating the Panel on the outcome of Parking Enforcement evening trial patrols.

Having agreed that this was a worthwhile exercise, the Panel

Decided:

- (1) to note the outcome of the trial parking enforcement evening patrols carried out in August and September of this year; and
- (2) to approve the implementation of evening patrols between March and October on an annual basis.

10. **Maintenance of Synthetic Sports Pitches.**

There was submitted a report ([issued](#)) of 20th November 2018 by the Director – Place advising of the costs of implementing a maintenance programme for South Ayrshire's synthetic sports pitches.

Following questions from Members and having noted that, at present, £50,000 would sufficient to implement a synthetic sports pitch maintenance programme and that more synthetic sports pitches would be added to programme in due course, the Panel

Decided:

- (1) to note the additional funding requirement of £50,000 to implement a synthetic sports pitch maintenance programme; and
- (2) to agree to consideration of this amount as part of the budget setting process for 2019/20 onwards.

Corporate.

11. **Strategic Risk Management.**

There was submitted a report ([issued](#)) of 20th November 2018 by the Head of Regulatory Services proving an update on the reviewed Strategic Risk Register – October 2018 (Appendix 1) in line with the agreed reporting framework.

The Panel

Decided: to agree the ten key risks and endorse the work currently being undertaken or proposed by risk owners to mitigate these risks.

12. South Ayrshire Performs.

There was submitted a report ([issued](#)) of 21st November 2018 by the Depute Chief Executive and Director – People presenting a revised Performance Management Framework and performance measures to help evaluate progress against the People, Place and Governance and Corporate Support Directorate Plans.

Having heard a Member and having noted that the proposed workshops and six monthly and yearly reports would give a direction of travel in this area, the Panel

Decided:

- (1) to approve the revised Performance Management Framework;
- (2) to agree to hold a Members' Briefing to further develop and provide input to the range of measures and the scope of narrative to feature in the performance reporting of both the Council Plan and relevant Directorate Plans; and
- (3) to agree to the Service and Performance Panel considering progress against the Council's Strategic Plans based on the content of this report and the outcomes from the briefing, as detailed in paragraph 2.1.2 of the report.

13. Replacement of Council Boundary Signage.

There was submitted a report ([issued](#)) of 20th November 2018 by the Director – Place seeking approval to replace the existing Council boundary signage and that all new boundary signs display the Council's "Coat of Arms".

Following a question from a Member and having noted that gaelic would be incorporated into the new Council signage, the Panel

Decided:

- (1) to approve the replacement programme of Council boundary signage, as detailed in Appendix 1 of the report, with all new boundary signs displaying the Council's 'Coat of Arms' and Gaelic place names; and
- (2) to agree that consideration be given to the use of a workshop at Erskine Hospital for this boundary signage.

Adults Health and Social Care.

14. Chief Social Work Officer's Annual Report 2017/18.

There was submitted a report ([issued](#)) of 23rd November 2018 by the Director of Health and Social Care seeking approval for the Chief Social Work Officer's Annual Report, which covered the period 1st April 2017 to 31st March 2018.

Following questions from Members and it being noted that that it was important to focus on areas where there had been an overspend and that the Director of Health and Social Care would provide Members by way of a Briefing Note, more detail on the redesign perspective, the Panel

Decided: to note and approve the contents of the Chief Social Work Officer's Annual Report Financial Year 2017-18, as detailed in Appendix 1 of the report.

15. Voluntary Severance Costs.

There was submitted a report ([tabled](#)) of 23rd November 2018 by the Director of Health and Social Care seeking approval to pay voluntary severance costs from the Health and Social Care Partnership (HSCP) budget in order to progress the Management Restructure agreed at Leadership Panel in September 2018.

The Panel

Decided:

- (1) to note that the HSCP was forecasting a significant overspend for 2018/19;
- (2) to approve additional spend by the HSCP of £141,923 in order to enable progression of the organisational change process relating to the Management restructure agreed in September 2018; and
- (3) to request that the Director of Health and Social Care included proposals to address this additional expenditure in the Recovery Plan to be presented to Integration Joint Board (IJB) on 12th December 2018 and to the Leadership Panel in January 2019.

Housing and Community Wellbeing.

16. Strategic Housing Investment Plan (SHIP) – 2019/20 to 2023/24.

There was submitted a report ([issued](#)) of 20th November 2018 by the Depute Chief Executive and Director – People seeking approval for the for the content of the draft Strategic Housing Investment Plan (SHIP) – 2019/20 to 2023/24.

Following questions from Members and it being noted that it was important that rural areas be focussed upon in this respect; and that there was confidence that the Plan would be delivered in the said timescales, the Panel

Decided:

- (1) to approve the Strategic Housing Investment Plan (SHIP) as detailed in Annex1 of the report and to give approval for submission;
- (2) to note that the housing needs identified by the Health and Social Care Partnership had been integrated into the SHIP; and
- (3) to agree that this Panel be updated on progress in six months time.

17. Multi-Storey Flats – Riverside Place, Ayr.

There was submitted a joint report ([issued](#)) of 21st November 2018 by the Depute Chief Executive and Director –People seeking approval to carry out further work to explore the options available to the Council and undertake a consultation with residents in relation to the long term future of the three multi-storey blocks at Riverside Place, Ayr.

Following questions from Members and it being noted that although the buildings were safe, residents would be kept aware of any survey findings; that the affordability of any option would need to be examined, that if refurbishment were to take place, one block at a time would be worked on and that the lifetime of the blocks would be approximately thirty years; and that if demolition was agreed, funding packages would be explored with the Scottish Government, the Panel

Decided:

- (1) to note the estimated additional costs of between £28m. and £35m. as outlined in paragraph 3.7 of the report, for the work considered as being required to be undertaken in the three multi-storey blocks if they were to be retained for use on a long term basis by the Council;
- (2) to approve the proposal to initiate a work stream to explore the options available to the Council in relation to the long term future of the three multi-storey blocks;
- (3) to approve a process of consultation and engagement with the River Ayr Tenants Association and all current tenants at Riverside Place, Ayr to inform future considerations by Members;
- (4) to approve the creation of two FTE temporary Housing Officers (Grade – Level 7) for a period of up to six months to undertake consultation and engagement with tenants at Riverside Place;
- (5) to agree to suspend the allocation of vacant properties at Riverside Place, Ayr, until a decision on the long term future of the blocks was taken by Members;
- (6) to approve the procurement of Strategic Support Services through the SWHub arrangements for design work on the existing site; and
- (7) to request officers to submit a further report to Members in June 2019 on the output of the work stream.

Resources and Performance.

18. Budget Management – Revenue Budgetary Control 2018/19 – Position Statement at 30 September 2018.

There was submitted a report ([issued](#)) of 16th November 2018 by the Head of Finance and ICT providing a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2018/19 as at 30th September 2018.

Following a question from a Member and it being advised that, should the situation arise, Council reserves would require to be used to help fund any shortfall in the Health and Social Care Partnership Budget; and that the Chief Executive would ascertain how North Ayrshire Council were dealing with the matter of this shortfall, the Panel.

Decided:

- (1) to note the revised Directorate budgets following the budget movements, as outlined in paragraph 3.6 of the report;
- (2) to approve the budget transfers and requested earmarking of resources as outlined in the Directorate financial performance reports at Appendix 1 and summarised in paragraphs 4.1.8 and 4.1.9 of the report respectively; and
- (3) to note the significant £3.205m. projected over spend in the Health and Social Care Partnership and note that further recovery action was required to be developed and approved by the Integration Joint board as a matter of urgency and thereafter the Council should seek direction from the Integration Joint Board as to what action was required to be taken, with a report by the Director of Health and Social Care being submitted to Leadership Panel in January 2019.

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19. Treasury Management Mid-Year Report 2018/19.

There was submitted a report ([issued](#)) of 16th November 2018 by the Head of Finance and ICT providing a mid-year treasury management update for the financial year 2018/19.

Following a question from a Member and it being noted that Brexit had not had as much impact on rates and markets as anticipated, the Panel

Decided: to approve the contents of the report.

20. General Services Capital Programme 2018/19: Monitoring Report as at 30th September 2018.

There was submitted a report ([issued](#)) of 16th November 2018 by the Director – Place updating Panel on the actual capital expenditure and income, together with progress made on the General Services capital programme projects as at 30th September 2018 (Period 6) and to agree the changes to budgets in 2018/19 and future years..

The Panel

Decided:

- (1) to note the progress made on the delivery of the General Services Capital Programme to 30th September 2018, resulting in spend of £15,807,951 or 37.09%, as detailed in Appendix 1 of the report;
- (2) to approve the adjustments contained in Appendix 2 of the report; and
- (3) to approve the revised budget for 2018/19 at £37,476,307, 2019/20 at £59,693,627, and 2020/21 at £47,529,125 as highlighted in Appendix 2 of the report.

21. Housing Capital Programme 2018/19: Monitoring Report as at 30th September 2018.

There was submitted a report ([issued](#)) of 20th November 2018 by the Director – Place providing an update on the actual capital expenditure and income, together with progress made on the Housing capital programme projects as at 30th September 2018 (Period 6) and to agree the changes to budgets in 2018/19 and future years.

The Panel, having noted the current resulting spend, compared to that of this time last year,

Decided:

- (1) to note the progress made on the delivery of the Housing Capital Programme to 30th September 2018, resulting in spend of £6,740,261 or 30.04%, as detailed in Appendix 1 of the report; and
- (2) to approve the adjustments, as contained in Appendix 2 of the report; and
- (3) to approve the revised budget for 2018/19 at £19,850,985, 2019/20 at £32,274,510, and 2020/21 at £18,326,310, as highlighted in Appendix 2 of the report.

22. ICT Support and Maintenance Contracts.

There was submitted a report ([issued](#)) of 20th November 2018 by the Head of Finance and ICT to request the Panel to review and agree the ongoing contractual obligations in respect of the support and maintenance of key ICT systems for the 2019/20 financial year.

Following a question from a Member and having noted that as new ICT systems were introduced, there would be less systems as a whole, the Panel

Decided: to approve the annual renewal of the support and maintenance contracts for 2019/20 which were necessary to access support, maintenance and in some instances, system upgrades of ICT systems, as detailed in Appendix 1 of the report.

23. Promoting Council Procurement to Support the Local Economy.

There was submitted a report ([issued](#)) of 21st November 2018 by the Director - Place providing an update on continued collaborative working between Economic Development and Corporate Procurement and seeking approval of an action plan and in addition to develop a new project which will support the Council in maximising its economic impact.

The Panel

Decided: to approve

- (1) the proposed Action Plan, as detailed in Appendix 1 of the report, in respect of Corporate Procurement and Economic Development joint working; and
- (2) the development of a 'Local Wealth Building' project Action Plan.

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24. Community Asset Transfer of Land and Property.

There was submitted a report ([issued](#)) of 20th November 2018 by the Director - Place seeking approval to implement the process that would enable community groups to request a Community Asset Transfer (CAT) of Council owned land and property in accordance with Part 5 of The Community Empowerment (Scotland) Act 2015.

Having heard clarity from Officers on the proposals and the meaning of the Act, the Panel

Decided:

- (1) to approve the recommended process in accordance with Part 5 of The Community Empowerment (Scotland) Act 2015;
- (2) to delegate authority to the Director – Place to implement the process in line with local place plans; and
- (3) to request that the Head of Regulatory Services arrange for the Scheme of Delegation to be updated to reflect the change of remit for the Audit and Governance Panel.

25. Exclusion of press and public.

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraphs 1 and 8 of Part 1 of Schedule 7A of the Act.

26. ICT Structure Review.

There was submitted a report (Members only) of 23rd November 2018 by the Head of Finance and ICT seeking approval for a restructure of the ICT function as the final stage of structural recommendations from the 2015 SOCITM ICT Service Review, the revised ICT operating model described in the ICT Strategy 2017-20 and the interim ICT structure put in place in June 2017.

Having discussed the report and the negotiations with Education and the trade unions, the Panel

Decided:

- (1) to approve the restructure as set out in paragraph 4 of the report, specifically:
 - (a) to update the ICT management structure such that the new Service Lead - ICT Enterprise Architecture and Service Lead - ICT Operations posts both report directly into the Head of Service - Finance and ICT, while the ICT Service Delivery Manager reports into the Service Lead – ICT Operations;
 - (b) to consolidate four ICT Operations teams (Servers, End-User, Corporate Applications, Finance and IMS) into two teams (Infrastructure, Applications);
 - (c) the current Education Service ICT Technicians located in secondary schools were incorporated into the central ICT Service, and along with additional resources relocated from County Buildings, provide combined support services to all nearby primary/ secondary schools and Council facilities from each secondary school; and
 - (d) increase overall permanent staff numbers by 14 FTE to deliver the new ICT operating model supported by 11 temporary posts to be activated when required to support the on-going programme of ICT capital works; and
- (2) to agree that an update be presented to this Panel in six months time.

27. Maybole Regeneration Project.

There was submitted a report (Members only) of 23rd November 2018 by the Depute Chief Executive and Director – People updating the Panel on progress with the Maybole Regeneration Project.

The Panel, having discussed the matter

Decided: to agree that the contents of a letter to the Heritage Lottery Fund be delegated to the Chief Executive, in consultation with the Leader and Depute Leader of the Council.

28. Consideration of Disclosure of the above Confidential Reports.

Decided:

- (1) to authorise the disclosure under Standing Order 32.4 of the following report:-
 - ICT Structure Review; and
- (2) not to authorise the disclosure under Standing Order 32.4 of the whole or part of the following report:-
 - Maybole Regeneration Project.

The meeting ended at 12.25 p.m.