

County Buildings
Wellington Square
AYR KA7 1DR
Tel No: 01292 616134

30th November 2016

To: Councillors McGinley (Chair), Clark, Convery, Douglas, Hunter, Moonie and Wallace.

All other Elected Members for information only

Dear Councillor

PUBLIC PROCESSES PANEL

You are requested to attend a meeting of the above Panel to be held in the **County Hall, County Buildings, Wellington Square, Ayr on Wednesday, 7th December 2016 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

VALERIE ANDREWS
Executive Director – Resources, Governance and Organisation

B U S I N E S S

1. Declarations of Interest.
2. Call-ins from Leadership Panel.
3. Minutes of previous meeting of 29th September 2016 ([copy herewith](#)).
4. Action Log and Work Programme ([copy herewith](#)).
5. Public Petitions –
 - (a) Petition - Free School Meals During School Holidays - Submit report by Head of Housing and Facilities ([copy herewith](#)); and
 - (b) Petition relating to Charges for Facilitating Galas - Submit report by Head of Neighbourhood Services ([copy herewith](#))
6. Records Management Plan - Submit report by Head of Legal and Democratic Services ([copy herewith](#)).
7. A Strategic Approach to Community Engagement: Update Report - Submit report by Head of Communities ([copy herewith](#)).
8. Six monthly update on Participatory Budgeting - Submit report by Head of Communities ([copy herewith](#)).