

County Buildings
Wellington Square
AYR KA7 1DR
Tel No: 01292 612677

4th September 2014

To: **Councillors Connolly, A. Campbell, D. Campbell, Clark, Cochrane, Galbraith, Hampton and McGinley**

All other Elected Members for information only

Dear Councillor

AUDIT AND GOVERNANCE PANEL

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 11th September 2014 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

VALERIE ANDREWS
Executive Director – Resources, Governance and Organisation

B U S I N E S S

1. Declarations of Interest.
2. Panel Remit – Excerpt from the Scheme of Delegation ([copy herewith](#)).
3. Work Programme and Action Log – Discussion ([copy of draft form attached](#)).

AUDIT FUNCTION:-

4. Internal Audit – Progress Report – Follow-up of Internal Audit Action Plans – Submit report by Audit Services / Programme Review Manager ([copy herewith](#)).
5. Internal Audit Service – Annual Report 2013/14 – Submit report by Audit Services / Programme Review Manager ([copy herewith](#)).
6. Procurement in Councils – Outcome and Recommendations from Audit Scotland - Submit report by Executive Director – Resources, Governance and Organisation (report previously issued to the former Corporate and Community Planning Standing Scrutiny Panel on 26th June 2014 – re-issued to this Panel for discussion with relevant Officer from Audit Scotland – [copy herewith](#) together with excerpt from Minutes).

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7. Audit Scotland – Benefits Performance Audit Annual Update 2013/14 – Submit report by Head of Finance and ICT ([copy herewith](#)).
8. Audit Scotland: Self Directed Support - Submit report by Executive Director – Resources, Governance and Organisation ([copy herewith](#)).
9. Audit Scotland – Major Capital Investment in Councils – A Targeted Follow-up Report - Submit report by Head of Property and Risk ([copy herewith](#)).
10. Audit Scotland – Annual Overview of Corporate Governance Arrangements 2013/14 - Submit report by Executive Director – Resources, Governance and Organisation ([copy herewith](#)).
11. Follow-up of External Audit Reports – Progress to 30th June 2014 - Submit report by Head of Communities ([copy herewith](#)).

GOVERNANCE FUNCTION:-

12. Treasury Management Annual Report 2013/14 - Submit report by Head of Finance and ICT ([copy herewith](#)).
13. Delivering Good Governance – Submit report by Head of Communities ([copy herewith](#)).
14. Improvement Themes – Quarterly Update to 30th June 2014 – Submit report by Head of Communities ([copy herewith](#)).
15. Audit Committee Handbook – Submit report by Executive Director – Resources, Governance and Organisation ([copy herewith](#)).
16. Scrutiny Handbook - Submit report by Executive Director – Resources, Governance and Organisation ([copy herewith](#)).

For more information on any of the items on this agenda, please telephone Eillen Wyllie,
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