

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 25th September 2014 at 2.00 p.m.

Present: **Board Members:**

Heather Dunk, Principal, Ayrshire College; **John Burns**, Chief Executive, NHS Ayrshire and Arran; **David Kiltie**, Carrick Area Community Representative; **Carol Dutch**, Integrated Operations Manager, Jobcentre Plus; **Joe Lafferty**, Kyle Area Community Representative; **Superintendent Neil Kerr**, Police Scotland; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor Douglas Campbell**; **Councillor John McDowall**; and **Eileen Howat**, Chief Executive, South Ayrshire Council; and **Lynn Anderson**, Development Manager, Voluntary Action South Ayrshire.

Apologies: **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Henrietta Wright**, District Manager, Jobcentre Plus; **Gillian MacDonald**, Chief Superintendent, Divisional Commander, Police Scotland; **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire.

Geoff Huggins, Locations Director, Scottish Government; and **Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran.

Others attending:

Tim Eltringham, Director of Health and Social Care; **Claire Monaghan**, Head of Communities; **Valerie Stewart**, Community Planning Co-ordinator; **Kenny Leinster**, Head of Community Health and Care Services; **Bruce Kiloh**, Head of Policy and Planning (SPT); **Douglas Hashagan**, South Ayrshire Employability Partnership; **Susan Gallacher**, Scottish Government; **Sarah Baird**, LEADER; and **Eillen Wyllie**, Committee Services Officer, South Ayrshire Council.

Opening Remarks.

The Chair welcomed everyone to the meeting.

1. Declarations of Interest.

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

2. Minutes of previous meeting.

The Minutes of the Community Planning Board of 18th June 2014 (issued) ([link attached](#)) were submitted and approved.

3. Matters Arising/Action Log.

There was submitted an action log (issued) ([link attached](#)) of September 2014 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th October 2010, 6th June 2012, 30th April and 18th June 2014.

Decided:- to note the current position.

Variation in Order of Business.

The Board agreed to vary the order of business as hereinafter minuted.

4. South Ayrshire's Alcohol and Drug Partnership Annual Report 2013/14.

There was submitted a report (issued) ([link attached](#)) of 11th September 2014 by the Chair of the Alcohol and Drug Partnership (ADP) Annual Report for 2013-14.

The Chair of the ADP presented the report and highlighted some of the key themes and main achievements which had taken place over the year. He commented on the use of a tailored response to meet local need and that various views from service users and carers had been sought via a questionnaire around attitudes to alcohol. He also indicated that a person centred approach had been very much the focus of the recovery approach and described the ways in which this had been undertaken.

Thereon, a discussion took place and a question was asked in relation to methadone use and prescribing methadone. The ADP Chair commented that GPs prescribed methadone and that the integration of health and social care should address the numerous issues associated with methadone. A comment was made that it was important not to stigmatise this group of methadone users. Further comments were made in relation to the importance of the role of the ADP going forward and the advantages of using peer support and involving people in the recovery approach.

Decided:

- (1) to endorse the Alcohol and Drug Partnership Annual Report (2013/14) put forward by members of the Alcohol and Drug Partnership; and
- (2) to provide any comments or feedback as appropriate on the content of the report.

5. Review of Community Planning in South Ayrshire.

Reference was made to the Minutes of 18th June 2014 (Page 2, paragraph 4) and the Head of Communities provided an update in relation to the work being undertaken by Officers and that this group was keen to focus on a small number of key priorities and how these might be shaped. She asked Members of the Board if they wished Officers to bring together thoughts on these key priorities and indicated that the group were due to meet again in October/November time. It was noted that the locality planning exercise was still out for consultation.

A full discussion took place and various comments were made in relation to the need to broaden engagement, the timetable and the role of the Board in this regard. It was felt that a broader debate, before a review of the structure of the Board, was required. Further comments were made in relation to community engagement processes, which ran in conjunction with locality planning, and whether communities had been consulted on the timing of these approaches. The difficulties around organising events that suited everyone were discussed. It was noted that the intended advantages of the joint approach in terms of locality planning / community engagement would enable a whole host of information to be brought together with key themes then being identified for comprehensive analysis and discussion thereafter.

In terms of the final report, it was thought to be 'light' on the elements of Prevention and Early Intervention and how adopting new approaches could drive down expenditure. Also, the Board needed to consider the best way of achieving a focus on SOA priorities. The evidence base should be brought to inform the Board. The Community Planning structures also required to be addressed.

In terms of areas of good practice elsewhere, the Head of Communities commented that this was a valid point hence why Rocket Science had been chosen to undertake the review. She further explained that this partnership was in no different position from any other however she sensed the impatience of the Board to get moving on this matter.

Clarification was sought in relation to the membership of the officers' group and the Head of Communities advised that the group consisted of representatives from the local authority, health, police, fire and Scottish Enterprise.

Decided: to note the current position with the review of community planning in South Ayrshire and that the officers' group would continue to make progress and feedback to a future meeting of the Board in due course.

6. South Ayrshire Health and Social Care Partnership.

The Director of Health and Social Care provided an update in relation to the Health and Social Care Partnership for South Ayrshire and

- (1) highlighted that the management structure would be in place over the forthcoming months;

- (2) indicated that the Shadow Integration Board had now been established and that the Integration Board would come into force as of 1st April 2015; and
- (3) commented, that in terms of the work of the Shadow Integration Board, two main pieces of activity were currently being undertaken in relation to the Integration Scheme and the Strategic Plan and that this involved close working with the other two Ayrshire authorities and NHS Ayrshire and Arran.

Decided: to note the current position with the Health and Social Care Partnership for South Ayrshire.

7. Employment and Skills Strategy for South Ayrshire – Draft Outline.

There was submitted a report (issued) ([link attached](#)) of 12th September 2014 by the Chair of the South Ayrshire Employability Partnership informing of the proposal for the development of an Employment and Skills Strategy for South Ayrshire based on a sectoral approach.

Members of the Board welcomed this review and strategy approach. In terms of the strategy, it was suggested that there needed to be a clear focus on the creation of jobs and skills and also to engage with young people and schools. It was further recognised that work needed to be undertaken with those people over fifty facing long term unemployment as well. Comments were made in relation to the number of people taken on for six month training and expected to undertake numerous tasks with little prospect of a permanent job at the end of the training. It was noted that funding for modern apprentices was being explored and would be considered on a partnership basis. Further comments were made in relation to young people not remaining within the area and suggestions were made in respect of an example from Fife where the early part of an apprenticeship commenced at school. It was also suggested that there could be opportunities for engineering in energy which could be further pursued.

A question was asked by a Member of the Board in relation to European funding and the Chair of the South Ayrshire Employability Partnership advised that there were two funds although further clarity on these was expected in the forthcoming weeks. It was noted that these could not be matched with LEADER monies.

Decided: having noted the information contained within the report, to endorse the proposals for the development of a sectoral based employment and skills strategy for South Ayrshire.

8. Rural Ayrshire Local Development Strategy 2014 – 2020 (LEADER and European Maritime and Fisheries Funds).

There was submitted a report (issued) ([link attached](#)) of 15th September 2014 by the Head of Communities providing an update on progress of the Ayrshire Local Action Group (LAG) in preparing the 2014 – 2020 Ayrshire Local Development Strategy and associated Business Plan for LEADER (EAFRD) and Fisheries (EMFF) funds, attached as appendices 1 and 2 of the report.

The Programme Coordinator advised that an Annual Report would be prepared for the Board each November.

A comment was made by a Member of the Board in relation to LEADER funds alignment with the SOA priorities and clarification was sought as to how well aligned other funds were and whether, as a partnership, this body could influence other funds' priorities. The Head of Communities commented that match-funding issues were being explored.

Decided: having thanked the Programme Coordinator (LEADER), to note the information contained within the report and the proposed thematic priorities.

9. South Ayrshire Transport Outcomes Report 2014/15.

There was submitted a report (issued) ([link attached](#)) of 1st September 2014 by the SPT Head of Policy and Planning

- (1) informing the South Ayrshire Community Planning Partnership of the preparation by SPT of the South Ayrshire Transport Outcome Report (TOR) including details of the new format;
- (2) highlighting the connection between SPT activities and local outcomes from the Single Outcome Agreement; and
- (3) outlining the focus given within the TOR to the services and benefits that SPT had delivered in 2013/14 together with details of the SPT – South Ayrshire joint work streams for 2014/15.

Comments were made by a Member of the Board in relation to whether subsidised travel could be encouraged and the SPT Head of Policy and Planning responded that next year would be the thirtieth anniversary of the Bill relating to private operators. He indicated that around a quarter of bus services were subsidised but input from SPT was limited in respect of private operators. He suggested contacting the Scottish Government or operators directly on this matter.

Decided: having thanked the SPT Head of Policy and Planning, to note the contents of the report.

10. Community Planning Funds – Finance Report 2014/15.

There was submitted a report (issued) ([link attached](#)) of 18th September 2014 by the Head of Communities providing an update on the financial position in relation to community planning funds to 29th August 2014 and to note that given the source of funding, it was proposed that the future funding of these projects should now be dealt with by the Council, drawing in input from partners as required.

Clarification was sought as to whether this would impact on the community development fund and it was noted that this was a capacity building fund so it was still relevant for the Board to see it pending the review of grants. Further clarity was sought in relation to whether project staff would now come under the auspices of the Council and the Head of Communities explained that this would not be the case. It was noted that the Council would be writing to all groups within the next few days to inform them of the funding situation and how it impacted on their particular group.

Decided: to note the information contained within the report.

11. **Any other business.**

(1) **Switched on Vehicles.**

Decided: having heard the Head of Communities refer to the information circulated to partners by email with regard to the 'Switched on Vehicles' initiative, to note the position.

(2) **Community Conference.**

Clarification was sought in relation to the hosting of the Community Conference and it was noted that arrangements had not been made at the moment. The Head of Communities referred to the use of the South Ayrshire 1000 Panel which currently had 924 members and that efforts were being made to encourage young people and young people in rented accommodation to get involved. With regards to young people in rented accommodation, the Principal (Ayrshire College) offered her assistance on this matter.

Decided: to note the current position in relation to the Community Conference and the status of the South Ayrshire 1000 Panel.

12. **Date of next meeting.**

Decided: to note that details of the next meeting would be circulated in due course.

The meeting ended at 3.30 p.m.