

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr
on 1st March 2016 at 2.00 p.m.

Present: **Board Members:**

Councillor Bill McIntosh, Leader of South Ayrshire Council (*Chair*); **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Tim Eltringham**, Director, Health and Social Care Partnership; **Eileen Howat**, Chief Executive, South Ayrshire Council; **Gordon Hunt**, Head of External Engagement, University of the West of Scotland; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Rita Miller**, Councillor (South Ayrshire Council), Integration Joint Board; **Catriona Morton**, District Manager, Jobcentre Plus; **Councillor John McDowall**, South Ayrshire Council; **Bernadette McGuire**, Vice Principal – Learning and Teaching, Ayrshire College; **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire; **Alyson Russell-Stevenson**, Location Director for South Ayrshire, Scottish Enterprise; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service and **Kerry Wallace**, Unit Manager (Strathclyde and Ayrshire), Scottish Natural Heritage.

Apologies: **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Carol Davidson**, Director of Public Health, NHS Ayrshire and Arran; **Councillor Allan Dorans**, South Ayrshire Council; **Heather Dunk**, Principal, Ayrshire College and **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry.

Others attending:

Claire Monaghan, Head of Communities; **Paula Godfrey**, Head of Children's Services and Criminal Justice; **Valerie Stewart**, Community Planning Co-ordinator; **Linda Warwick**, Community Safety Co-ordinator, **Gillian Boyce**, Consultant and **Lauren Sands**, Committee Services Officer, South Ayrshire Council.

1. Minutes of previous meeting.

The Minutes of the Community Planning Board of 9th September 2015 (issued) ([link attached](#)) were submitted and approved.

General Business.

2. Joint Inspection of Services for Children and Young People in South Ayrshire.

The Board heard a presentation from the Head of Children's Services and Criminal Justice and the Head of Communities on the imminent inspection of Services for Children and Young People in South Ayrshire by the Care Inspectorate. The Board were advised of the timescales for the process and of the different stages within the process.

A question was asked regarding which partners would be involved and it was confirmed that it was a multi-agency inspection, therefore, all partners would be inspected collectively in terms of children's services.

The Chair asked a question regarding how the information would be collated and it was advised that there was a strategic group that consisted of representatives from the different partner organisations and an operational group collating the information and files required for the inspection.

The Board then split into 2 workshop groups to discuss the Service Self Evaluation Board Overview, which asked the question, 'How Good is the Leadership and Direction of Services for Children and Young People?'

At the end of the workshop session the Chair asked what would happen with the feedback and the Head of Communities advised that it would all be collated and would form part of the overall self-evaluation document that was submitted prior to the inspection team arriving.

3. Update from Community Planning Executive.

There was submitted a report (issued) ([link attached](#)) of 25th February 2016 by the Head of Communities, South Ayrshire Council, updating the Board on meetings of the Community Planning Executive.

The Head of Communities advised the Board that the Community Planning Executive had met twice since the last Board meeting and that they had had a preliminary discussion regarding the upcoming inspection of Services for Children and Young People in South Ayrshire. She also advised that members had oversight of the embedding of the new governance arrangements for Community Planning and that they would be considering the requirements of the new Local Outcomes Improvement Plan in March.

The question was asked as to how the Board would be kept informed of what was being discussed at the Community Planning Executive meetings and it was agreed that the agendas and papers for the Executive meetings could be circulated to Board members.

Decided: to note the update information on meetings of the Community Planning Executive.

4. Community Empowerment (Scotland) Act 2015 – Development of a Local Outcomes Improvement Plan and Locality Plans for South Ayrshire.

There was submitted a report (issued) ([link attached](#)) of February 2016 by the Head of Communities, South Ayrshire Council, advising members of the Board of the provisions of the Community Empowerment (Scotland) Act 2015 to produce a Local Outcomes Improvement Plan (LOIP) for South Ayrshire and smaller area Locality Plans focused on reducing inequalities and providing an update on progress on this work ahead of draft guidance being available.

The Head of Communities informed the Board that the work had been taken as far as it could ahead of draft guidance being available. A timetable would be developed once the guidance was published and would be brought to a future Board for consideration.

The Chair shared his concerns regarding the poor statistics for certain areas of South Ayrshire and advised partners that as soon as the guidance and timescales were received, all partners would be expected to work together to address the issues highlighted within the data tables in the report.

Decided: to note

- (1) the statutory requirements of the Community Empowerment (Scotland) Act 2015 in relation to developing a Local Outcomes Improvement Plan and localised plans;
- (2) the preparatory work that had been done to date on reviewing data;
- (3) that work would continue once draft guidance was available from the Scottish Government; and
- (4) that a further report and proposed timetable would be brought to a future meeting of the Community Planning Board.

5. **Draft SOA Annual Report (2014-15).**

There was submitted a report (issued) ([link attached](#)) of February 2016 by the Head of Communities, South Ayrshire Council, inviting members of the Board to scrutinise and endorse the draft South Ayrshire Single Outcome Agreement (SOA) Annual report for 2014/15 attached as Appendix 1 of the report.

Decided:

- (1) to note the progress made against the South Ayrshire Single Outcome Agreement as outlined in the SOA Annual Report 2014-15; and
- (2) to endorse the SOA Annual Report 2014-15 and agree its circulation to all stakeholders.

Inputs from Partners.

6. **Proposed Structure – Third Sector Theme Group Model.**

There was submitted a report (issued) ([link attached](#)) of 22nd February 2016 by the Chief Executive, Voluntary Action South Ayrshire, informing members of the Board of the steps being taken by Voluntary Action South Ayrshire to ensure meaningful third sector engagement within the revised Community Planning Partnership (CPP) structure as attached in Appendix 1 of the report.

The Chief Executive Officer, Voluntary Action South Ayrshire (VASA), advised the Board that the Third Sector Theme Group (TSTG) Draft Structure, attached as Appendix 1 of the report, should now be in line with the new Community Planning structure and reflecting the CPP themes. She also advised that VASA were embedded within all 6 locality groups and that they were setting up 6 TSTGs to ensure that there was representation at all levels within the structure allowing information to flow up and down.

Decided: to note the information contained in the report.

7. **Any Other Business.**

Jim Scott, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service, advised that Her Majesty's Inspectorate would be carrying out a local

inspection of South Ayrshire and wanted to make the Board aware of this. He advised he would speak to partners individually regarding this if there were any specific questions.

With reference to item 5 above entitled "Draft SOA Annual Report (2014-15)" a member of the Board raised the question that as the SOA was a fairly large and detailed document if there could be a summary document available for wider circulation. The Head of Communities advised that this would be looked at and a member of the Panel advised that the Head of Policy and Performance, South Ayrshire Council, was currently summarising information for the general public for the Council's website.

The Head of Communities advised the Board that she would pass on information in relation to the Inspection of Services for Children and Young People in South Ayrshire via the Community Planning Executive.

The meeting ended at 3:55 p.m.