

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 12th February 2014 at 2.00 p.m.

Present: **Board Members:**

Heather Dunk, Principal, Ayrshire College; **Derek Lindsay**, Director for Finance, NHS Ayrshire and Arran; **David Kiltie**, Carrick Area Community Representative; **Henrietta Wright**, District Manager, Jobcentre Plus; **Superintendent Neil Kerr**, Police Scotland; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Billy Thomson**, Officer (East, North and South Ayrshire), Scottish Fire and Rescue Service; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Hazel Mathieson**, Head of Operations, Skills Development Scotland; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor Douglas Campbell**, **Councillor John McDowall** and **Eileen Howat**, Chief Executive, South Ayrshire Council; and **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport.

Apologies: **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Joe Lafferty**, Kyle Area Community Representative; **Gillian MacDonald**, Chief Superintendent, Divisional Commander, Police Scotland; **Jim Scott**, Area Manager (East, North and South Ayrshire), Scottish Fire and Rescue Service; South Ayrshire Youth Forum representative; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire

Geoff Huggins, Locations Director, Scottish Government.

Others attending:

Claire Monaghan, Head of Policy, Community Planning and Public Affairs; **Valerie Stewart**, Community Planning Co-ordinator; **Kenny Leinster**, Head of Community Care and Housing; **Hugh Carswell**, Head of Children's Services; and **Eillen Wyllie**, Committee Services Officer, South Ayrshire Council.

Dr. Martin Cheyne, Chairman and **Ruth Campbell**, Consultant Dietician in Public Health Nutrition, NHS Ayrshire and Arran; and **Justina Murray**, Chief Officer, South West Scotland Community Justice Authority.

Opening Remark's.

The Chair, on behalf of the Board, welcomed Hazel Mathieson, the new representative for Skills Development Scotland to her first meeting of the Board. He also welcomed Officers who were in attendance to present their respective reports.

1. Declarations of Interest.

The following Member declared an interest in Agenda Item No 10 relating to the South West Scotland Community Justice Authority Area Plan 2014-17 and Redesign of Community Justice as follows:-

David Kiltie (due to his role as Justice of the Peace).

2. Minutes of Community Planning Board.

The Minutes of the Community Planning Board of 20th November 2013 (issued) ([link attached](#)) were submitted and approved.

3. Matters Arising/Action Log.

There was submitted an action log (issued) ([link attached](#)) of February 2014 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th October 2010, 6th June 2012 and 20th November 2013.

Decided:- to note the current position.

4. Joint Working on Community Planning and Resourcing - Update.

There was submitted a report (issued) ([link attached](#)) of 30th January 2014 by the Head of Policy, Community Planning and Public Affairs providing an update on the progress being made in South Ayrshire in relation to the main elements of the Agreement on Joint Working on Community Planning and Resourcing.

The Head of Policy, Community Planning and Public Affairs referred to the Appendix to the report and informed that the National Community Planning Group were looking for demonstrable evidence of an alignment of partner organisations' budgets to maximise support locally.

A discussion took place in relation to the various ways that resource planning information could be shared between and among partner organisations and suggestions were also made with regard to the next steps within this process in terms of financial alignment and joint resourcing.

In respect of the Single Outcome Agreement (SOA) being the focal point for the planning and deployment of resources locally, it was suggested that clearer links could be highlighted within reports being presented to the Board as well as the key aims and goals of the SOA. The Head of Policy, Community Planning and Public Affairs commented that the SOA was still an aspirational document. Detailed work was ongoing on the targets and indicators and an updated SOA would be submitted to the next meeting of the Board.

Comments were made in respect of the forthcoming Integration of Health and Social Care which would have a pooled budget to plan and deliver services across the geographical area to support local outcomes.

Decided: to note

- (1) the information contained within the report; and
- (2) the proposals in the letter received from the National Community Planning Group attached as an appendix to the report.

5. **Review of Community Planning in South Ayrshire.**

There was submitted a report (issued) ([link attached](#)) of 2nd February 2014 by the Head of Policy, Community Planning and Public Affairs providing an update in relation to the proposed review of community planning in South Ayrshire.

Decided: to note the information contained within the report and the attached project brief.

6. **Joint Planning Session - Feedback.**

There was submitted a report (issued) ([link attached](#)) of 30th January 2014 by the Head of Policy, Community Planning and Public Affairs advising of the outcomes of the Community Planning Partnership joint planning session held on 13th January 2014.

It was noted that Members were also welcome to participate in the remaining two sessions taking place in due course, if they so wished and that dates would be circulated. Following the review of community planning, this might be an approach that the Board would also wish to consider.

In terms of the overall feedback from this approach, it was noted that the outputs would be reported to the Board meeting taking place on 18th June 2014.

Decided: to note this work and that the outputs would be factored into the review of Community Planning.

7. **Draft South Ayrshire Child Poverty Strategy.**

There was submitted a report (issued) ([link attached](#)) of 26th January 2014 by the Head of Children's Services seeking approval of the proposals contained within the draft Child Poverty Strategy attached as Appendix 1 of the report.

The Head of Children's Services commented that although this document was still in draft form a lot of this work was currently being undertaken. In terms of child poverty, this was being considered within the broader context of poverty and inequalities across Ayrshire.

A full discussion took place in relation to the strategy and particular reference was made to the key outcomes presented at page 7 of the document. Clarification was sought by Members of the Board in relation to a joined up approach for some elements of the Strategy such as:- unemployed people accessing employment or training and how this impacted on their benefits; encouraging young people into positive and sustained destinations; and maximisation of household budgets and the previous decision to reduce the budget allocated to the North Ayr Resource Centre.

In terms of impact, evidence of outcomes and timescales, it was noted that, as more resources were being brought together, strategic approaches were being put in place which would capture this type of information, some of it short term and other elements longer term. A Member asked if this could be linked with the Single Outcome Agreement and it was noted that this work would be captured through its delivery via the Theme Groups with the Partnership having a governance role.

Decided:

- (1) to agree the proposed key proposals and actions contained within the draft Child Poverty Strategy, attached as an appendix to the report; and
- (2) to note that wider work was ongoing.

8. Draft Local Fire and Rescue Plan for South Ayrshire.

There was submitted a report (issued) ([link attached](#)) of 27th January 2014 by the Area Manager informing of the development of the draft local fire and rescue plan for South Ayrshire for the period 2014-17.

A Member of the Board commented favourably on the presentation of material contained within the draft document.

Decided: to note the content of the proposed draft local fire and rescue plan and to submit comment/feedback on the proposals contained therein prior to the deadline of 14th February 2014.

9. Police Scotland – Local Police Plan for South Ayrshire.

There was submitted a report (issued) ([link attached](#)) of 27th January 2014 by the Chief Superintendent providing an update on progress being made with the preparation of the Local Police Plan for South Ayrshire for 2014-2017.

The Superintendent commented that the consultation deadline had been extended to allow some key consultations to take place in the forthcoming week.

Clarification was sought in relation to the presentation of some of the statistical information within the draft document and it was noted that this would be pursued directly with the Superintendent following the meeting.

Decided: to note the current position with the draft Local Police Plan for South Ayrshire for 2014-2017.

David Kiltie, having previously declared an interest in the following item of business, left the meeting prior to consideration of this matter.

10. South West Scotland Community Justice Authority Area Plan 2014-2017 and Redesign of Community Justice.

There was submitted a report (issued) ([link attached](#)) of 30th January 2014 by the Chief Officer providing the opportunity to consult with the Community Planning Partnership on the development of the South West Scotland Community Justice Authority Area Plan 2014-17 and to provide an update on the forthcoming redesign of community justice.

The Chief Officer outlined the work being undertaken as part of a refresh of the outcomes framework which would form the basis of a new Area Plan focusing on six local outcomes. She also indicated that, as a result of a community justice redesign, responsibility for local strategic planning and delivery of community justice would shift from Community Justice Authorities to local Community Planning Partnerships to be in place by 2016/17.

In terms of 'how will we evidence our success', it was suggested by a Member of the Board that partner organisations could provide evidence in this regard for some of the six outcomes.

Decided: following review

- (1) to submit any further comments on the outcomes framework consultation prior to the deadline of 28th February 2014; and
- (2) to note the Scottish Government's decision on community justice redesign, including the responsibility for local strategic planning and delivery of community justice moving from Community Justice Authorities to local Community Planning Partnerships.

David Kiltie rejoined the meeting at this point.

11. Draft Ayrshire Healthy Weight Strategy.

There was submitted a report (issued) ([link attached](#)) of 29th January 2014 by the Executive Director of Public Health providing an overview of the draft Ayrshire Healthy Weight Strategy, attached as Appendix 1 of the report, which had been developed by representatives from NHS Ayrshire and Arran, the three local authorities in Ayrshire and the North Public Partnership Forum.

The Consultant Dietician summarised a few key points, referred to the key themes contained within the action plan attached to the report, and reminded Members of the consultation deadline. It was suggested that the link to the survey would be circulated to Board Members.

Clarification was sought by a Member of the Board in relation to where people could obtain support to undertake a weight loss programme and various options were outlined as part of a support network for a wider healthier lifestyle which incorporated a range of general health issues. It was noted that extreme cases would be referred to the NHS.

A discussion took place in relation to tackling child obesity and ways in which other partner organisations could contribute to this work was suggested.

Clarification was sought in respect of the healthy working lives agenda and it was noted that national discussions were taking place on this matter and that the NHS were about to support a 12 week management programme as a pilot which could then be rolled out to other staff and possibly other organisations.

It was noted that a further report would be submitted to a future meeting of this Board once the strategy had been considered and endorsed by the Health Board and the three local authorities.

Decided: following discussion on how partner organisations could contribute to the implementation of the strategy prior to the consultation deadline, to endorse the draft strategy and action plan.

12. **Proposed Allocation of Ring Fenced Alcohol Misuse and Drug Misuse Funds 2014/15.**

There was submitted a report (issued) ([link attached](#)) of 4th February 2014 by the Chair of the Alcohol and Drug Partnership seeking endorsement of the proposed ring fenced alcohol misuse and drug misuse allocations for 2014/15.

The Head of Community Care and Housing referred to the appendices (tabled to members only) and commented on the proposed funding allocations.

Clarification was sought in relation to the assessment process and previous funding allocations as this was not evident from the tabled information. A discussion took place in relation to exit strategies and it was noted that ongoing monitoring was undertaken for each of the projects.

In terms of the child poverty strategy, it was noted that the work of the projects linked into various strands of this strategy.

Comments were made in terms of employability training being delivered by Ayrshire College with funding sourced for this purpose.

Clarification was sought in respect of funding a police presence at A&E and it was noted that feedback on the outcome of discussions in this regard would be provided at a future meeting of the Board.

Decided:

- (1) to note that the feedback on the outcome of discussions in regard to funding a police presence at A&E would be provided at a future meeting of the Board; and
- (2) to endorse the 'in principle' allocations for the ring fenced budget alcohol and drug misuse funding submitted by Members of the Alcohol and drug Partnership as detailed in the Appendix to the report.

13. **Community Planning Programme 2014-2015.**

There was submitted a report (issued) ([link attached](#)) of 27th January 2014 by the Head of Policy, Community Planning and Public Affairs informing of the decision made by South Ayrshire Council in relation to the Community Planning Programme budget allocations recommended by the Board at its meeting of 20th November 2013.

A Member of the Board sought clarification in relation to whether exit strategies were being developed and it was noted that a planned review and evaluation of the projects would lead to recommendations for future mainstreaming or commissioning with a report being submitted to the next meeting of the Board.

Decided: to note that the Council agreed their recommendations in relation to funding projects.

14. Community Planning Funds – Finance Report.

There was submitted a report (issued) ([link attached](#)) of 27th January 2014 by the Head of Policy, Community Planning and Public Affairs providing an update on the financial position in relation to community planning funds for the year to 31st January 2014.

Decided: to note the information contained within the report.

15. South Ayrshire Transition Board Update.

There was submitted a joint report (issued) ([link attached](#)) of 2nd February 2014 by the Chair of the Transition Integration Board providing an update in relation to the new Transition Integration Board which had been established to progress the integration of health and social care services in South Ayrshire as detailed in the attached briefing to the report.

Decided:- to note the information contained within the update.

16. Draft Revised Single Outcome Agreement (2013-2016).

There was submitted a report (issued) ([link attached](#)) of 2nd February 2014 by the Head of Policy, Community Planning and Public Affairs providing an update on the progress being made in delivering the Single Outcome Agreement Improvement Actions.

Decided:- to note the current version of the revised South Ayrshire Single Outcome Agreement at this stage and that an updated draft would be circulated prior to the next meeting of the Board.

17. Any other business - Commonwealth Games, Queen's Baton Relay.

The Head of Policy, Community Planning and Public Affairs commented on the forthcoming Commonwealth Games and the opportunities for South Ayrshire area during the Queen's Baton Relay taking place on 20th June 2014.

A discussion took place in respect of the various activities and events being organised and that there was opportunity for joint working and relationship building being further explored.

Decided: to note the current position.

18. Date of next meeting.

Decided: to note that the next scheduled meeting would take place on Wednesday, 30th April 2014 at 2.00 p.m. in the Maybole Room, County Buildings, Ayr.

The meeting ended at 3.20 p.m.