

**South Ayrshire Council**

**Report by Executive Director – Resources, Governance and Organisation  
to Leadership Panel  
of 23 August 2016**

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**Subject: Approvals under Delegated Authority during Period of Recess**

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**1. Purpose**

- 1.1 The purpose of this report is to advise Members of matters determined under delegated authority during recess.

**2. Recommendation**

- 2.1 It is recommended that the Panel considers the matters determined under delegated authority during recess.

**3. Background**

- 3.1 The Scheme of Delegation details a list of powers which have been delegated to officers.
- 3.2 General delegation 21 allows the Chief Executive and Executive Directors 'to determine urgent matters, during periods when the Council is in recess, where the matter has been covered by a previous policy decision of Council and in respect of which there is a budget or other financial provision and in accordance with the following: consultation must be undertaken with the Executive Director – Resources, Governance and Organisation who will in turn consult the relevant Portfolio Holder(s), or the Leader of the Council and the Chief Executive and all matters dealt with must be reported to the first meeting of the Leadership Panel or other relevant Panel following the recess'.

**4. Proposals**

- 4.1 During the recent summer recess period, delegated authority under paragraph 21 has been exercised as follows:
- 4.1.1 **Oracle Payroll Project** - Approval, by the Chief Executive, of additional budget of £195,665 to commission external support for work required to meet a revised anticipated 'go live' date of mid-November 2016, with additional contingency funding for this to be extended up to January 2017, if required, to resolve any outstanding issues.



## **6. Financial Implications**

6.1 Not applicable.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with rejecting the recommendations.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 1.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to the Council strategic objective of 'Improve the way we work as a Council' and within that to the outcome 'Governance arrangements that provide an effective framework for decision making and scrutiny'.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor John McDowall, Depute Leader of the Council, Councillor Robin Reid, Portfolio Holder for Resources and Performance, Councillor Philip Saxton, Portfolio Holder for Housing and Customer Services, and the Chief Executive, and the contents of this report reflect any feedback provided.

**14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Executive Director – Resources, Governance and Organisation, will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Report for noting only – no further action	Not applicable	Not applicable

**Background Papers**    **Scheme of Delegation**

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**Date: 15 August 2016**

## 1. Proposal details

Proposal Title <b>Approvals under Delegated Authority during Period of Recess</b>	Lead Officer <b>Valerie Andrews</b>
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2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this proposal? Please indicate whether these would be positive or negative impacts

Community, Groups of People or Themes	Negative Impacts	Positive impacts
The whole community of South Ayrshire	-	-
People from different racial groups, ethnic or national origin.	-	-
Women and/ or men (boys and girls)	-	-
People with disabilities	-	-
People from particular age groups for example Older people, children and young people	-	-
Lesbian, gay, bisexual and heterosexual people	-	-
People who are proposing to undergo, are undergoing or have undergone a process to change sex	-	-
Pregnant women and new mothers	-	-
People who are married or in a civil partnership	-	-
People who share a particular religion or belief	-	-
Thematic Groups: Health, Human Rights, Rurality and Deprivation	-	-

3. Do you have evidence or reason to believe that the proposal will support the Council to:

General Duty and other Equality Themes	Level of Negative and/ or Positive Impact (high, medium or low)
Eliminate discrimination and harassment faced by particular communities or groups	Low impact
Promote equality of opportunity between particular communities or groups	Low impact
Foster good relations between particular communities or groups	Low impact
Promote positive attitudes towards different communities or groups	Low impact
Increase participation of particular communities or groups in public life	Low impact
Improve the health and wellbeing of particular communities or groups	Low impact
Promote the human rights of particular communities or groups	Low impact
Tackle deprivation faced by particular communities or groups	Low impact

## 4. Summary Assessment

Is a full Equality Impact Assessment (EQIA) required? (A full EQIA must be carried out on all high and medium impact proposals)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Rationale for decision:</b>		
<b>This report advises the Panel of matters determined under delegated authority during recess. Their decision on this has no specific equality implications.</b>		
Signed : <b>Valerie Andrews</b>	Executive Director	
Date: <b>29 June 2016</b>	Copy to <a href="mailto:equalities@south-ayrshire.gov.uk">equalities@south-ayrshire.gov.uk</a>	