

SOUTH AYRSHIRE LOCAL LICENSING FORUM.

Minutes of meeting of South Ayrshire Local Licensing Forum in County Buildings, Ayr
on 7th June 2017 at 10.00 a.m.

Present: B. Mackie (Chair of the Licensing Forum), R. MacLellan, C. Andrew,
P McCarroll, M. Ankers, S. Bradford, P. Zive and A. Kelly.

Attending: H. Ankers.

Apologies: Sergeant G. Griffiths, R. Rennie and C. Lindsay.

Attending for South Ayrshire Council: J. McClure, Committee Services Lead Officer and L. Sands,
Committee Services Assistant.

1. Chair's Remarks.

The Chair welcomed to the meeting Lauren Sands, Committee Services Assistant who would be minuting future Forum meetings.

2. Minutes of the Previous Meeting.

The minutes of the Local Licensing Forum meeting of 22nd February 2017 (issued) were submitted.

Decided: to approve the minute as a correct record.

3. Matters Arising from Previous Forum Meeting.

The Chair outlined that it had been decided at the last Forum meeting that further discussion should take place at this meeting in relation to Children and Young Persons, however, this matter was on the agenda and would be discussed later in the meeting.

Decided: to note the position.

4. Minutes of Previous Licensing Board Meetings.

The Minutes (issued) of the meetings of South Ayrshire Licensing Board which had taken place since the previous Forum meeting were submitted.

Decided: to note the Minutes of the Licensing Board meetings of [9th February](#), [9th March](#) and [18th April 2017](#).

5. **Matters Arising from Previous Board Meetings.**

(1) **Early Opening.**

The Chair advised that, following premises in Prestwick being granted opening hours from 8.00 a.m. he had submitted, on behalf of the Forum, a letter to the Board outlining the Forum's concerns. This letter had been considered at the Board meeting of 12th January 2017 when the concerns had been noted and the Board agreed to pass these concerns on to the new Board appointed following the Local Government Election for its consideration when producing an updated Statement of Licensing Policy.

Decided: that the Forum should reiterate these concerns to the Board at its joint meeting with the Forum on 16th August 2017.

(2) **Update from Licensing Standards Officer.**

The Chair commended the Licensing Standards Officer for her informative update given to the Board at its meeting of 18th April 2017 and outlined that this would be useful information for the Forum to receive annually.

Decided: that the Licensing Standards Officer provide the Forum with information annually on the number of licenced premises within South Ayrshire, Occasional and Extended Hours licences applied for, Personal Licences revoked, etc. and any difficulties encountered with staff not undergoing training.

(3) **New Licensing Board Membership.**

C. Andrew advised the Forum

- (a) that the first Board meeting following the election would take place on Wednesday, 14th June 2017 when the Board would appoint a Chair; and that these Members would serve on the Board for a period of five years;
- (b) that the Board's Membership consisted of Members of all political parties and the Members resided in various towns throughout South Ayrshire, giving the Board a good geographical spread;
- (c) that there were now nine Members sitting on the Board with some Members having previously served on the Board and some new Members to the Council, however, all of the Board Members required to pass the compulsory training to enable them to sit on the Board;
- (d) that the new Board would be required to update the Statement of Licensing Policy and that the Forum should make its concerns on any matters known to the Board for its consideration when producing the Policy; and
- (e) that the Board would face some challenging applications at its first meeting and that Forum Members were encouraged to observe the meeting.

6. Update on National Licensing Forum.

C. Andrew advised the Forum that East Ayrshire Council had been co-ordinating the responses from other Forums regarding the wish for a National Licensing Forum and it had mainly been agreed that establishing a National Forum would be problematic due to the location of the Forum, funding, etc, however, all Forums had agreed that they had concerns regarding the legislation due to Forums' lack of powers. C. Andrew further advised that work was presently being carried out requesting the Scottish Government to revisit the legislation on this matter and to introduce more guidance for Forums.

Decided: to note the work presently being carried out regarding the Licensing (Scotland) Act 2005.

7. Statement of Licensing Policy – Children and Young Persons Access.

There was submitted a discussion paper (issued) outlining possible scenarios when children and young people may be granted access to premises and inviting the views of Forum Members.

The Forum had a full discussion on the various scenarios, expressed views on when it would be suitable for children to attend licensed premises and when it was not suitable and discussed what was meant by a "function".

Decided: that the Licensing Standards Officer should produce a document setting out the Forum's views on access to children and young persons at licensed premises and what constituted a "function" and submit this to Forum Members.

8. Date of Next Meeting.

Decided: to note that the next meeting of the Local Licensing Forum would take place on Wednesday, 16th August 2017 at 10.00 a.m. in the County Buildings, Ayr and thereafter, the Forum would meet with the Licensing Board for its annual joint meeting at 11.00 a.m.

9. Closing Remarks.

The Chair thanked all Forum Members for their attendance and contribution.

The meeting finished at 11.10 a.m.