

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 24th February 2015 at 2.00 p.m.

Present: **Board Members:**

John Burns, Chief Executive, NHS Ayrshire and Arran; **Jackie Galbraith**, Vice-Principal, Strategy, Planning and Performance, Ayrshire College; **Gladys Kean**, Jobcentre Plus; **Joe Lafferty**, Kyle Area Community Representative; **Area Commander Eileen Taylor**, Police Scotland; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service; **Pat McPhee**, Skills Development Scotland; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor Allan Dorans**; **Councillor John McDowall**; and **Eileen Howat**, Chief Executive, South Ayrshire Council; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire.

Apologies: **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Heather Dunk**, Principal, Ayrshire College; **David Kiltie**, Carrick Area Community Representative; **Henrietta Wright**, District Manager, Jobcentre Plus; **Gillian MacDonald**, Chief Superintendent, Divisional Commander, Police Scotland; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; and

Dr. Martin Cheyne, Chairman, NHS Ayrshire and Arran.

Others attending:

Tim Eltringham, Director of Health and Social Care Partnership; **Claire Monaghan**, Head of Communities; **Kenny Leinster**, Head of Community Health and Care Services; **Valerie Stewart**, Community Planning Co-ordinator; **Bill Gray**, Project Planning and Performance Manager; **Jim McNeil**, Scottish Fire and Rescue; **Andrew Pulford**, NHS Ayrshire and Arran; and **Eillen Wyllie**, Committee Services Officer, South Ayrshire Council.

Geoff Huggins, Locations Director; and **Susan Gallacher**, Scottish Government.

Opening Remarks.

The Chair welcomed everyone to the meeting and also introduced and welcomed Councillor Allan Dorans to his first meeting of the Board.

1. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

2. Minutes of previous meeting.

The Minutes of the Community Planning Board of 26th November 2014 (issued) ([link attached](#)) were submitted and approved.

3. Matters Arising/Action Log.

There was submitted an action log (issued) ([link attached](#)) of February 2015 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th June 2012, 30th April, 25th September and 26th November 2014.

Decided:- to note the current position.

4. Audit Scotland Report: Community Planning – Turning Ambition into Action.

There was submitted a report (issued) ([link attached](#)) of February 2015 by the Head of Communities, South Ayrshire Council advising of the main points raised in the recent Audit Scotland Report 'Community Planning – Turning Ambition into Action' published in November 2014 and attached as Appendix 1 of the report.

Decided: having considered the information and recommendations contained in the Audit Scotland Report in the context of the review of community planning in South Ayrshire, to agree to review progress against each recommendation in June 2016.

5. Community Empowerment Bill – Implications for Community Planning.

There was submitted a report (issued) ([link attached](#)) of February 2015 by the Head of Communities, South Ayrshire Council, informing of the current status of the draft Community Empowerment (Scotland) Bill and to highlight the main implications for community planning.

Comments were made in relation to the role of the Third Sector in Community Planning and in particular that of VASA. It was noted that the Bill gave the momentum to get things moving.

Decided: to note the information contained within the report.

6. Health and Social Care Partnership – Draft Strategic Plan.

There was submitted a report (issued) ([link attached](#)) of 11th February 2015 by the Director of Health and Social Care Partnership advising of the current consultation exercise on the South Ayrshire Health and Social Care Partnership's draft Strategic Plan.

The Director outlined the importance of this document and the next steps in the process with this strategic plan being presented to the first meeting of the Integration Joint Board, taking place in early April. He also invited Members to provide any comments on the consultation questionnaire prior to 20th March 2015.

A discussion took place in relation to the two locality planning launch events which had already taken place. The Project Planning and Performance Manager provided early encouraging feedback from these two events and advised of other locality planning sessions taking place in the near future.

A Member of the Board commented on previous work undertaken to develop a model of activity which was not rolled out further due to a lack of resources and hoped that the model of delivery relating to this specific work would be implemented. The Head of Communities indicated that the locality planning model was being implemented and would be adopted by Community Planning partners where appropriate. New Community Engagement staff have been employed to work in the localities using the monies from the Health and Social Care Partnership budget and will work within the Council's Community Engagement Team to ensure synergy. Further discussion took place in relation to how this work would be undertaken and it was noted that it was the intention that communities would have greater influence.

The Board heard positive feedback from those Members who had attended the two events which had been well attended by a variety of people and where good ideas had been generated.

Clarification was sought in relation to gaining feedback from these further sessions and it was noted that, in the first instance, feedback would be presented to the Shadow Integration Board and, thereafter, to this Board.

Decided: to provide any feedback to the Director of Health and Social Care Partnership on the consultation questionnaire prior to 20th March 2015.

7. Proposed New Governance Arrangements for Community Planning.

There was submitted a report (issued) ([link attached](#)) of February 2015 by the Head of Communities, South Ayrshire Council, inviting members to agree new governance arrangements for community planning in South Ayrshire.

Concerns were raised by a Member of the Board in relation to the current theme groups and, more specifically, where the Sustainability Partnership fitted within the proposed structure. Clarification was sought in respect of the governance arrangements and mechanisms to deal with any potential conflict between the themes of 'employability' and 'sustainability'. Comments were made in relation to chairing some of these groups and also on the role of community representatives within the new structure.

In relation to sustainability, the Head of Communities explained that this theme would be progressed via the Economy and Employment Strategic Delivery Partnership and that this was aligned with the Single Outcome Agreement. It was noted that the Chairs of the suggested partnerships would most likely be Officers and that community representation would be being strengthened via the creation of a new Community Partnership Forum with members coming from the proposed locality planning groups with the Chair of that Forum being a Board Member.

Decided: to agree the governance arrangements for the South Ayrshire Community Planning Partnership going forward as outlined within the Appendix to the report.

8. Prevention, Early Intervention & Inequalities in South Ayrshire.

There was submitted a report (issued) ([link attached](#)) of 29th January 2015 by the Head of Communities, South Ayrshire Council seeking to approve proposals to develop longer term strategic approaches to prevention and early intervention in South Ayrshire and to link these to the approaches to tackle inequalities.

The Community Planning Co-ordinator referred to the joint planning sessions which had taken place the previous year in relation to prevention and early intervention approaches. Clarification was sought in relation to the intended lifespan of the Short-life Working Group. It was noted that it was envisaged that this Group would convene over a two year period with responsibility to finalise the draft framework and develop an action plan.

It was recognised that it was important for the Short-life Working Group to link with other groups as part of the process.

Decided: to agree that the Short-life Working Group on Prevention, Early Intervention and Inequalities would take on responsibility for progressing the draft framework.

9. South Ayrshire Single Outcome Agreement 2013/14 Annual Report.

There was submitted a report (issued) ([link attached](#)) of February 2015 by the Head of Communities, South Ayrshire Council inviting members to agree the South Ayrshire Single Outcome Agreement 2013/14 Annual Report.

Decided: to approve the updated Single Outcome Agreement Annual Report for 2013/14.

The Board agreed to vary the order of business as hereinafter minuted.

10. Ayrshire and Arran Mental Health and Wellbeing Strategy.

There was submitted a report (issued) ([link attached](#)) of 16th February 2015 by the Assistant Director of Public Health, NHS Ayrshire and Arran of a new Mental Health and Wellbeing strategy for discussion about potential local actions in relation to Appendix 1 attached.

Decided: to approve the Mental Health and Wellbeing Strategy for Integration into local plans and activities.

11. Proposed Allocation of Ring Fenced Alcohol Misuse and Drug Misuse Funds 2015/16.

There was submitted a report (issued) ([link attached](#)) of 17th February 2015 by the Chairperson of the Alcohol and Drug Partnership seeking endorsement for the proposed ring fenced Alcohol Misuse and Drug Misuse allocations for 2015/16.

The Head of Community Care and Housing referred to the appendix (tabled to members only) detailing the proposed funding allocations.

Decided: to endorse the 'in principle' allocations for the ring fenced budget for Alcohol Misuse and Drug Misuse funding submitted by Members of the Alcohol and Drug Partnership.

12. Skills Development Scotland: Community Planning Partnership Report 2014.

There was submitted a report (issued) ([link attached](#)) of 9th February 2015 by the Head of Operations, Skills Development Scotland (SDS) informing of the report produced by SDS for the Community Planning Partnership in 2013/14 as outlined at Appendix 1 of the report, produced to ensure that all community planning partners were able to use information that SDS had available to inform joint work in support of people in the local area.

Decided: to endorse the report produced by Skills Development Scotland as detailed in the appendix to the report.

13. Community Conference 2015 – Draft Programme.

Decided: to note the draft programme (issued) for the Community Conference taking place on 20th March 2015.

14. Community Planning Outcomes Profiling.

There was submitted a report (issued) ([link attached](#)) of 3rd February 2015 by the Head of Communities, South Ayrshire Council, advising of the proposals to develop a joint approach to work with Community Planning Partnerships to improve the measurement of outcomes.

Comments were made in relation to an event which had taken place in Glasgow on 23rd February 2015 and attended by a number of partners. The Community Planning Co-ordinator clarified the objectives of the project, led by the Improvement Service.

Decided: to note the information contained within the report.

15. Ayrshire Commonwealth Games Survey.

There was submitted a report (issued) ([link attached](#)) of December 2014 by the Chief Executive, NHS Ayrshire and Arran providing the Board with findings from the baseline Ayrshire Commonwealth Games Survey.

Decided: to note the findings of the report and to consider how Community Planning Partners in South Ayrshire could use these findings to improve physical activity levels in the population.

16. Corporate Parenting Requirements.

There was submitted a report (issued) ([link attached](#)) of 11th February 2015 by the Head of Community Health and Care Services informing of the proposed requirements in relation to Corporate Parenting, of the new Children and Young People (Scotland) Act 2014.

Decided: to take cognisance of their role as a Corporate Parent as defined by Part 9 of the Act and the actions contained within paragraph 4.1 of the report.

17. Public Health Review – Engagement Paper

There was submitted a document (issued) of 28th January 2015 in relation to an engagement paper for a Public Health Review by the Scottish Government and advising that responses to engagement questions to the review group were to be submitted by 12th March 2015.

Decided: to note the position and the deadline for responses.

18. Date of next meeting.

As this was the end of the Board in its current format with the Partnership now moving onto its next stage, the Chair took the opportunity to thank everyone for their involvement to take the work of the Partnership forward.

Decided: to note that details of the next meeting of the Board in its new format would be circulated in due course.

The meeting ended at 2.55 p.m.