

LEADERSHIP PANEL.

Minutes of meeting in County Buildings, Wellington Square, Ayr
on 25 August 2020 at 10.00 a.m.

Present: Councillors Peter Henderson (Chair), Siobhian Brown, Ian Cochrane, Julie Dettbarn, William Grant, Brian McGinley and Philip Saxton.

Attending: E. Howat, Chief Executive; D. Hutchison, Depute Chief Executive and Director - People; D. Gillies, Director – Place; C. Caves, Head of Legal, HR and Regulatory Services; T. Baulk, Head of Finance and ICT; T. Eltringham, Director of Health and Social Care; W. McClean, Head of Community Health and Care Services; J. Bradley, Assistant Director (People); P. Bradley, Service Lead – Professional Design Services; and A. Gibson, Committee Services Officer.

1. Opening Remarks.

The Chair confirmed that today's meeting was not open to the press and public, which was permissible under the COVID-19 legislation.

2. Declarations of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

3. Minutes of previous meeting.

The minutes of 17 March 2020 ([issued](#)) were submitted and approved.

4. Decision Log.

- (1) to continue the list of [overdue actions](#) to the next Leadership Panel for approval with a requirement that all actions are updated by officers prior to this Panel;
- (2) to agree the actions listed with [revised due dates](#); and
- (3) to note the [recently completed actions](#).

Corporate.

5. Post Covid-19 Recovery Planning.

There was submitted a report ([issued](#)) of 14 August 2020 by the Depute Chief Executive and Director – People

- (1) advising of the approach to post Covid-19 recovery planning; and
- (2) seeking approval on the proposed reporting arrangements of the service and recovery plans.

Following questions from Members and having noted that rent payments could be made over the phone while Customer Services Centres were shut; that there is support available to staff working from home; and that recent briefings provided by all service leads to Members had been useful, the Panel

Decided:

- (a) to note the approach to post COVID-19 Recovery Planning established by the Strategic Recovery Group and agreed with Group Leaders and Councillor Alec Clark; and
- (b) to agree to the submission of an update report to the Leadership Panel of 24 November 2020.

6. Approvals Under Delegated Authority – Emergency Powers.

There was submitted a report ([issued](#)) of 14 August 2020 by the Head of Legal, HR and Regulatory Services advising Members of matters determined under delegated authority during the 2020 COVID-19 Pandemic (the 'Pandemic').

The Panel

Decided: to acknowledge the matters determined under delegated authority during the Pandemic.

Adults' Health and Social Care.

7. Care at Home - Care Inspectorate Report.

There was submitted a report ([issued](#)) of 14 August 2020 by the Head of Community Health and Care Services providing a summary of the outcome of the Care Inspectorate Report following the unannounced inspection of the Care At Home Service on 28 February 2020.

Having considered the inspection report and the progress made, the Panel

Decided: to note the actions that had been taken to effectively address the issues and gaps within the service.

Resources and Performance.

8. Budget Management – Revenue Budgetary Control 2020/21 – Position Statement at 30 June 2020.

There was submitted a report ([issued](#)) of 20 August 2020 by the Head of Finance and ICT providing a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2020/21 as at 30 June 2020.

The Panel

Decided:

- (1) to note the revised Directorate budgets following the budget movements outlined in paragraphs 3.3 and 3.4 of the report and to note that the impact of Covid-19 had been included in the projections;
- (2) to approve the budget transfers as outlined in the Directorate financial performance reports as detailed in Appendix 1 of the report and summarised in paragraph 4.1.8 of the report;
- (3) to approve the requested earmarking of resources to be carried forward to 2021/22, as summarised in paragraph 4.1.9 of the report; and
- (4) to otherwise note the projected in year over-spend of £2.524m. after earmarking and inclusive of the latest Covid-19 cost implications.

9. General Services Capital Programme 2020/21: Monitoring Report as at 30 June 2020.

There was submitted a report ([issued](#)) of 14 August 2020 by the Director - Place updating the Panel on the actual capital expenditure and income, together with progress made on the General Services capital programme projects as at 30 June 2020 (Period 3) and to agree the changes to budgets in 2020/21 and future years.

The Panel

Decided:

- (1) to note the progress made on the delivery of the General Services Capital Programme to 30 June 2020, resulting in spend of £2,944,469 or 6.99%, as detailed in Appendix 1 of the report;
- (2) to approve the adjustments contained in Appendix 2 of the report;
- (3) to approve the revised budget for 2020/21 at £36,364,788 and 2021/22 at £123,801,340, as highlighted in Appendix 2 of the report; and
- (4) to note the ongoing impact of Covid-19 and the potential for further reductions to forecasted expenditure this year and additional costs in construction contracts.

10. Housing Capital Programme 2020/21: Monitoring Report as at 30 June 2020.

There was submitted a report ([issued](#)) of 14 August 2020 by the Director - Place updating the Panel on the actual capital expenditure and income, together with progress made on the Housing Capital Programme projects as at 30 June 2020 (Period 3) and to agree the changes to budgets in 2020/21.

Having noted that there may be a 5 to 10% increase in in costs associated with projects as a result of the COVID-19 pandemic, the Panel

Decided:

- (1) to note the progress made on the delivery of the Housing Capital Programme to 30 June 2020, resulting in spend of £932,262 or 4.38%, as detailed in Appendix 1 of the report;
- (2) to approve the adjustments contained in Appendix 2 of the report, leading to a revised budget of £18,619,527 in 2020/21 and £37,130,027 in 2021/22; and
- (3) to note the ongoing impact of Covid-19 and the potential for further reductions to forecasted expenditure this year and additional costs in construction contracts.

11. VAT Recovery Funds – Member Priorities.

There was submitted a report ([issued](#)) of 19 August 2020 by the Director – Place seeking approval of the projects identified by Elected Members as part of the VAT recovery fund held currently within the capital fund.

Having welcomed the proposals and discussed various projects within the programme, the Panel

Decided:

- (1) to approve the programme of projects in each ward, as detailed in Appendix 1 of the report, subject to the ability of Members to agree minor changes to the funding allocated to projects within Wards;
- (2) to approve an allocation of £200,000 towards the development of a Golf Academy;
- (3) to request officers to prepare and implement a schedule of works to deliver the programme of projects; and
- (4) to note the requirements for the agreement of lease and grant documentation with Troon Football Club Juniors prior to advancing funds and request that officers bring back details of these requirements for approval to the October Leadership Panel meeting.

The meeting ended at 10.45 a.m.