

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of a remote meeting of the South Ayrshire Community Planning Board held at 2.00pm on Thursday 28 October 2021.

Board Members:

Councillor Peter Henderson, Leader of South Ayrshire Council (Chair);
Councillor Brian McGinley (SAC); **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Mark Inglis**, Head of Children's Health and Justice Services; **Derek Frew**, Superintendent, Police Scotland; **Eileen Howat**, Chief Executive (SAC); **Douglas Hutchison**, Depute Chief Executive and Director – People, (SAC); **Lorna Jarvie**, Co-ordinator – Sustainability and Fleet (SAC); **Sheila Lynn**, DWP; **Claire Monaghan**, Service Lead – Community Services and Facilities (SAC); **Ian McMeekin**, Area Manager, Scottish Fire and Rescue; **Mike Newall**, Assistant Director – People; **Marie Oliver**, Chief Executive Officer, VASA; **Linda West**, Strategic Lead for Representation, VASA; **Elaine Young**, Assistant Director Public Health, NHS Ayrshire & Arran

Officers:

Kevin Anderson, Service Lead – Policy, Performance and Community Planning (SAC); **Kevin Carr**, Assistant Director – Place (SAC); **Susan McCardie**, Lead Officer – Community Planning (SAC); Audrey Gatt, VASA and **Alison Nelson**, Co-ordinator, Democratic Services (SAC).

Apologies:

Councillor Martin Dowey (SAC); Hazel Borland, Interim Chief Executive, NHS Ayrshire & Arran; Eileen Howat, Chief Executive (SAC); and Derrick Johnston, Chief Inspector, Police Scotland;

FIRST PART OF THE MEETING – WORKSHOP DISCUSSION

The workshop provided an overview of Trauma Informed Practice and adopting a Trauma Informed approach across Community Planning Partners – how embedding the trauma values and principles into organisations can effectively help to support those affected by trauma whilst also reducing re-traumatisation and vicarious trauma. Two guest speakers were in attendance sharing their experience from both an organisational and lived experience perspective.

SECOND PART OF THE MEETING – BUSINESS

1. Welcome and Introductions.

Councillor Peter Henderson (Chair) opened the meeting by welcoming all present to the second part of the proceedings, the Community Planning Partnership Board (the Board) meeting

2. Sederunt

As detailed above.

3. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

4. Minutes of previous meeting.

The Minutes of the Community Planning Board (the Board) of 26 August 2021 ([circulated](#)) were submitted and approved.

Matters Arising: -

There were no matters arising.

5. South Ayrshire Council Best Value Review

There was submitted ([circulated](#)) a report dated 28 October 2021 by the Depute Chief Executive and Director – People providing the Board with an overview of the key findings from the South Ayrshire Council Best Value Assurance Report. There were issues in the report that the Community Planning Partnership required to address however positive comments were made particularly in relation to the progress made since 2018, the Communities Reference Group, the Wallacetown project and the overall improvement in partnership working. The report highlighted the need for better data to evidence progress and a stronger focus on partners contributing to place planning was required.

After discussion the Board:

Decided:

1. to note the contents of this paper; and
2. to remit the final Best Value Assurance Report to the SDP Chairs Executive to address any issues which had been identified through the best value process to improve community planning.

6a. Strategic Delivery Partnership Chairs Executive Briefing Paper

There was submitted a reported ([circulated](#)) dated 28 October 2021 by the Chair of the Strategic Delivery Partnership Chairs Executive, providing the Board with an overview of key discussion points and subsequent actions/decisions agreed at the Strategic Delivery Partnership (SDP) Chairs Executive meeting since the last meeting of the Board in August.

After discussion the Board:

Decided:

1. to note the contents of the SCP Chairs Executive Briefing Paper; and
2. to note the new supporting strapline for South Ayrshire Community Planning Partnership of '*All together – growing, caring and living a better life*'.
3. to remit to the Strategic Delivery Partnership Chairs next meeting to consider future joint funding arrangements for community planning partners.

6b. Strategic Delivery Partnership Updates:

Lead Officers provided an update to the Board and highlighted the work currently being undertaken within the partnerships since the last meeting of the Board.

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| 1. Integrated Children's Services Planning | (circulated) |
| 2. Community Safety | (circulated) |
| 3. Financial Inclusion | (circulated) |
| 4. Communities and Population Health | (circulated) |
| 5. Wallacetown | (circulated) |

After discussion on each partnership update the Board

Decided:

1. to note the contents of the reports which had been issued for information; and
2. in relation to 5. to forward details of the income achieved during Street Week.

6c Update from Communities Reference Group

There was submitted a report ([circulated](#)) dated 26 August 2021 by the Chair of the Communities Reference Group, advising the Board of the progress made in widening community engagement within a community planning setting through representation of communities of interest within the community planning structure since the last meeting of the Board. The Chair particularly highlighted the webinar programme series event which would allow an opportunity to learn about the work currently being undertaken by partners and partnership working.

After discussion the Board:

Decided: to note the contents of the report,

6d Update from Sustainability Partnership

There was submitted a report ([circulated](#)) dated 28 October 2021 by the Chair of the Sustainability Partnership updating the Board on the various collaborative projects shared with partners including the Council, the Energy Agency and Sustrans. The partnership also discussed COP26 and how South Ayrshire would make the most of this opportunity both in November and beyond.

After discussion the Board:

Decided: to note the contents of the report,

7. Local Outcomes Improvement Plan: Annual Progress Report 2021

There was submitted a report ([circulated](#)) dated 28 October 2021 by the Depute Chief Executive and Director - People, South Ayrshire Council asking the Board to consider the Local Outcomes Annual Progress Report 2021 – Appendix A and to approve its publication.

The Chair thanked all officers for their contribution to producing this report. The Community Planning Lead Officer highlighted the progress made since the last report in 2017. She advised that a 5th priority area for Employability and Lifelong Learning had been established led by Employability and Lifelong Learning Partnership.

After discussion the Board:

Decided:

1. to approve the Local Outcomes Annual Progress Report 2021; and
2. to note the extensive progress that had taken place within the five priority areas.

8. Volunteering Strategy

There was submitted a report ([circulated](#)) dated 28 October 2021 by the Chief Executive Officer, Voluntary Action South Ayrshire (VASA) asking the Board to endorse the South Ayrshire Volunteering Strategy and Action Plan.

The Strategic Lead gave an informative presentation which outlined the process of developing the strategy; highlighted what volunteering was, how it benefited service provision and also the benefits volunteers experienced.

After discussion the Board, having analysed the vision and objectives of the Volunteering Strategy

Decided:

1. to review the methodology taken to develop the Volunteering Strategy and gave assurances that the steps taken would be inclusive and comprehensive of all partners, voluntary organisations, and all interested parties; and
2. to agree the recommendations presented in the Volunteering Strategy and agree to commit further engagement in their contribution to the Action Plan.

9. Any Other Competent Business

The Head of Children's Health Care and Justice Services provided a verbal update on the South Ayrshire Parenting Promise and what was planned for engagement with the Community Planning Partnerships Board. The Head of Children's Health Care and Justice Services suggested a workshop so that the South Ayrshire Parenting Promise could be endorsed by the Community Planning Partnerships Board. He also advised that a webinar was being held on 25 November 2021 about language and the use of the language we use, details of which would be forwarded to Board members.

The Chair suggested two separate sessions on how the Board would take forward the Trauma Strategy and also the South Ayrshire Parenting Promise, prior to the next meeting of the Board in January and asked the Service Lead, Policy Performance and Community Planning to take this forward.

Decided: to request that two separate sessions be arranged on the Trauma Strategy and South Ayrshire Parenting Promise.

10. Proposed Meeting Schedule for 2022

The Board agreed the 2022 schedule of meetings as detailed below:

20 January 2022 – 10am

31 March 2022 – 10am

25 August 2022 – 10am

27 October 2022 – 10am