

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 616134

2nd December 2015

**To: Councillors McGinley (Chair), Clark, Convery, Douglas, Hunter, Moonie and Oattes**

**All other Elected Members for information only**

Dear Councillor

**PUBLIC PROCESSES PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Wednesday, 9th December 2015 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**VALERIE ANDREWS**  
Executive Director – Resources, Governance and Organisation

**B U S I N E S S**

1. Declarations of Interest.
2. Call-ins from Leadership Panel.
  - (a) Item for Call-in – Service Review – Out of School Care ([copy of call-in paper and minute excerpt attached](#) – **please bring the report previously issued to Leadership Panel of 1st December 2015**).
  - (b) Item for Call-in – Introduction of Permits for Street Cafes ([copy of call-in paper and minute excerpt attached](#) – **please bring the report previously issued to Leadership Panel of 1st December 2015**).
3. Minutes of previous meeting of 30th September 2015 ([copy herewith](#)).
4. Action Log and Work Programme ([copy herewith](#)).
5. EIR Annual Report - Submit report by Head of Legal and Democratic Services ([copy herewith](#)).
6. Records Management Plan - Submit report by Head of Legal and Democratic Services ([copy herewith](#)).
7. A Strategic Approach to Community Engagement: Update Report – Submit report by Executive Director – Economy, Neighbourhood and Environment ([copy herewith](#)).