

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in the Maybole Room, County Buildings, Wellington Square, Ayr
on 22nd March 2017 at 2.00 p.m.

Present: **Board Members:**

Councillor Bill McIntosh, Leader of South Ayrshire Council (*Chair*); **Councillor Allan Dorans**, South Ayrshire Council; **Councillor John McDowall**, South Ayrshire Council; **Councillor Rita Miller**, Chair, Integration Joint Board; **Eileen Howat**, Chief Executive, South Ayrshire Council; **Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran; **Tim Eltringham**, Director, South Ayrshire Health & Social Care Partnership; **Dr. Joy Tomlinson**, Consultant in Public Health Medicine, NHS Ayrshire and Arran; **Chief Superintendent Paul Main**, Police Scotland; **Stuart Millar**, Director of Education, Contracts and Business Development, Ayrshire College; **Susan Ward**, Customer Service Leader, South Ayrshire, Jobcentre Plus; **Gibby Lamont**, Depute Group Manager, Scottish Fire and Rescue Service; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Alyson Russell-Stevenson**, Location Director for South Ayrshire, Scottish Enterprise; **Pat McPhee**, Area Manager, Skills Development Scotland; **Kerry Wallace**, Unit Manager (Strathclyde and Ayrshire), Scottish Natural Heritage; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire.

Apologies: **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Gordon Hunt**, Head of External Engagement, University of the West of Scotland; **Heather Dunk**, Principal, Ayrshire College; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Catriona Morton**, District Manager, Jobcentre Plus; **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; and **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service.

Others attending:

Justina Murray, Chief Officer, South West Scotland Community Justice Ayrshire; **Douglas Hutchison**, Director of Educational Services; **Claire Monaghan**, Head of Communities; **Valerie Stewart**, Community Planning Co-ordinator; and **Janice McClure**, Committee Services Lead Officer, South Ayrshire Council.

1. Chair's Remarks.

The Chair, who was standing down, referred to the considerable work carried out by the Board and thanked all Board Members for their contribution and commitment over the last few years.

2. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

3. Minutes of previous meeting.

The Minutes of the Community Planning Board of 25th October 2016 (issued) ([link attached](#)) were submitted and approved.

4. Update from Community Planning Executive.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Head of Communities, South Ayrshire Council, updating the Board on meetings of the Community Planning Executive.

Decided: to note the update information on meetings of the Community Planning Executive.

5. Variation in order of business.

The Board agreed to vary the order of business as hereinafter minuted.

6. Action Plan Arising from the Joint Inspection of Services for Children.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Director of Educational Services, South Ayrshire Council,

- (1) seeking approval for the detailed action plan arising from the Joint Inspection of Services for Children and Young People in South Ayrshire; and
- (2) seeking approval for the summary action plan.

Decided:

- (a) to approve the detailed action plan arising from the Joint Inspection of Services for Children and Young People in South Ayrshire;
- (b) to approve the summary action plan; and
- (c) to note that regular progress reports would be provided to the Community Planning Executive and an annual update to the Community Planning Board.

7. Children's Service Plan.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Director of Educational Services, South Ayrshire Council, inviting agreement from the Board to the South Ayrshire Children's Service Plan, 2017-2020.

The Director of Educational Services outlined the background to this Plan and highlighted the priorities and targets; and advised that this Plan required to be completed by 1st April 2017 for publication by 30th April 2017, therefore, any feedback should be submitted to him prior to 1st April 2017.

A comment was made that there is no reference to the environment or access to green space in the plan.

Decided:

- (1) to approve the draft South Ayrshire Children's Service Plan, 2017-2020, including the vision; and
- (2) to note that regular updates would be provided to the Community Planning Executive and an annual progress report on the Plan would be provided to the Community Planning Board.

8. Community Justice Outcomes Improvement Plan – Final Draft.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Head of Communities, South Ayrshire Council, to invite agreement from the Board to the final draft Community Justice Outcomes Improvement Plan (CJOIP).

The Board heard the Chief Officer, South West Scotland Community Justice Ayrshire advise that the consultation process for this Plan, the basis of which was positive and aspirational, had now been undertaken and that this document would be published on the Community Justice Ayrshire website on 31st March 2017. It was also agreed to publish the plan on the South Ayrshire Council website.

Decided: after consideration, to approve the final draft Community Justice Outcomes Improvement Plan.

9. Director of Public Health Annual Report.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Head of Communities, South Ayrshire Council, inviting the Board to participate in a workshop focussed on the Director of Public Health's Annual Report 2016.

The Consultant in Public Health Medicine, NHS Ayrshire and Arran gave a presentation to the Board on the Annual Report and provided further background to this and outlined the key messages on alcohol, tobacco, obesity and mental health.

A discussion then took place on the recommendations for action; premature mortality; mental health issues; health in the workplace; oral health; the problems relating to the rising age of the population; 'looked after' people; most sheltered housing not being suitable for couples; the increasing age of retirement; the use of technology for people managing their condition; the use of volunteer drivers and carers and resilience in terms of people being more connected into their communities and having a sense of purpose which can improve mental health.

The Community Planning Co-ordinator advised that a Stakeholder Event on child poverty would be taking place on 25th April 2017 when a wide range of stakeholders from all sectors would be attending.

Decided: after consideration of the Director of Public Health's Annual Report 2016, and participating in a workshop session, to note the contents of the report.

10. Local Outcomes Improvement Plan - Update.

There was submitted a report (issued) ([link attached](#)) of March 2017 by the Head of Communities, South Ayrshire Council, updating the Board on the work to develop draft outcomes and to seek agreement that these should be developed further as part of the development of the Local Outcomes Improvement Plan.

The Head of Communities, South Ayrshire Council advised that the top five draft outcomes had been identified following consultation with community planning partners and our communities; that workshops would be arranged for each of the draft outcomes with all relevant partners contributing to the further development of the outcomes; and that, following the workshops, proposals would be taken to a wider Community Planning Partnership Joint Planning session in early June 2017 to finalise a draft set of outcomes which would then be considered at the June 2017 meeting of the Community Planning Board prior to going out to consultation.

The Board was informed of an example of the unnecessary negative outcomes which can occur for children and families due to a lack of joined up thinking across CPPs.

Any further feedback should be submitted to the Head of Communities.

Decided: after consideration of the draft high level outcomes, to note the next steps in developing the draft outcomes as progress continued to be made in developing the Local Outcomes Improvement Plan and the Local Place Plan.

11. Any Other Business.

Scottish Fire and Rescue Service.

The Depute Group Manager, Scottish Fire and Rescue Service advised that a Strategic Plan for 2017 onwards was being developed and that feedback was being sought on this and that, at the conclusion of the review, the new draft plan would be published.

Decided: having heard the Head of Communities advise that she would circulate this draft Plan, to agree to submit any feedback to her for submission to the Scottish Fire and Rescue Service.

12. Date of Next Meeting.

Decided: to note that the next Board meeting would take place on Thursday, 15th June 2017 at 2pm in the County Buildings, Ayr.

(Please note that this date was subsequently changed to 20th June 2017).

The meeting ended at 3.30 p.m.