

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 616134

14th June 2016

**To: Councillors McGinley (Chair), Clark, Convery, Douglas, Hunter, Moonie and Wallace.**

**All other Elected Members for information only**

Dear Councillor

## **PUBLIC PROCESSES PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Tuesday, 21st June 2016 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**VALERIE ANDREWS**  
Executive Director – Resources, Governance and Organisation

## **B U S I N E S S**

1. Declarations of Interest.
2. Call-ins from Leadership Panel.
3. Minutes of previous meeting of 10th May 2016 ([copy herewith](#)).
4. Action Log and Work Programme ([copy herewith](#)).
5. Petitions Received but not Accepted - Submit report by Head of Legal and Democratic Services ([copy herewith](#)).
6. Records Management Plan - Submit report by Head of Legal and Democratic Services ([copy herewith](#)).
7. Protocol for Councillors Dealing with Planning Matters and Pre-Application Discussions - Submit joint report by Head of Legal and Democratic Services and Head of Enterprise, Development and Leisure ([copy herewith](#)).

For more information on any of the items on this agenda, please telephone Lauren Sands,  
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