

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 8 SEPTEMBER 2017 AT 1405 HOURS IN THE WILLIAM MURDOCH ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Douglas Reid, John McGhee and Tom Cook, (all East Ayrshire Council); and Councillors Alec Clark and Ian Cochrane (both South Ayrshire Council).

ATTENDING: Chris McAleavey, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council); Lesley Bloomer, Executive Director - Economy, Neighbourhood and Environment (South Ayrshire Council); and Kevin Braidwood, Operations Manager; and Theresa Mackin, Business Support Manager (both Ayrshire Roads Alliance).

APOLOGIES: Councillor Jim Roberts, East Ayrshire Council; and Councillors Bob Pollock and Philip Saxton, South Ayrshire Council.

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair.

MINUTES OF MEETING HELD ON 17 FEBRUARY 2017

1. There were submitted and approved as a correct record, the minutes of the meeting of 17 February 2017 (circulated).

Following discussion on the approval of Ayrshire Shared Services Joint Committee minutes, it was agreed that any issues to be followed up, after the meeting, be centrally collated by the Democratic Services Officer and issued to Members of the Committee for their information.

ADJOURNMENT/RECONVENTION

2. The meeting adjourned at 1407 hours and reconvened at 1410 hours with the same Members and Officers present and in attendance.

AYRSHIRE ROAD ALLIANCE UPDATE ON PERFORMANCE SCORECARD

3. There was submitted a report dated 23 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

Arising from discussion, and in response to particular matters raised, Members received further information as undernoted:-

- the review of the scoring matrix for the maintenance of A, B and C class roads, and the introduction of Whole Data Management Scoring system.;
- the use of timber transport funding;
- the current process of completing Category 1 and Category 2 repairs, and the pilot scheme being undertaken for repairs. It was agreed that an update on work to improve repair responses be reported to the next meeting of the Committee; and

- the provision of street lighting inspectors during the winter months, particularly within South Ayrshire Council.

It was agreed:-

- (i) that a report on the Whole Data Management Scoring System be reported to the next meeting of the Committee;
- (ii) to note the performance scorecard and performance matrix presented in this report;
- (iii) to the amended format;
- (iv) to continue to receive the performance scorecard updates; and
- (v) otherwise, to note the contents of the report.

AYRSHIRE ROADS ALLIANCE RISK REPORT AND REGISTER

4. There was submitted a report dated 3 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the revised risk register presented in the report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

AYRSHIRE ROADS ALLIANCE - ROADWORKS PROGRAMME

5. There was submitted a report dated 11 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance which advised of the progress made with the Road Improvement Programmes within East Ayrshire and South Ayrshire for financial year 2017/18.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress in 2017/18 to date; and
- (ii) otherwise, to note the contents of the report.

Following a request by Councillor Tom Cook, East Ayrshire Council, in connection with the traffic light phasing at Dundonald Road, it was agreed that the Operations Manager would investigate and report back accordingly.

AYRSHIRE ROADS ALLIANCE - SAFETY INSPECTION PROCEDURES AND GUIDANCE MANUALS FOR SURFACE TREATMENT AND METHODS USED

- 6 There was submitted and noted a report dated 22 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance, and a presentation by the Operations Manager which advised on the safety inspection and defect procedure, and the various surfacing treatments and techniques used in roads surfacing as requested by the Joint Committee on 23 June 2017.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:-

- the difference in costs between the various surface treatment and methods used by Ayrshire Roads Alliance;
- the use of cold lay asphalt as a temporary repair;
- the use of safety inspections to highlight any disability matters which require repair; and
- the ability by Ayrshire Roads Alliance to purchase larger plant equipment such as the jet patcher.

AYRSHIRE ROADS ALLIANCE - RECRUITMENT OF ROADWORKERS

7. There was submitted a report dated 22 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance which advised of progress made with the Roadworkers' recruitment within the Ayrshire Roads Alliance during financial year 2017/18, as requested by the Joint Committee on 23 June 2017.

During discussion, arising from the report, the following matters were raised:-

- the non-existence of Grade 5 roadworkers;
- alternative methods of advertising routed through the Myjobscotland website; and
- profiling of roadworkers and young roadworkers appointed via the Modern Apprenticeship Scheme.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance current approach to recruitment; and
- (ii) otherwise, to note the contents of the report.

AYRSHIRE ROADS ALLIANCE - REVENUE FINANCIAL MONITORING REPORT

8. There was submitted a report (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills which updated on the revenue budget monitoring position for the year to 23 July 2017, for the Ayrshire Roads Alliance.

Arising from discussion, Members noted the following points:-

- the budget monitoring position of the Ayrshire Roads Alliance was reported separately to the Audit and Governance Panel of South Ayrshire Council through the budget monitoring report, and to the Governance and Scrutiny Committee, East Ayrshire Council through East Ayrshire Performs;
- whilst the overpayment of VAT for on-street parking was regrettable, the outcome was positive with payments returned as detailed in the report; and
- that the future use of any underspend would be a matter for each authority to determine in light of the current budget pressures and the financial forecast for each Authority.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) to request a further financial update at the next meeting of the Joint Committee; and
- (iii) otherwise, to note the contents of the report.

AYRSHIRE ROADS ALLIANCE - WINTER SERVICE

9. There was submitted a report dated 22 August 2017 (circulated) by the Head of Roads - Ayrshire Roads Alliance which advised of the winter operations delivered over 2016/17, and the proposals for 2017/18.

Arising from discussion, Members noted the following:-

- the calibration of vehicle spreaders would be completed in January and September each year;
- the coastal location of South Ayrshire Council towns and villages had an impact on the salt usage over the winter months; and
- to date, 20 communities had assisted with the treatment of roads and footpath within their own communities.

It was agreed:-

- (i) to approve the proposals for maintaining the winter service across the Ayrshire Roads Alliance area including the Winter Service Plan in Appendix 1 to the report; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1506 hours.