

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 612436

\*PLEASE NOTE TIME OF MEETING\*

20th April 2016

**To: Councillors Darwent, A. Campbell, Convery, Hunter, Kilpatrick,  
McFarlane, McGinley and Wallace  
All other Elected Members for information only**

Dear Councillor

## **SERVICE AND PERFORMANCE PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Tuesday, 26th April 2016 at 2.00 p.m.** for the purpose of considering the undernoted business.

Yours sincerely

**VALERIE ANDREWS**  
Executive Director – Resources, Governance and Organisation

## **B U S I N E S S**

1. Declarations of Interest.
2. Minutes of previous meeting of 23rd February 2016 ([copy herewith](#)).
3. Action Log and Work Programme ([copy herewith](#)).
4. External Funding Officer – Verbal report by the Head of Communities.
5. Employee Engagement Survey Focus Groups – Submit report by the Head of Employee and Customer Services ([copy herewith](#)).
6. Payroll and HR Business and Resourcing Service Review - Submit report by the Head of Employee and Customer Services ([copy herewith](#)).
7. Employee Absence - Submit report by the Head of Employee and Customer Services ([copy herewith](#)).
8. Refresh of the Service and Improvement Plans for 2016-18 – Submit report by the Head of Policy and Performance ([copy herewith](#)).

For more information on any of the items on this agenda, please telephone Andrew Gibson,  
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