

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 26th November 2014 at 2.00 p.m.

Present: **Board Members:**

Val Russell, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Jim Burns**, Jobcentre Plus; **Superintendent Neil Kerr**, Police Scotland; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Billy Thomson**, Scottish Fire and Rescue Service; **Vincent Logue**, Skills Development Scotland; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor Nan McFarlane**; **Councillor Rita Miller**; and **Eileen Howat**, Chief Executive, South Ayrshire Council; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire.

Apologies: **Heather Dunk**, Principal, Ayrshire College; **John Burns**, Chief Executive, NHS Ayrshire and Arran; **David Kiltie**, Carrick Area Community Representative; **Henrietta Wright**, District Manager, Jobcentre Plus; **Joe Lafferty**, Kyle Area Community Representative; **Gillian MacDonald**, Chief Superintendent, Divisional Commander, Police Scotland; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; and **Councillor Douglas Campbell**; and **Councillor John McDowall**, South Ayrshire Council.

Geoff Huggins, Locations Director, Scottish Government; and **Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran.

Others attending:

Tim Eltringham, Director of Health and Social Care Partnership; **Claire Monaghan**, Head of Communities; **Kenny Leinster**, Head of Community Health and Care Services; **Hugh Carswell**, Head of Children's Services; **Valerie Stewart**, Community Planning Co-ordinator; and **Eillen Wyllie**, Committee Services Officer, South Ayrshire Council.

Opening Remarks.

The Chair welcomed everyone to the meeting.

1. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

2. **Minutes of previous meeting.**

The Minutes of the Community Planning Board of 25th September 2014 (issued) ([link attached](#)) were submitted and approved.

3. **Matters Arising/Action Log.**

There was submitted an action log (issued) ([link attached](#)) of November 2014 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th October 2010, 6th June 2012, 30th April and 25th September 2014.

Decided:- to note the current position.

4. **Locality Planning in South Ayrshire**

There was submitted a report (issued) ([link attached](#)) of 14th November 2014 by the Director, South Ayrshire Health and Social Care Partnership advising of the revised proposals on Locality Planning as approved by the Shadow Integration Board at its meeting on 30th October 2014, and to propose that these be adopted by the Community Planning Board and utilised, where appropriate, over the range of its activities.

Concerns were raised by a Member of the Board in relation to whether the proposals for locality planning were appropriate for the purposes of community planning activities. Further clarification was sought as to how compatible this approach was with the Single Outcome Agreement and the challenges therein and whether assurances could be given in this regard. The Head of Communities advised that these issues would be discussed during consideration of the next item on the agenda relating to the Review of Community Planning.

A comment was made as to whether community representatives were satisfied with the identification of the localities and neighbourhoods. It was noted that revisions had been made to some localities and neighbourhoods based on the feedback from the engagement exercises.

Decided:

- (1) to adopt, for locality planning purposes, the localities and neighbourhoods outlined in this report as approved by the Shadow Health and Social Care Partnership Integration Board; and
- (2) to utilise these, where appropriate, over the range of Community Planning activities.

5. Review of Community Planning in South Ayrshire.

The Head of Communities, South Ayrshire Council referred to previous Board discussions in relation to the Review of Community Planning and proceeded to give a presentation and highlighted:-

- the main findings from the Rocket Science Report which outlined areas of good working but with a need to strengthen the strategic context of community planning;
- that there was little mention within that Report though on
 - early intervention, prevention and reducing inequalities which were strong themes from key legislative bodies; and
 - making community planning real for people so that they would see value in engaging;
- the recently introduced Community Empowerment Bill and other strategic drivers such as locality planning emerging from the integration of Health and Social Care;
- proposals for a focus on a smaller number of priorities and a suggested process for deciding on these priorities; and
- the current work being undertaken.

Comments were made in relation to the narrowing down of priorities and whether there was scope for prioritisation within SOA themes bearing in mind that some communities would need more action than others as well as taking into account both thematic and geographic needs. The Head of Communities commented on reducing inequalities and improving outcomes on an evidence-based approach aligned with statutory outcomes. It was recognised that taking a Prevention and Early Intervention approach would improve outcomes and drive down public expenditure. In terms of prioritisation, these could differ from neighbourhood to neighbourhood although there could be difficulties between what communities perceived as a priority as opposed to what the data suggested.

Decided: to note the contents of the presentation and the ongoing work of the Officers' group in relation to the review of Community Planning.

6. South Ayrshire Single Outcome Agreement – Draft Annual Report (2013 – 2014)

There was submitted a report (issued) ([link attached](#)) of 12th November 2014 by the Head of Communities, South Ayrshire Council informing of the progress being made in delivering the outcomes of the new South Ayrshire Single Outcome Agreement (2013 – 2017) in its first year of operation.

The Community Planning Co-ordinator referred to the draft Annual Report, attached as an Appendix to the report and commented that she was still awaiting a range of data and narrative for a number of high level indicators which meant it was difficult to report progress timeously. She then asked Partners to send any further information.

It was suggested that the SOA should be narrowed down to Partnership activity and not just what was happening anyway.

Decided: to note the Draft Annual Report for 2013/14, attached as Appendix 1 of the report.

7. Child at the Centre throughout Integration

There was submitted a report (issued) ([link attached](#)) of 18th November 2014 by the Head of Community Health and Care Services requesting that the Board support the establishment of a short-life working group to support joint operational service planning and delivery for universal children's services during the transition of children's social work and health services into South Ayrshire's Health and Social Care Partnership.

The Head of Community Health and Care Services commented on the transitional period and structural changes and emphasised that outcomes for children would remain a central focus. He suggested writing to each Member of the Board to ask them to support this approach as well as to remind Members on a monthly basis of their responsibility for this.

A question was raised by a Member of the Board in relation to mental health issues affecting children and the Head of Community Health and Care Services confirmed that such issues were included.

Decided: having noted the contents of the report and welcomed the Head of Community Health and Care Services offer to write to Board Members routinely on this matter,

- (1) to identify and commit appropriate resource from relevant service providers represented in the Community Planning Partnership; and
- (2) to participate in a short-life working group to support joint operational service planning and delivery for children's services during the transition of children's social work and health services into South Ayrshire's Health and Social Care Partnership with particular focus on the continued delivery of positive outcomes for children through service improvement activity and any planning which might be required to support any external scrutiny of services for children.

8. Proposed Future Community Justice Arrangements

There was submitted a report (issued) ([link attached](#)) of 12th November 2014 by the Head of Children's Services, South Ayrshire Council advising of proposed options for the future of Community Justice Services in South Ayrshire, as discussed by the four Chief Executives at the meeting of the Ayrshire Strategic Alliance on 7th November 2014.

The Head of Children's Services commented on the three options for the delivery of criminal justice services as outlined within the report and that consultation would take place with Partners on a local level with the outcomes contributing to a Pan Ayrshire approach.

Clarification was sought in relation to the role of Elected Members within the rebranded Community Justice Authority and the Head of Children's Services advised that there was no requirement to include Elected Members. Concerns were made regarding scrutiny arrangements and it was stated that Elected Member scrutiny would be undertaken through political involvement in the Community Planning Partnership. In terms of budget arrangements, it was further noted that the Partnership would require 80% of current funding, if staff were being retained.

Decided:

- (1) to endorse the proposal that a rebranded Pan Ayrshire Strategy Group for Community Justice should be established which would report to the three Ayrshire Community Planning Partnerships; and
- (2) to agree to undertake a local consultation process in South Ayrshire on the three proposed criminal justice service delivery options as outlined in the report.

9. Capturing Progress in Community Planning

There was submitted a report (issued) ([link attached](#)) of 12th November 2014 by the Head of Communities, South Ayrshire Council advising of an update requested by the National Community Planning Group in relation to the progress being made against a number of policy areas.

Decided: to note the information contained within the update report, attached as Appendix 1 of the report.

10. Progress against South Ayrshire Police and Fire Plans

There was submitted a report (issued) ([link attached](#)) of 18th November 2014 by the Head of Communities, South Ayrshire Council informing of the progress against the Local Police and Fire Plans for South Ayrshire, attached as Appendices 1 and 2 of the report.

Decided: to note the information contained in the mid-year reports for Police Scotland and Scottish Fire and Rescue Service.

11. Any other business.**(1) The Scottish Schools Adolescent Lifestyle and Substance Use Survey 2013.**

The Head of Communities, South Ayrshire Council commented on the recently produced survey which indicated that the number of young people smoking, drinking alcohol and using drugs had reduced within South Ayrshire.

Decided: to note that Partnership working was making a real difference in tackling issues affecting South Ayrshire.

(2) South Ayrshire Food Bank.

The Chief Executive Officer, VASA commented on the work of South Ayrshire food bank undertaken by volunteers which provided around 80 to 100 food parcels per week to those in need. She further advised that the food bank were urgently seeking new premises and she enquired if Partners knew of any suitable buildings for this purpose.

A discussion took place in relation to the availability of suitable premises for the food bank. It was noted that the Head of Communities would meet with the Head of Property and Risk on this matter. It was also noted that the Chief Executive, Ayrshire Chamber of Commerce and Industry had circulated a request to business partners.

Decided: to note the current position regarding the request for suitable premises for utilisation by South Ayrshire food bank.

12. **Date of next meeting.**

Decided: to note that details of the next meeting would be circulated in due course.

The meeting ended at 2.45 p.m.