

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 4 SEPTEMBER 2020 AT 1005 HOURS BY VIDEO CONFERENCE

PARTICIPATING: Councillors Douglas Reid, John McGhee and Tom Cook (all East Ayrshire Council); Councillors Alec Clark, Ian Cochrane and Philip Saxton (all South Ayrshire Council); and Councillors Joe Cullinane and Marie Burns (both North Ayrshire Council).

ALSO PARTICIPATING: Kevin Braidwood, Interim Head of Roads; and Kenny Markwick, Strategic Manager: Roads, Transportation and Maintenance (both Ayrshire Roads Alliance); Catriona Caves, Head of Regulatory Services; Kevin Carr, Executive Manager - Place; and Jane McGeorge, Co-Ordinator, Ayrshire Civil Contingencies Team (all South Ayrshire Council); and Katie Kelly, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council).

APOLOGIES: Councillor Jim Roberts, East Ayrshire Council; and Councillor Bob Pollock, South Ayrshire Council.

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Committee resolved:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would be a real and substantial risk to public health due to infection or contamination with coronavirus".

DECLARATIONS OF INTEREST

2. It was noted that no declarations of interest were intimated in relation to the undernoted items of business on the Agenda.

MINUTE OF MEETING HELD ON 24 JANUARY 2020

3. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 24 January 2020 (circulated).

UPDATED MEETINGS CALENDAR SEPTEMBER TO DECEMBER 2020

4. There was submitted an updated Meetings Calendar for September to December 2020 (circulated) which proposed that the Chairing and Clerking arrangements for the Ayrshire Shared Services Joint Committee revert back to the rotational arrangements as detailed in the Minute of Agreement, rotating on the anniversary of the first meeting. It was agreed to approve the updated meetings calendar and that the Chairing and Clerking arrangements rotate in line with the rotational arrangements as detailed in the Minute of Agreement.

AYRSHIRE CIVIL CONTINGENCIES TEAM

5. There was submitted a report dated 7 August 2020 (circulated) by the Head of Regulatory Services, South Ayrshire Council which advised the Joint Committee on progress made against the Ayrshire Civil Contingencies Team (ACCT) Work Plan for 2020/2021 and provided an overview on the work undertaken to support the COVID19 pandemic response through the Ayrshire Local Resilience Partnership (ALRP).

It was agreed:-

- (i) to approve the progress made against the current work plan for 2020/2021 as detailed on the updated Work Plan provided at Appendix 1 of the report;
- (ii) that the redefined ACCT Workplan be provided to a future Joint Committee;
- (iii) to note the absence of the ALRP Annual report 2019/2020 due to the high level of involvement by all partners, including the ACCT in the response to the COVID19 pandemic response; and
- (ii) otherwise, to note the contents of the report.

Councillors Joe Cullinane and Marie Burns, North Ayrshire Council left the meeting at this point.

AYRSHIRE ROADS ALLIANCE

MINUTE OF MEETING HELD ON 13 MARCH 2020

6. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 13 March 2020 (circulated).

6.1 MATTERS ARISING

Item 7.2 Transport (Scotland) Bill – Pavement Parking

On a request for an update on the introduction within the Bill of a national ban on pavement parking, it was noted that there was no update due to the COVID-19 (Coronavirus) Pandemic, however the Interim Head of Roads would continue to pursue the matter.

ROADWORKS PROGRAMME 2020/2021

7. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2020/2021.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- The budget position with regards to the roadwork programme;
- The revisit by the contractor to the recently completed car park at Yardside Road, Kilmaurs;
- Completed flood prevention works at Ayr Road, Prestwick;
- Resurfacing work at Bellston, Coylton; and
- Maintenance works at Bridge of Coyle despite the decision by South Ayrshire Council Leadership Panel in 2018 that the resources that would be released from not proceeding with the replacement of the bridge be instead invested in roads;

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress for 2020/2021;
- (ii) that in future reports, the financial information detailed in paragraphs 4 and 5 of the report be presented in a table format; and
- (ii) otherwise, to note the contents of the report.

RISK REPORT AND REGISTER

8. There was submitted a report dated 25 August 2020 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- Levels of salt stock materials for the Winter Service Operations; and
- The sufficient numbers of trained and competent personnel to operate the Winter Service Operation.

It was agreed:-

- (i) to note the risk register presented in the report;
- (ii) to continue to receive updates on progress, noting that a new updated risk register template would be submitted to the next meeting; and
- (iii) otherwise, to note the contents of the report.

UPDATE ON PERFORMANCE SCORECARD

9. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

It was agreed:-

- (i) to note the performance scorecard as detailed in the report;
- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

DEVELOPMENT CONTROL UPDATE - ROAD BONDS

10. There was submitted a report dated 19 August 2020 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which updated the Joint Committee on the position regarding road bonds held by the Ayrshire Roads Alliance on behalf of East and South Ayrshire Councils.

On the matter having been raised, it was noted that Ayrshire Roads Alliance would arrange for an inspection to be carried out at the North East Troon Development.

It was agreed:-

- (i) to note the position regarding Road Bonds currently held by the Ayrshire Roads Alliance on behalf of East Ayrshire Council and South Ayrshire Council;
- (ii) to note the findings from the internal audit of Road Bonds;

- (iii) that progress reports be provided to future meetings of the Joint Committee on an annual basis; and
- (iv) otherwise, to note the contents of the report.

REVENUE FINANCIAL MONITORING REPORT TO 31 MARCH 2020

11. There was submitted a report (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills, East Ayrshire Council which updated on the revenue budget monitoring position for the year to 31 March 2020, for the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) that a further financial update be prepared for the next meeting of the Joint Committee; and
- (iii) otherwise, to note the contents of the report.

REVENUE FINANCIAL MONITORING REPORT TO 19 JULY 2020

12. There was submitted a report (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills, East Ayrshire Council which updated on the revenue budget monitoring position for the year to 19 July 2020, for the Ayrshire Roads Alliance.

On the matter having been raised, the Members noted the significant shortfall in parking as a result of the COVID-19 (Coronavirus) Pandemic and the potential for a further shortfall for 2021/2022.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) that a further financial update be prepared for the next meeting of the Joint Committee which will include more prominent information resulting from the COVID-19 (Coronavirus) Pandemic; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1045 hours.