

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 612677

20th March 2015

**To: Councillors McGinley (Chair), Clark, Convery, Douglas, Hunter, Moonie and Oattes.**  
**All other Elected Members for information only**

Dear Councillor

## **PUBLIC PROCESSES PANEL (SPECIAL)**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 26th March 2015 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**VALERIE ANDREWS**  
Executive Director – Resources, Governance and Organisation

## **B U S I N E S S**

1. Declarations of Interest.
2. Call-ins from Leadership Panel.

**The following reports have been continued from the meeting of 25th February 2015. Please bring these papers with you.**

3. Records Management Plan – Submit report by Head of Legal and Democratic Services (**copy previously issued**).
4. Complaints: Scrutiny Update to 31st December 2014 - Submit report by Head of Legal and Democratic Services (**copy previously issued**).
5. A Strategic Approach to Community Engagement: Update Report – Submit report by Head of Communities (**copy previously issued**).