

## **AYRSHIRE SHARED SERVICES JOINT COMMITTEE**

Minutes of meeting in County Buildings, Wellington Square, Ayr,  
on 9th November 2018 at 2.00 p.m.

- Present: Councillors Ian Cochrane (Chair) and Bob Pollock (both South Ayrshire Council); and Councillors Tom Cook and Douglas Reid (both East Ayrshire Council).
- Apologies: Councillor John McGhee and Jim Roberts (both East Ayrshire Council); and Councillors Alec Clark and Philip Saxton (both South Ayrshire Council).
- Attending: Katie Kelly, Depute Chief Executive (East Ayrshire Council); Stewart Turner, Head of Roads, and Kevin Braidwood, Operations Manager (both Ayrshire Roads Alliance); Kevin Carr, Executive Manager, Place Directorate; Karen Briggs, Service Lead – Legal and Licensing; and Eillen Wyllie, Committee Services Officer (all South Ayrshire Council).

### **1. Declarations of Interest.**

There were no declarations of interest by Members in terms of the Joint Committee's Order No. 25 and the Councillors' Code of Conduct.

## **AYRSHIRE ROADS ALLIANCE**

### **2. Minutes of previous meeting.**

The Minutes of 7th September 2018 (issued) were submitted and approved.

#### **Matters Arising.**

#### **(1) Update on Performance Scorecard (Page 1/2, paragraph 2(c)).**

In relation to the preparation of a draft letter to the Scottish Government, it was noted that the Head of Roads had prepared a draft requesting capital investment for the roads infrastructure due to the adverse weather conditions affecting the West of Scotland. He would discuss the contents with Members following this meeting.

#### **(2) Well Managed Highway Infrastructure – Code of Practice (Page 3, Paragraph 4).**

In relation to scrutiny of this report by South Ayrshire Council, it was noted that the Partnerships Panel was due to consider this report at its forthcoming meeting on 21st November 2018 and, thereafter, the report would be submitted to the meeting of this Joint Committee on 7th December 2018 for its consideration.

#### **(3) Revenue Financial Monitoring Report (Page 4, paragraph 5(3)).**

In relation to the proposals regarding parking enforcement, it was noted that South Ayrshire Council's Leadership Panel would consider such a report at its meeting on 27th November 2018.

**(4) Report on Winter Service (Page 5, paragraph 7).**

In relation to the planned Cold Comfort seminars, it was noted that the seminar taking place in South Ayrshire would be held in January 2019.

**3. Update on Performance Scorecard.**

There was submitted a report ([issued](#)) of 19 October 2018 by the Head of Roads, Ayrshire Roads Alliance, advising of the progress made to date against the Performance Scorecard.

Following questions by Members of the Joint Committee, the Head of Roads responded accordingly:-

- (1) that, in relation to the percentage of A Class roads in South Ayrshire that should be considered for maintenance, the lower the percentage the better and, over the years, roads within South Ayrshire and East Ayrshire had continually improved although adverse winter conditions were challenging;
- (2) of the working conditions that manual workers were exposed to in terms of average days lost per employee however regular meetings took place between HR and Management in order to reduce this percentage where possible;
- (3) that, in relation to the difference between East and South Ayrshire Councils public liability claims, it was difficult to make comparisons due to varying factors that impact on road conditions. It was noted that claims were managed by East Ayrshire Council but costs allocated to South Ayrshire / East Ayrshire as appropriate; and
- (4) that, in relation to the repair time for traffic lights, the APSE timeframe was 48 hours and repairs were completed well within this timeframe.

The Joint Committee, having otherwise noted the content of the report

**Decided:**

- (a) to note the performance scorecard presented in this report; and
- (b) to continue to receive performance scorecard updates.

**4. Risk Report and Register.**

There was submitted a report ([issued](#)) of 19 October 2018 by the Head of Roads, Ayrshire Roads Alliance, advising of the management of risk associated with the Ayrshire Roads Alliance.

A discussion took place in relation to the General Data Protection Regulation (GDPR) 2016 introduced on 25th May 2018 and it was suggested that information management relating to GDPR should be included within the Risk Register.

The Joint Committee, having otherwise noted the content of the report

**Decided:**

- (1) to note the risk register presented in the report; and
- (2) to continue to receive updates on progress and that a new risk associated with information management of GDPR be added to the register.

**5. Roadworks Programme 2018/19.**

There was submitted a report ([issued](#)) of 16th October 2018 by the Head of Roads, Ayrshire Roads Alliance, advising of the progress being made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2018-2019.

In response to a question in relation to the recently approved Footway Improvement Plan for 2018/19 for South Ayrshire by that Council's Leadership Panel, the Operations Manager provided detail on the funding realised from Timber Transport. In terms of an annual work programme for footways, he added that carriageways would remain a priority with the intention being that improvements to footways be undertaken on both sides of a carriageway during planned works by expanding the cost of these works.

Various questions were raised by Members of the Joint Committee and the Head of Roads and the Operations Manager advised that they would provide an update in due course to relevant members.

The Joint Committee, having otherwise noted the content of the report

**Decided:** to note the Ayrshire Roads Alliance works progress for 2018/19.

**6. Closing remarks.**

**(1) APSE Awards**

The Head of Roads advised of the forthcoming APSE awards being held in Blackpool and that Ayrshire Roads Alliance had been nominated for two performance awards, these being Most Improved Roads, Highways and Winter Maintenance and Best Performer Roads, Highways and Winter Maintenance.

**(2) Trialling of New Road Materials.**

The Depute Chief Executive commented on the road resurfacing trials using waste materials (referred to as 'plastic' roads) and indicated that further research and an evaluation of the effectiveness of this material was currently being undertaken. She advised that a report on the findings would be submitted to a future meeting of the Joint Committee early 2019.

**Decided:** to note the above information.

The meeting ended at 2.50 p.m.