

**SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.**

Minutes of meeting in County Buildings, Wellington Square, Ayr,  
on 9th September 2015 at 2.00 p.m.

Present: **Board Members:**

**Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Jackie Galbraith**, Vice-Principal - Strategy, Planning and Performance, Ayrshire College; **Rhona Welch**, District Manager, Jobcentre Plus; **Chief Inspector Eileen Taylor**, Police Scotland; **Councillor Allan Dorans**; **Councillor John McDowall**; and **Eileen Howat**, Chief Executive, South Ayrshire Council; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire; **Gordon Hunt**, Head of External Engagement, University of the West of Scotland; **Tim Eltringham**, Director of Health and Social Care Partnership; **Kenny Hankinson**, Group Manager, Scottish Fire and Rescue Service.

Apologies: **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Heather Dunk**, Principal, Ayrshire College; **Henrietta Wright**, District Manager, Jobcentre Plus; **Gillian MacDonald**, Chief Superintendent, Divisional Commander, Police Scotland; **Hazel Mathieson**, Head of Operations, Skills Development Scotland.

**Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran.

**Others attending:**

**Claire Monaghan**, Head of Communities; **Valerie Stewart**, Community Planning Co-ordinator; **Mark Baker**, Head of Policy and Performance; **Allison Craig**, Corporate Policy Officer, South Ayrshire Council; **Christin Kuhaupt**, Student, Energy Agency; and **Lauren Sands**, Committee Services Officer, South Ayrshire Council.

**Welcome and Introductions.**

The Chair welcomed everyone to the meeting and also introduced Christin Kuhaupt, a German Student from the Energy Agency, who was observing the Community Planning Board meeting.

**1. Declarations of Interest.**

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

**2. Apologies.**

Apologies were noted.

### 3. Minutes of previous meeting.

The Minutes of the Community Planning Board of 24th February 2015 ([issued](#)) (**link attached**) were submitted and approved.

### General Business.

#### 4. Community Empowerment (Scotland) Act 2015.

There was submitted a report (issued) ([link attached](#)) of August 2015 by the Head of Communities, South Ayrshire Council, informing of the provisions in the Empowerment Bill, in relation to Community Planning, as voted into legislation on 17th June 2015. The Bill gained Royal Assent and is now the Community Empowerment Act (Scotland) 2015.

The Head of Communities provided the Board with an update on the legislation. Clarification was sought in relation to three issues, namely localities, use of charrettes and participatory budgeting. The Head of Communities advised these issues would be discussed at the Community Planning Executive update but confirmed skills acquisition was being considered in terms of charrettes and there was external funding available relating to participatory budgeting.

**K. Hankinson, Scottish Fire and Rescue Service, left the meeting during the update of this item and returned at this point.**

**Decided:** to note the update information on the Community Empowerment (Scotland) Act 2015 and its implications for Community Planning.

#### 5. Update from Community Planning Executive.

There was submitted a report (issued) ([link attached](#)) of 2nd September 2015 by the Head of Communities, South Ayrshire Council, updating the Board on meetings of the Community Planning Executive.

It was noted that 'Ayr College' should read 'Ayrshire College' on the first page of Annex 6.

Concerns were raised by a Member of the Board in relation to the Board not receiving a full update on the new structure and losing sight of some elements. The Head of Communities advised that the new Strategic Delivery Partnerships and the Short Life Group on Prevention and Early Intervention had either already convened, or had planned, their first meetings with one still to finalise arrangements.

**Decided:** to note the update information on meetings of the Community Planning Executive.

#### 6. South Ayrshire 1000 Quality of Life Survey.

There was submitted a report (issued) ([link attached](#)) of 20th August 2015 by the Head of Policy and Performance, South Ayrshire Council, informing of the findings of the SA1000 2014 Quality of Life Survey (biennial survey).

The Corporate Policy Officer provided the Board with a brief summary of the survey highlighting key points. A question was raised by a Member of the Board as to how

the data would be used and it was discussed and agreed that the preferred option would be for the Community Planning Executive to be provided with this information.

**Decided:** to note the information within the report.

## 7. **South Ayrshire Community Conference 2015.**

There was submitted a report (issued) ([link attached](#)) of 26th August 2015 by the Head of Communities, South Ayrshire Council, providing the Board with a summary of the Community Conference held on 20th March 2015.

**Decided:** to note the Community Conference Report attached in Appendix 1 of the report.

## **Inputs from Partners.**

### 8. **Police Scotland Annual Police Plan 2016/17.**

There was submitted a report (issued) ([link attached](#)) of 28th August 2015 by the Divisional Commander, Police Scotland, seeking early consultation with Members of the Board on the development of Police Scotland's Annual Police Plan for 2016/17.

The Chief Inspector, Police Scotland, advised the Board the paper had also been considered by the Community Planning Executive. The question was asked if there had been consultation with Community Councils and it was advised, that as the plan was still in the early stages, this had not taken place yet, but it would be taken to the Community Councils.

**Decided:** that partners could feedback directly to Police Scotland on the themes, specifically:-

- (1) where and how the police could maximise their impact;
- (2) what local priorities should translate nationally; and
- (3) what activities could be undertaken by police to impact on the theme areas.

### 9. **SPT Transport Outcomes Report 2015/16.**

There was submitted a report (issued) ([link attached](#)) of July 2015 by the Head of Policy and Planning, Strathclyde Partnership for Transport (SPT)

- (1) informing the Board of the presentation by SPT of the South Ayrshire Transport Outcomes Report (TOR);
- (2) highlighting the connection between SPT activities and local outcomes from the Single Outcome Agreement; and
- (3) highlighting the focus given in the TOR to the services and benefits that SPT has delivered on 2014/15 together with details of the SPT – South Ayrshire joint work streams for 2015/16.

**Decided:** to note the contents of the report.

**11. Skills Development Scotland: Community Planning Partnership Follow Up Report.**

There was submitted a report (issued) ([link attached](#)) of 18th August 2015 by the Head of Operations, Skills Development Scotland, informing on the report produced by Skills Development Scotland (SDS) for the Community Planning Partnership in 2013 – 2014 as outlined at Appendix 1 of the report, produced to ensure that all community planning partners were able to use information that SDS had available to inform joint work in support of people in the local area.

**Decided:**

- (1) to note the information contained in the report; and
- (2) to endorse the report produced by Skills Development Scotland as detailed in the appendix to the report.

**12. Ayrshire College Outcome Agreement 2015 – 2016 Update Report.**

There was submitted a report (issued) ([link attached](#)) of 28th August 2015 by the Principal, Ayrshire College, updating on the progress made in the delivery of the Ayrshire College Outcome agreement 2015-16.

**Decided:** to note the information contained in the report and provide feedback to Ayrshire College.

**Items for Information.**

**13. Community Justice Transition and Proposals for Funding.**

There was a verbal update by the Head of Communities, South Ayrshire Council, on the Community Justice Transition advising that there were plans underway to move the oversight of community justice services away from the current 8 Community Justice Authorities into a new model of more localised approaches via Community Planning Partnerships. The Board was informed of current proposals for continued partnership working on a pan Ayrshire and that this was a work in progress. It was advised that transition funding was available for three years to support the transition to the new model.

**14. Any Other Business.**

A member of the Board requested that the next Board meeting should be specific on progress with the new governance arrangements.

**15. Date of next meeting.**

It was advised that the date of the next meeting was still to be confirmed. The Chair suggested moving the venue to other partner organisations to raise the profile of the Board and the Head of External Engagement, University of the West of Scotland, and the Vice Principal - Strategy, Planning and Performance, Ayrshire College, welcomed the Board to meet at their venues.

The meeting ended at 15:07 p.m.