

CHIEF OFFICERS APPOINTMENTS / APPRAISAL PANEL.

Minutes of meeting held remotely on 25 November 2021 at 11.00 a.m.

Present: Councillors Peter Henderson (Chair), Martin Dowey, William Grant and Philip Saxton.

Apology: Councillor Alec Clark.

Attending: E. Howat, Chief Executive, W. Wesson, Service Lead – HR, Payroll and Employee Services; G. Farrell, Service Lead – Organisational Development and Customer Services; and J. McClure, Committee Services Lead Officer.

1. Declaration of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Minutes of Previous Meeting.

The Minutes of 4 November 2021 (issued) were submitted and approved.

3. Chief Officer Recruitment and Selection.

There was submitted a report of 23 November 2021 by the Chief Executive and amended Appendix 1 to the report (issued to members only) seeking approval of the application pack for the post of Director of Education; and the timescales for the recruitment and selection process.

The Panel

Decided:

- (1) to approve the application pack for the post of Director of Education (as outlined in Appendix 1 to the report); and
- (2) to approve the timescales for the recruitment and selection process (as outlined in Appendix 2 to the report).

The meeting ended at 11.15 a.m.