

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr
on 14th June 2016 at 2.00 p.m.

Present: **Board Members:**

Councillor Bill McIntosh, Leader of South Ayrshire Council (*Chair*); **Lynn Anderson**, Development Manager – Third Sector, Voluntary Action South Ayrshire; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Councillor Allan Dorans**, South Ayrshire Council; **Brian Fleming**, District Operations Manager, Jobcentre Plus; **Eileen Howat**, Chief Executive, South Ayrshire Council; **Gordon Hunt**, Head of External Engagement, University of the West of Scotland; **Councillor Rita Miller**, Chair, Integration Joint Board; **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service; **Joy Tomlinson**, Consultant in Public Health Medicine, NHS Ayrshire and Arran; and **Kerry Wallace**, Unit Manager (Strathclyde and Ayrshire), Scottish Natural Heritage.

Apologies: **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran; **Heather Dunk**, Principal, Ayrshire College; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Catriona Morton**, District Manager, Jobcentre Plus; **Councillor John McDowall**, South Ayrshire Council; **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire; **Alyson Russell-Stevenson**, Location Director for South Ayrshire, Scottish Enterprise and **Donna Vallance**, Vice Principal – College Estate and New Campus Development, Ayrshire College. **Tim Eltringham**, Director, South Ayrshire Health & Social Care Partnership

Others attending:

Claire Monaghan, Head of Communities; **Jill Cronin**, Head of Enterprise, Development and Leisure; **Jim Johnstone**, Enterprise Manager; **Valerie Stewart**, Community Planning Co-ordinator; **Linda Warwick**, Community Safety Co-ordinator, South Ayrshire Council; **Susan Wilson**, Public Health Practitioner, NHS Ayrshire and Arran; and **Lauren Sands**, Committee Services Officer, South Ayrshire Council.

1. Welcome and Introductions.

The Chair welcomed Dr. Joy Tomlinson, Consultant in Public Health Medicine, NHS Ayrshire and Arran, to her first meeting of the Board.

2. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

3. **Minutes of previous meeting.**

It was noted that the meeting of 1st March 2016 had been held at the University of the West of Scotland's Ayr Campus and not the County Buildings as stated in the Minute.

Thereafter, the Minutes of the Community Planning Board of 1st March 2016 (issued) ([link attached](#)) were submitted and approved, subject to this minor Amendment.

4. **Update from Community Planning Executive.**

There was submitted a report (issued) ([link attached](#)) of 7th June 2016 by the Head of Communities, South Ayrshire Council, updating the Board on meetings of the Community Planning Executive which had taken place.

The Board heard that the Community Planning Executive had met twice since the previous meeting of the Board and that the Executive had recognised the need for a greater strategic focus on work within Services for Children and Young People highlighted by the ongoing inspection. The Head of Communities, South Ayrshire Council, advised that discussion with partners had resulted in a proposal to establish a new Strategic Delivery Partnership for Integrated Children's Services and that preliminary work was now underway.

Decided:

- (1) to note the update information on meetings of the Community Planning Executive; and
- (2) to agree that an additional Strategic Delivery Partnership be formed to improve the linkage between community planning and integrated children's services, to drive forward the new Integrated Children's Services Plan under development and to lead on implementing the recommendations emerging from the on-going Integrated Children Services Inspection.

5. **Audit Scotland Report on Community Planning.**

There was submitted a report (issued) ([link attached](#)) of June 2016 by the Head of Communities, South Ayrshire Council, advising members of the Board of the recommendations of a national report by Audit Scotland relating to Community Planning.

Decided: to note the issues raised in the Audit Scotland Report on Community Planning and to note that these would be factored into forward work by community planning.

6. **Community Planning Outcome Profiles.**

There was submitted a report (issued) ([link attached](#)) of June 2016 by the Head of Communities, South Ayrshire Council, advising members of the Board of the new Community Planning Outcome Profiles tool developed by the Improvement Service to assist Community Planning Partnerships.

The Community Planning Co-ordinator, South Ayrshire Council, provided the Board with a demonstration of the profile tool developed by the Improvement Service and advised that a learning session for the three Ayrshire Community Planning Partnerships had taken place in Ayr the previous week and constructive feedback had been provided in relation to a number of areas.

The Head of Communities, South Ayrshire Council, advised that the demo of the profile tool could be circulated to Board members if they wished, however, asked the Board to be mindful that the data required updating.

The Chair thanked the Community Planning Co-ordinator for her interesting and informative demonstration of the Community Planning Outcomes Profile tool.

Decided: to note the availability and benefits of the profile tool and the benefits of the profile as a complementary tool to inform decision making in South Ayrshire.

7. A Local Outcomes Improvement Plan – Proposed Process and Timescale.

There was submitted a report (issued) ([link attached](#)) of June 2016 by the Head of Communities, South Ayrshire Council, advising members of the Board of the proposed process and timetable to produce a Local Outcomes Improvement Plan (LOIP) for South Ayrshire and Local Place Plans focused on reducing inequalities.

The Head of Communities, South Ayrshire Council, provided the Board with an update on the process and timetable proposed to produce a Local Outcomes Improvement Plan (LOIP) for South Ayrshire, which was required to be produced by all Community Planning Partnerships under the community planning provisions of the Community Empowerment (Scotland) Act 2015.

Each of the 4 Strategic Delivery Partnerships / Working Group outlined 3-4 draft proposed outcomes. Discussion then followed on areas that required a greater focus with mention of the importance of the LOIP linking more effectively to the new Local Development Plan (LDP) and how the Partnership would sustain delivery of the LOIP within the communities once it had been developed.

Decided: to note

- (1) the timeline and process for the development of the Local Outcomes Improvement Plan and the Locality Place Plans; and
- (2) the intention to combine the consultations on these draft documents with the development of the Community Justice Outcomes Improvement Plan and the Local Development Plan.

J. Scott, Scottish Fire and Rescue Service, left the meeting at this point.

8. Community Empowerment Scotland Act (2015) – Consultation on Draft Guidance and Regulation.

There was submitted a report (issued) ([link attached](#)) of June 2016 by the Head of Communities, South Ayrshire Council, advising members of the Board of the main elements of the draft guidance for the implementation of the Community Planning provisions of the Community Empowerment (Scotland) Act 2015 and setting out a draft response to the consultation questions.

The Head of Communities, South Ayrshire Council, advised that the Community Empowerment Guidance had now been received and that the Board was being asked to consider a draft joint response which drew on contributions from the Council, Police Scotland and Scottish Fire and Rescue Service to the consultation questions which the Community Planning Executive had considered at their meeting of 20th May 2016.

The Senior Transport Planner, Strathclyde Partnership for Transport (SPT), informed the Board that SPT had raised some concerns, however, these mainly pertained to Glasgow.

Decided: after consideration of the draft guidance in relation to Community Planning and the Community Planning response, to agree that the response should be submitted to the Scottish Government.

J. Scott, Scottish Fire and Rescue Service, re-joined the meeting during the update of the undernoted item.

9. Joint Inspection – Services for Children and Young People.

The Head of Communities, South Ayrshire Council, provided the Board with a verbal update on the progress of the inspection of Services for Children and Young People stating that the inspectors had now been on site for 3 weeks and the preparation of the initial material was now complete. The Board heard that no formal information would be available until August.

10. Joint Child Health and Wellbeing Statement 2015-2019

The Public Health Practitioner, NHS Ayrshire and Arran, advised the Board that the current Pan Ayrshire Child Health Strategy would finish in 2017 and that an Ayrshire wide Joint Statement had been drafted, a summary version of which was tabled to Board members.

The Board heard that the main purpose of the document was to outline a shared commitment to supporting better outcomes for children, both as individuals and as a population, across North, South and East Ayrshire. This approach was supported by key policies and frameworks relating to child health and wellbeing in Scotland and the UK.

The Chair, Integration Joint Board (IJB), raised concerns that the IJB had not been consulted and the Public Health Practitioner, NHS Ayrshire and Arran, advised that each Local Authority had been contacted to advise on how the information should be reported and that no other IJB had received the information.

The Board agreed the information in principal and the Head of Communities, South Ayrshire Council, advised that she would raise the concern made by the Chair of the IJB.

It was agreed that the full version of the document would be circulated to Board members with a request for comments.

11. Any Other Business.

Jim Scott, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service, advised that formal consultation had now commenced their new national Strategic Plan and that if any Board Member required to have an off table decision regarding the plan he would be happy to arrange this.

It was agreed to circulate this to Board members with a 9th August deadline for responses.

The meeting ended at 3:15 p.m.