

**SOUTH AYRSHIRE LICENSING BOARD/  
SOUTH AYRSHIRE LOCAL LICENSING FORUM**

Minutes of the Joint Meeting in County Hall, County Buildings, Ayr,  
on 16 August 2017 at 11.00 a.m.

**Attending for Licensing Board:**

Councillors Craig Mackay (Chair of Licensing Board), Laura Brennan Whitefield, Siobhian Brown, Ian Fitzsimmons, Lee Lyons and Margaret Toner

**Apologies:** Councillors Douglas Campbell, Andy Campbell and Bob Pollock

**Attending for the Local Licensing Forum:**

William Mackie (Chair of the Licensing Forum), Sandy Bradford, Ronnie McLellan, Robin Russell, Rachael Rennie, Paul Zive, Michael Ankers, Mary McFadyean, Lenny Leinster and Catrina Andrew

Also Attending: Helen Ankers

Attending for: Morag Douglas, Depute Clerk to the Board; and  
South Ayrshire Alison Nelson, Co-ordinator, Democratic Services  
Council:

**1. Chair's Remarks.**

Councillor Mackay, Chair of the Licensing Board welcomed members of the Licensing Board and the Local Licensing Forum to this joint meeting.

**2. Minutes of the previous meeting of the joint meeting of the South Ayrshire Licensing Board and South Ayrshire Local Licensing Forum.**

The Minutes (**insert link**) of the Local Licensing Forum of 17 February 2016 were submitted.

**Decided:** to note the Minutes of the previous joint meeting of the South Ayrshire Licensing Board and South Ayrshire Local Licensing Forum.

**3. Extended Hours Concerns**

The Chair of the Licensing Forum referred to a letter to the Clerk to the Licensing Board, on behalf of the Forum, dated 30 November 2016 raising concerns about a decision the previous Board had made which permitted a club to sell alcohol from 8.00am. This decision deviated from the Board's usual policy which does not generally permit licensed hours prior to 10am.

The Forum were concerned that this would:-

- (1) Extend hours for the sale and consumption of alcohol
- (2) That this decision would be seen as a precedent
- (3) That this would be the 'norm' for this type of application and;
- (4) That other similar licence applications would follow

**Decided:** to acknowledge and consider the Forum's concerns when reviewing the Board's Policy Statement.

#### **4. Policy Statement – Protecting Children from Harm**

Discussion ensued regarding access to licensed premises/events for children under the age of 18 years. The Forum would be supportive of the Board updating its Policy Statement to provide applicants with clear and strong guidance in relation to under 18's attendance at licensed events. It was suggested that Forum Members may wish to prepare 'Best Practice Guidance' which could be considered by the Board. It was however acknowledged that this was a challenging matter when considering premises licence/occasional licence applications.

**Decided:** that South Ayrshire Licensing Forum should prepare draft best practice guidance for subsequent consideration by the Board.

#### **4. Potential Over Provision of Off-Sales in South Ayrshire.**

The Chair of the Licensing Forum raised concerns regarding the number of off-sales premises within the Council area.

The Chair of the Licensing Forum further advised that the Forum had concerns regarding the Board granting licences to health and beauty type premises due to the unsuitability and layout of the premises and that Forum members were also concerned about future applications from other shops/businesses following the granting of these licences as there was no ban on any type of premises/business applying for a licence.

The Chair of the Licensing Forum accepted that this was a challenging issue for the Board, K Leinster intimated that the Alcohol and Drug Partnership and Public Health could assist with an over provision assessment. The Chair of the Licensing Forum intimated that the Forum would be willing to provide statistical information to assist with this.

**Decided:** that the Board would welcome any evidence that the Forum in conjunction with ADP and Public Health could provide to assist the Board in its consideration of an overprovision policy.

#### **5. Chair's Remarks.**

The Chair thanked all members of the Board and Forum for their attendance and contribution.

The meeting ended at 11.30 a.m.