



County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 612677  
Fax No. 01292 612880

25th November 2011

To: **Councillors Connolly, Goldie, Grant, Hampton, Low, Moonie, Oattes and Peddie**  
**All other Elected Members for information only**

Dear Councillor

## **CORPORATE AND COMMUNITY PLANNING STANDING SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 1st December 2011 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Minutes of previous meeting of 3rd November 2011 \(copy herewith\).](#)
  - (a) Matters arising.

### **AUDIT FUNCTION:-**

2. [Report to Members and the Controller of Audit on the 2010/11 Audit – Submit report by Executive Director – Corporate Services \(copy herewith\).](#)

### **WIDER SCRUTINY PANEL BUSINESS:-**

3. [Scrutiny Review of Communications - Submit report by Head of Policy, Performance and Communication \(copy herewith\).](#)
4. Scrutiny Review: Strategic Review of Absence Management – Presentation by Head of HR and Organisational Development.
5. [Panel Work Programme - Submit report by Executive Director – Corporate Services \(copy herewith\).](#)

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
Committee Services on 01292 612677, Wellington Square, Ayr or  
e-mail: [eillen.wyllie@south-ayrshire.gov.uk](mailto:eillen.wyllie@south-ayrshire.gov.uk)  
[www.south-ayrshire.gov.uk](http://www.south-ayrshire.gov.uk)