

LEADERSHIP PANEL.

Minutes of meeting in County Buildings, Wellington Square, Ayr
on 28th November 2017 at 10.00 a.m.

Present: Councillors Douglas Campbell (Chair), Ian Cochrane, Julie Dettbarn, Peter Henderson, Brian McGinley and Philip Saxton.

Apology: Councillor William Grant.

Attending: E. Howat, Chief Executive; V. Andrews, Executive Director – Resources, Governance and Organisation; L. Bloomer, Executive Director – Economy, Neighbourhood and Environment; D. Hutchison, Director of Educational Services; T. Baulk, Head of Finance and ICT; D. Gillies, Head of Property and Risk; R. Riddiough, Head of Legal and Democratic Services; D. Burns, Head of Housing and Facilities; M. Newall, Head of Neighbourhood Services; K. Leinster, Head of Community Health and Care Services; A. O'Neill, Digital Transformation Manager; A. Valentini, Quality Improvement Manager, Early Years; S. Turner and K. Braidwood, Ayrshire Roads Alliance; and A. Gibson, Committee Services Officer.

Also

Attending: O. Campbell, P. Davey, T. Robinson and E. Terras (for items 5 and 7 only).

Apologies: I. Gall and D. Gemmell.

1. Declarations of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Additional Items.

In terms of Council Standing Order No. 13.1(12) and in view of the urgency involved, the Panel agreed to consider two additional reports entitled "Pilot Management Structure – Ayr Academy and Kyle Academy" and "Burns an' a' That! – Burnsfest and Burnsfringe 2018" later on in the agenda.

3. Minutes of previous meeting.

The minutes of 31st October 2017 ([issued](#)) were submitted and approved.

4. Decision Log.

Decided: to approve the contents of the Decision Log ([issued](#))

Lifelong Learning.

5. Care Inspection Reports – Early Learning and Childcare.

There was submitted a report ([issued](#)) of 21st November 2017 by the Director of Educational Services advising of the outcome of Care Inspections in early learning and childcare between April and October 2017.

Having noted that the inspections highlighted the good work being done, the importance of early intervention, that needs were met, the requirement to build on resources from other partners and share good practice and that staff were receiving training to support this, the Panel

Decided: to agree

- (1) the proposals for sharing inspection information with parents; and
- (2) that future positive reports would be circulated via the Members' Bulletin and reports containing requirements or recommendations would be reported to Leadership Panel.

6. Variation in Order of Business.

In terms of Council Standing Order No.13.2, the Panel agreed to vary the order of business as hereinafter minuted.

7. Pilot Management Structure – Ayr Academy and Kyle Academy.

There was submitted a report ([tabled](#)) of 27th November 2017 by the Director of Educational Services seeking approval to revise the Shared Headship arrangements in place between Ayr Academy and Kyle Academy.

Having wished the outgoing Head Teacher well for the future and noted the need to build on previous success, clarity was sought and provided regarding the roll and capacities of the two schools, and the Panel

Decided:

- (1) to approve the appointment of individual Head Teachers into posts at Kyle Academy and Ayr Academy, commencing end of February 2018; and
- (2) to approve reconfiguration of management and staffing structures in Ayr Academy and Kyle Academy by end of June 2018.

Sustainability and Environment.

8. South Ayrshire Council “Street Tree Policy”.

There was submitted a report ([issued](#)) of 3rd November 2017 by the Head of Neighbourhood Services seeking approval to implement a Street Tree Policy.

Having noted the need for the Council and Ayrshire Roads Alliance to engage with the public in the implementation of this Policy and that there was no cost involved in its introduction, and having requested consideration be given to an ‘easy read’ version of the Policy, the Panel

Decided: to approve the implementation of the Street Tree Policy, as detailed in Appendix 1 of the report.

9. Implementation of 20 mph speed restrictions across South Ayrshire.

There was submitted a report ([issued](#)) of 10th November 2017 by the Executive Director – Economy, Neighbourhood and Environment seeking approval to continue the engagement process with local communities in order to prepare an implementation programme to progress with 20mph speed restrictions across the South Ayrshire villages.

Having noted the difficulties in enforcing the restrictions and the Police Scotland role in this, the benefits and disbenefits of using hard landscaping as part of the design, the importance of consensus being reached in the Council’s engagement with the public, the role of the Community Speedwatch programme and the support being provided by the Head of Communities in undertaking the consultation process with communities, the Panel

Decided:

- (1) to request the Head of Roads to continue with engagement, prepare outline designs, associated costs and implementation programme; and
- (2) to request that the proposed programme for implementation of the 20mph speed restrictions was submitted for approval as part of the Road Improvement Plan to a meeting of the Leadership Panel in spring 2018.

Economic Development, Tourism and Leisure.

10. West of Scotland Loan Fund – Amendment to Members Agreement.

There was submitted a report ([issued](#)) of 13th November 2017 by the Head of Enterprise, Development and Leisure

- (1) seeking approval for a change to the Articles of Association of the West of Scotland Loan Fund Ltd (WSLF), of which South Ayrshire Council was a member; and
- (2) advising that this proposed change would allow all member authorities to withdraw any of their surplus cash currently being held by the Fund and which would then be available for use for economic development activities.

Having noted the uncertainty of the future of this Fund as a consequence of Brexit, the Panel

Decided:

- (a) to agree to the draft resolution, as detailed in Appendix 1 of the report;
- (b) to delegate authority to the Executive Director - Economy, Neighbourhood and Environment to ensure that this was signed and returned in accordance with the requirements of WSLF; and
- (c) to note that any of its surplus funds within the WSLF would be returned to South Ayrshire Council solely for the purposes of economic development activity.

Health and Social Care.

11. South Lodge Care Home Care Inspectorate Report.

There was submitted a report ([issued](#)) of 17th November 2017 by the Head of Community Health and Care Services advising of the progress made in delivering the requirements and recommendations made by the Care Inspectorate report in respect of South Lodge Care Home.

Having noted that a good number of the matters arising from the Action Plan had been dealt with, and clarification having been sought and provided in relation to the appointment of a new manager and handover arrangements, the current moratorium on new residents admitted at the Home, personal development reviews being conducted for staff and an induction programme for new staff, the Panel

Decided:

- (1) to note the actions that had been implemented following the inspection of South Lodge; and
- (2) to agree that an update on the Action Plan be presented to the Council at its meeting scheduled to take place on 14th December 2017, in accordance with paragraph 13.1(8) of Standing Orders relating to Meetings.

Resources and Performance.

12. ICT Support and Maintenance Contracts.

There was submitted a report ([issued](#)) of 20th November 2017 by the Executive Director – Resources, Governance and Organisation requesting that this Panel agree to the ongoing contractual obligations in respect of the support and maintenance of key ICT systems for the 2018/19 financial year.

The Panel

Decided: to agree that, in accordance with paragraph 22.1 of the Standing Orders relating to Contracts, to approve the annual renewal of the support and maintenance contracts for 2018/19 which were necessary to access support, maintenance and in some instances, system upgrades of ICT systems, as detailed in Appendix 1 of the report.

13. Budget Management – Revenue Budgetary Control 2017/18 – Position Statement at 30th September 2017.

There was submitted a report ([issued](#)) of 20th November 2017 by the Head of Finance and ICT detailing a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2017/18 as at 30th September 2017.

Having noted that steps would be required to be taken by the Director to bring an overspend on social care costs back on track by the end of this financial year, the Panel

Decided:

- (1) to note the revised Directorate budgets following the budget movements, as outlined in the report;
- (2) to approve the budget transfers as outlined in the Directorate financial performance reports, as outlined in the report;
- (3) to approve the requested earmarking for carry forward of resources to 2018/19, as outlined in the report; and
- (4) to approve the £0.935m. employee related provision, to be returned to revenue in 2017/18, to be earmarked to provide additional funding to support workforce change, as outlined in the report.

14. General Services Capital Programme 2017/18: Monitoring Report as at 30th September 2017.

There was submitted a report ([issued](#)) of 20th November 2017 by the Head of Property and Risk detailing a financial overview of the General Services Revenue Account, Housing Revenue Account and Common Good Accounts for 2017/18 as at 30th September 2017 (Period 6).

Having welcomed the new format of this report, congratulated the Service on the substantial progress of the programme at this point in the year; and noted that the Council had gained awards for two of its Schools' projects at Marr College and Tarbolton Community Campus, the Panel

Decided:

- (1) to note the progress made on the delivery of the General Services Capital Programme to 30th September 2017, resulting in spend of £15,583,846, or 49.89%, as detailed in the report; and
- (2) to approve the adjustments contained in the report, leading to a revised in year budget of £30,774,051.

15. Housing Capital Programme 2017/18: Monitoring Report as at 30th September 2017.

There was submitted a joint report ([issued](#)) of 21st November 2017 by the Head of Housing and Facilities and the Head of Property and Risk detailing the actual capital expenditure and income, together with progress made on the Housing Capital Programme projects as at 30th September 2017 (Period 6).

Having noted that it was anticipated that most of the work contained in the Programme would be completed by the end of this financial year, the Panel

Decided:

- (1) to note the progress made on the delivery of the Housing Capital Programme to 30th September 2017, resulting in spend of £5,051,593, or 26.27%, as detailed in the report; and
- (2) to approve the adjustments contained in the report, leading to a revised in year budget of £18,537,474.

16. Exclusion of press and public.

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraph 4 of Part 1 of Schedule 7A of the Act.

Economic Development, Tourism and Leisure.

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17. Support to Ayr Gaiety Partnership.

There was submitted a report (issued to members only) of 14th November 2017 by the Head of Enterprise, Development and Leisure seeking agreement to future funding support to Ayr Gaiety Theatre to ensure delivery of agreed outcomes over the next three years.

Having noted how important an asset the Ayr Gaiety was to the town of Ayr and having clarified the terms of the proposed funding, the Panel

Decided: to agree

- (1) the package of support to Ayr Gaiety Theatre as set out in the report, including a secured loan, subject to satisfactory conclusion of all necessary legal agreements;
- (2) to delegate authority to the Executive Director – Resources, Governance and Organisation, the negotiation and conclusion of all necessary legal agreements; and
- *(3) to refer to the Council in December the nomination of a Councillor to serve as a second Council representative on the Board of the Ayr Gaiety Partnership.

18. Scottish International Airshow 2018-2020.

There was submitted a report (issued to members only) of 9th November 2017 by the Head of Enterprise, Development and Leisure seeking approval to work within a legal Minute of Agreement with The Airshow (Scotland) Ltd (the current Airshow organisers), to provide a financial package of up to £450,000 towards the delivery of the Scottish International Airshow in 2018 and 2020 in Ayr.

Having discussed and received advice from the Head of Legal and Democratic Services in relation to governance and contractual issues, the Panel

Decided:

- (1) to approve funding of up to £450,000 to support two Airshow events, one in 2018 and one in 2020, subject to appropriate conditions of grant including those listed at paragraph 4.8 of the report, and to make the terms of offer known to The Airshow (Scotland) Limited;

- (2) assuming acceptance of the terms of offer as aforesaid, to approve earmarking of £100,000 from the 2017-2018 Economic Development Budget for funding of the 2018 Airshow; to delegate to the Executive Director – Resources, Governance and Organisation the negotiation and entering into of appropriate legal agreements between the Council and The Airshow (Scotland) Limited to regulate the relationship; and to agree that the Council's Economic Development Team work with The Airshow (Scotland) Limited to support the delivery of the Airshow and its future financial sustainability beyond 2021; and
- (3) to agree that an update on progress be presented to this Panel in June 2018.

19. Burns an' a' That! – Burnsfest and Burnsfringe 2018.

There was submitted a report (tabled to members only) of 22nd November 2017 by the Head of Enterprise, Development and Leisure seeking approval to allocate funding of £80,000 for the delivery of Burnsfest and Burnsfringe in 2018 in Ayr and throughout South Ayrshire.

The Panel

Decided:

- (1) to approve funding of £80,000 to deliver Burnsfest and Burnsfringe 2018;
- (2) to agree an income generation target of £10,000 and that any income generated was utilised to reduce the Council's contribution to the overall cost of the event;
- (3) to agree that the Council's Economic Development Team manage the delivery of Burnsfest 2018 working with other South Ayrshire Council services and external partners; and
- (4) to note that a Burns Working Group would be established to capitalise on Burns as a tourism asset including development of the Burns an' a' that! portfolio and explore the potential for other related tourism and town centre initiatives.

20. Consideration of Disclosure of the above Confidential Reports.

Decided: to authorise the disclosure of part of the undernoted reports falling under Standing Order 32.4 and that these reports be redacted following consultation with the Head of Legal and Democratic Services and relevant officers and following expiry of the period for call-in or following conclusion of the call-in process, as applicable:-

- Support to Ayr Gaiety Partnership;
- Scottish International Airshow 2018-2020; and
- Burns an' a' That! – Burnsfest and Burnsfringe 2018.

The meeting ended at 11.35 a.m.