

Ayrshire Shared Services Joint Committee
24 January 2020 at 10.00 a.m.

Present

Councillor Joe Cullinane (North Ayrshire Council); Councillor Ian Cochrane and Councillor Philip Saxton (South Ayrshire Council); and Councillor Tom Cook (East Ayrshire Council).

In Attendance

K. Braidwood, Acting Head of Roads (Ayrshire Roads Alliance); P. Whip, Group Finance Manager (East Ayrshire Council); C. Caves, Head of Regulatory Services, K. Carr, Executive Manager – Place Directorate (South Ayrshire Council); L. Jeffery (Ayrshire Civil Contingencies) and H. Clancy, Committee Services Officer (Chief Executive's Service).

Chair

Councillor Joe Cullinane (Agenda Items 1 - 4) and Councillor Ian Cochrane (Agenda Items 5 - 10).

Apologies

Councillor Alex Gallagher (North Ayrshire Council), Councillor Alec Clark, Councillor Bob Pollock (South Ayrshire Council) and Councillor John McGhee, Councillor Jim Roberts and Councillor Douglas Reid (East Ayrshire Council).

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The accuracy of the Minutes of the meeting of the Ayrshire Shared Services Joint Committee held on (i) 14 June 2019 and (ii) 8 November 2019 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Calendar of Meetings 2020

Submitted report by the Chief Executive, North Ayrshire Council on the proposed calendar of Joint Committee meetings for 2020. The draft meetings calendar was attached at Appendix 1 to the report.

The Ayrshire Shared Services Joint Committee agreed to approve the proposed calendar of meetings for 2020.

4. Ayrshire Civil Contingencies Team

Submitted report by the Head of Regulatory Services, South Ayrshire Council, on the Ayrshire Civil Contingencies Team Service Plan for 2020/21. The service plan was set out at Appendix 1 to the report.

Members asked a question and were provided with further information in relation to the coronavirus and the measures in place to deal with epidemics.

The Head of Regulatory Services, South Ayrshire Council undertook to provide a briefing note to Elected Members on the coronavirus epidemic.

The Ayrshire Shared Services Joint Committee agreed to approve the Ayrshire Civil Contingencies Team Service Plan for 2020/21.

5. Rotation of Chair

Councillor Joe Cullinane withdrew from the Chair at this point, to allow Councillor Ian Cochrane to chair the meeting for the remaining items of Ayrshire Roads Alliance business.

Councillor Joe Cullinane left the meeting at this point.

6. Ayrshire Roads Alliance 2019/2020 Service Plan – Six month update

Submitted report by the Acting Head of Roads, Ayrshire Roads Alliance, on the progress made to date against the 2019/20 Ayrshire Roads Alliance Service Plan. The 2019/20 Ayrshire Roads Alliance Service Plan was set out at Appendix 1 to the report.

Members asked a question and were provided with further information in relation to current issues with the LED street lighting replacement programme.

The Ayrshire Shared Services Joint Committee agreed to (a) note the progress against the 2018/19 Service Plan; (b) continue to receive progress updates; and (c) note the content of the report.

7. Ayrshire Roads Alliance Draft Service Plan 2020/21

Submitted report by the Acting Head of Roads, Ayrshire Roads Alliance, on the draft Ayrshire Roads Alliance Service Plan for 2020/21. The draft Ayrshire Roads Alliance Service Plan for 2020/21 was set out at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:

- the current vacancies and restructure within the Ayrshire Roads Alliance;
- rationalisation of fleet across the Ayrshire Roads Alliance resulting in a reduction in cost;
- the potential to increase the utilisation of electric cars and vans to comply with emission standards and the Scottish Government decision to ensure that all new cars and vans are not powered through fossil fuel means by 2032;
- active travel grant funding that has been secured; and
- the successful Scottish Timber Transport bids.

The Ayrshire Shared Services Joint Committee agreed to (a) approve the draft Ayrshire Roads Alliance Service Plan for 2020/21; (b) request that officers circulate the confirmed finance budgets for 2020/21 to members of the Joint Committee following release of the final agreed figures; (c) request that a six month progress update is provided to a future meeting of the Joint Committee; and (d) note the content of the report.

8. Ayrshire Roads Alliance Roadworks Programme 2019/20

Submitted report by the Acting Head of Roads, Ayrshire Roads Alliance, on the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2019-2020. The programmes for 2019-2020 were set out at Appendix 1 and Appendix 2 to the report.

Members asked a question and were provided with clarification on the funding received from SPT.

The Ayrshire Shared Services Joint Committee agreed to (a) note the Ayrshire Roads Alliance works progress for 2019/20; and (b) otherwise note the content of the report.

9. Ayrshire Roads Alliance Risk Register

Submitted report by the Acting Head of Roads, Ayrshire Roads Alliance, on the management of risk associated with the Ayrshire Roads Alliance. The Risk Register Scoring Matrix was set out at Appendix 1 and the Risk Register set out at Appendix 2 to the report.

The Ayrshire Shared Services Joint Committee agreed to (a) note the risk register presented in the report; (b) continue to receive updates on progress; and (c) note the content of the report.

10. Ayrshire Roads Alliance Update on the Performance Scorecard

Submitted report by the Acting Head of Roads, Ayrshire Roads Alliance, on progress made to date against the Performance Scorecard. The Performance Scorecard was set out at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:

- the recruitment of roadworkers;
- risk associated with adverse weather flooding and the dedicated flooding officers in place; and
- the number of parking appeals in comparison to the amount of tickets issued.

The Acting Head of Roads, Ayrshire Roads Alliance undertook to provide Elected Members with the number of parking tickets issued.

The Ayrshire Shared Services Joint Committee agreed to (a) note the performance scorecard presented in the report; (b) continue to receive the performance scorecard updates; and (c) otherwise note the content of the report.

11. Ayrshire Roads Alliance Revenue Financial Monitoring Report

Submitted report by the Depute Chief Executive and Chief Financial Officer, (East Ayrshire Council), on the revenue budgeting monitoring position for the year to 13 October 2019. The Strategic and Local Service Delivery split was set out at Appendix 1 and the Financial Monitoring Report set out at Appendix 2 to the report.

Members asked questions and were provided with further information in relation to the shortfall in parking income and the strategic service delivery saving reflects staff turnover savings due to vacant posts along with reduced insurance costs relating to ARA South.

The Ayrshire Shared Services Joint Committee agreed to (a) note the financial management position of the Ayrshire Roads Alliance; (b) request that a further financial update be provided at the next meeting of the Joint Committee; and (c) note the content of the report.

The Meeting ended at 10.40 a.m.