

LEADERSHIP PANEL.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 3rd December 2013 at 10.00 a.m.

Present: Councillors Bill McIntosh (Chair), John McDowall, Rita Miller, Robin Reid, Philip Saxton and Margaret Toner.

Apology: Councillor Bill Grant.

Attending: E. Howat, Chief Executive; K. Briggs, Legal and Licensing Manager; L. Bloomer, Executive Director – Economy, Neighbourhood and Environment; K. Leinster, Head of Community Care and Housing; D. Hutchison, Head of Education; D. Gillies, Head of Corporate Resources; C. Monaghan, Head of Policy, Community Planning and Public Affairs; M. Newall, Head of Neighbourhood Services; C. Cox, Planning Manager; T. Baulk, Chief Accounting Officer; B. Phillips, Revenues and Benefits Manager; R. Kingisepp, Team Leader Capital Planning and Business Support; D. Robertson, Communications Manager; and D. Knight, Democratic Services Administrator.

Also attending: Rev. David Gemmell, Miss Laura Hutton, Pastor Alastair Simmons and Mrs. Mairi Raeburn (for items 1 to 3 only).

Apologies: Professor Andy Collier and Miss Phil Davey.

Chair's Remarks.

Having heard the Chair in relation to the undernoted additional reports, he proposed that the order of business should be varied accordingly to deal with them at the appropriate point on the agenda

- (1) the Commission on Strengthening Local Democracy by the Head of Policy, Community Planning and Public Affairs; and
- (2) the Projected Budget Out-turn for Directorate of Care, Learning and Wellbeing for Financial Year 2013-14 by the Executive Director – Care, Learning and Wellbeing.

Decided: to agree in terms of Standing Order 13.2 for Meetings, to vary the order of business as hereinafter minuted.

Valedictory - Pastor Alistair Simmons

The Chair reminded the Panel that this was Pastor Simmons last meeting of the Leadership Panel and on behalf of the Panel, the Chair paid tribute to Pastor Simmons for his outstanding work and valuable contribution to educational services within this Council.

Pastor Simmons replied in suitable terms and expressed his thanks for the privilege of serving on the former Educational Services and Lifelong Learning Committees and the Leadership Panel.

1. Declarations of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Minutes of previous meeting.

The minutes of 5th November 2013 (issued) ([link attached](#)) were submitted and approved subject to Items 9 and 10 being submitted to next meeting of the Council for approval as "C" items.

Community Services – Lifelong Learning.

C

3. Appointment of Third Religious Representative to Leadership Panel.

There was submitted a report (issued) of 13th November 2013 ([link attached](#)) by the Executive Director – Care, Learning and Wellbeing advising of the response to the advert to appoint the replacement third religious representative when Pastor Simmons stood down in December 2013.

The Panel

Decided:

- (1) to note the outstanding service given by Pastor Alastair Simmons as the third religious representative on the Council's former Educational Services Committee and former Lifelong Learning Committee and the Leadership Panel; and
- (2) to approve the appointment of Pastor Ian Gall, Riverside Church, as the third religious representative on Leadership Panel (Education) on the retirement of Pastor Alastair Simmons.

Community Services – Housing and Customer First.

4. Empty Homes Strategy Update.

Reference was made to the Minutes of 28th May 2013 (Page 353, paragraph 6) and there was submitted a report (issued) of 14th November 2013 ([link attached](#)) by the Executive Director – Care, Learning and Wellbeing outlining the progress of this Council's Empty Homes Strategy.

The Head of Community Care and Housing advised the Panel that an Equalities Impact Assessment (EIA) had been carried out on the Empty Homes Strategy in November 2011 and as this report was an update, there was no need to submit a further EIA.

Clarification was sought in relation to the next steps in the process for the 437 survey letters that had been sent to owners of long term empty properties and the Head of Community Care and Housing advised that he would forward this information to Elected Members.

Following an enquiry from a Member of the Panel, the Head of Community Care and Housing advised that it was hoped to appoint a new Empty Homes Officer later this month or early in January 2014, and the Panel

Decided:

- (1) to note the progress of South Ayrshire's Empty Homes Strategy; and
- (2) to agree that future updates would be provided via the Members' Bulletin.

5. Amendments to Housing Allocations Policy.

There was submitted a report (issued) of 5th November 2013 ([link attached](#)) by the Executive Director – Care, Learning and Wellbeing seeking approval to amend the Housing Allocations Policy to increase flexibility for housing applicants.

Clarification was sought and provided that the proposals would include a more flexible, case by case, approach being adopted when determining if a tenant might be considered for alternative accommodation, and the Panel

Decided: to agree the following amendments to the Council's Allocation Policy:-

- (1) to adopt a case by case approach to determine if a tenant who has had adaptations carried out to their home could transfer, mutual exchange or sub let their property should their housing needs change;
- (2) to provide flexibility within the policy to identify and implement solutions which would make best use of housing stock where there was no waiting list demand for a property; and
- (3) that applicants who were 25 weeks pregnant or more might request an additional bedroom for the unborn child, where the birth would lead to an overcrowding situation as outlined within the existing policy.

6. Affordable Housing Development at Cornhill, Ayr.

There was submitted a report (issued) of 5th November 2013 ([link attached](#)) by the Executive Director – Care, Learning and Wellbeing seeking agreement to progress the development of six units of affordable housing at Cornhill in Kincaidston, Ayr.

Clarification was sought as to whether the land adjacent to this development could be used to increase the number of houses because of the high demand for this type of property and the Head of Community Care and Housing gave an undertaking to consult his colleagues within the Planning Section.

The Head of Community Care and Housing advised that the funding for this development was contained within the Business Plan, and the Panel

Decided: to agree

- (1) to the development of six one bedroom bungalows for affordable rent at Cornhill, Ayr at the location identified in Appendix 1 to the report;
- (2) to the implementation of a tender process to appoint a developer for this project; and
- (3) that the new units would only be allocated to older people or people who had a need for ground level accommodation.

7. Afghan Relocation Scheme.

There was submitted a report (issued) of 18th November 2013 ([link attached](#)) by the Executive Director Care, Learning and Wellbeing informing of a request from the UK Government that local authorities consider providing housing and other support as detailed in section 5 of the report to Afghan Nationals locally engaged in Afghanistan in support of British Forces and who might relocate to the UK.

The Panel was advised that should the Government ask the Council to accommodate families, an Equality Impact Assessment (EIA) would be undertaken before doing so.

Confirmation was sought from a Member of the Panel that an EIA would not be required at this point in time. The Legal and Licensing Manager advised that an EIA should be undertaken in advance of the Panel making a decision, in order that Members were fully informed, therefore this matter would need to be continued to a future meeting.

The Panel

Decided: to agree to continue consideration of this matter to the next meeting of the Council on 19th December 2013 to allow an Equality Impact Assessment to be undertaken in relation to the Afghan Relocation Scheme.

Development and Environment – Economic Development, Tourism and Leisure.

8. Path Diversion Order, Beech Wood, Dundonald.

There was submitted a report (issued) of 11th October 2013 ([link attached](#)) by the Executive Director – Economy, Neighbourhood and Environment seeking approval to make an order, under Section 208 of the Town and Country Planning (Scotland) Act 1997 (the Act), to divert a public path within Beech Wood, near the remains of Old Auchans, Dundonald, to enable the operational area of Hillhouse Quarry to be extended in accordance with planning permission granted previously.

Confirmation was sought from a Member of the Panel that an Equality Impact Assessment (EIA) was not required and the Planning Manager and the Legal and Licensing Manager confirmed that no EIA was required as no new services, policies, strategies, or plans (or significant changes to or reviews of them) were being proposed, and the Panel

Decided: to agree that a path diversion order, under Section 208 of the Town and Country Planning (Scotland) Act 1997, be made in respect of the public path within Beech Wood, west of Dundonald.

9. Consultations; Core Areas of Wild Land 2013 Map and Sustainability and Planning.

There was submitted a report (issued) of 7th November 2013 ([link attached](#)) by the Executive Director – Economy, Neighbourhood and Environment seeking agreement to proposed responses to the following consultations:-

- (1) Scottish Natural Heritage on the Scottish Core Areas of Wild Land 2013 Map (wild land map): and
- (2) the Scottish Government on a draft Scottish Planning Policy on Sustainability and Planning.

The Panel

Decided: to approve Appendices 1 and 2 of the report, as the Council's responses to the consultations from Scottish National Heritage and the Scottish Government on the Core Areas of Wild Land 2013 Map and Scottish Planning Policy 'Sustainability and Planning' respectively.

Development and Environment – Sustainability and Environment.

10. Review of Existing Residents' Parking Scheme.

Reference was made to the Minutes of 5th November 2013 (Page 7, paragraph 12) and there was submitted a report (issued) of 25th November 2013 ([link attached](#)) by the Executive Director – Economy, Neighbourhood and Environment

- (1) seeking approval to revise the current Residents' Parking scheme within Ayr and to introduce measures, where considered necessary and appropriate, in Prestwick; and
- (2) proposing to include a refresh and expansion of existing residents' parking.

Clarification was sought and provided that consultation would take place in a Council facility in Main Street, Prestwick for local residents with an appropriate officer being in attendance who would respond to any enquires with a further report being submitted to the meeting of the Leadership Panel on 18th March 2014.

The Panel was advised that a further report on waiting restrictions and loading prohibitions would be submitted to a future meeting, and the Panel

Decided: to approve a review of existing residents' parking within Ayr and Prestwick, consisting of a combination of a refresh of the existing residents' parking system in Ayr, extension to the Ayr Controlled Parking Zone and the creation of limited waiting /residents' parking areas in Ayr and Prestwick.

11. Introduction of Additional Miscellaneous Charges at Girvan Harbour.

There was submitted a report (issued) of 20th November 2013 ([link attached](#)) by the Executive Director – Economy, Neighbourhood and Environment seeking approval to introduce additional miscellaneous charges at Girvan Harbour.

The Panel

Decided: to approve the introduction of additional miscellaneous charges from 1st April 2014 for the following services:-

- fuel oil delivered by quayside tanker charged at 20p in the £1;
- quayside craneage £50.00 per day;
- quayside welding facilities £10.00 per day;
- quayside cargo landing £1.00 per tonne;
- quayside storage £0.50 per square metre;
- harbour master vessel attendance £30.00 fee; and
- usage of the harbour slipway £1.00 per metre.

Development and Environment.

12. Scrutiny Review Reports.

There was submitted a report (issued) of 15th November 2013 ([link attached](#)) by the Executive Director – Economy, Neighbourhood and Environment seeking approval of the final reports from the Development and Environment Standing Scrutiny Panel, of the scrutiny reviews undertaken on Community Involvement in Grounds Maintenance and a Library Service for the 21st Century.

The Panel

Decided: to approve the recommendations contained in the final reports of the Development and Environment Standing Scrutiny Panel's scrutiny reviews of

- (1) Community Involvement in Grounds Maintenance; and
- (2) The Library Service for the 21st Century.

Corporate and Community Planning – Resources and Performance.

13. Call-in for Review of Public Conveniences.

Reference was made to the Minute of the Corporate and Community Planning Standing Scrutiny Panel of 14th November 2013 (Page 1, paragraph 2) (**link attached**) when that Panel, having considered the terms of a call-in from the Leadership Panel of 5th November 2013 (Page 12, paragraph 25) in relation to the Review of Public Conveniences, had agreed following discussion and review, to refer the matter back to this Panel with the recommendation that before progressing the proposals, a detailed Business Case should be prepared in relation to the review of public conveniences specifically in relation to the level of charges proposed with reference to the costs of installing paddlegates in a number of facilities as detailed in the report to the Leadership Panel.

The Panel then heard from Councillor McDowall (Portfolio-holder for Sustainability and Environment) who stated that there would be a difficulty with the preparation of the Business Case as recommended by the Standing Scrutiny Panel and proposed that he would submit alternative proposals for consideration when this matter was determined by the Council at its meeting on 19th December 2013

The Panel

Decided:

- (1) that the recommendation of the Corporate and Community Planning Standing Scrutiny Panel should not be accepted; and
- (2) that the Portfolio-holder for Sustainability and Environment would submit alternative proposals for consideration when this matter was determined by the Council at its meeting on 19th December 2013.

14. Budget Management – Revenue Budgetary Control 2013/14 – Position Statement at 30th September 2013.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Chief Accounting Officer presenting a financial overview of the General Services Revenue Account, Housing Revenue Account and Common Good Accounts for 2013/14 as at 30th September 2013.

Concerns were raised by Members of the Panel that savings secured in this financial year could cause difficulties in the next financial year and the overspend within the Older People's and Children and Families Budgets and the Panel was advised of the ongoing discussions with COSLA and the Scottish Government in this regard, and the Panel

Decided:

- (1) to approve the virement as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1 (2) of the report;
- (2) to approve the new requested earmarking for carry forward of resources to 2014/15 as outlined in 4.1 (3) of the report;
- (3) to approve the £0.129m transfer from contingency to Care, Learning and Wellbeing relating to the one-off revenue cost associated with the purchase of Marr College as outlined in 4.1 (4) of the report;
- (4) to note that management action being taken by Executive Directors to ensure a break-even position at 31st March 2014 as outlined in 4.1 (5) of the report;
- (5) to note the £0.001m write-off of Bed and Breakfast arrears undertaken through delegated powers as outlined in 4.2 of the report;
- (6) to note the Council tax collection rates as outlined in 4.3 of the report;
- (7) to approve the request to utilise the funding previously set aside for increasing the equal pay provision to now assist with costs associated with reducing the workforce as outlined in 4.5 (1) of the report; and
- (8) otherwise, to note the contents of this report.

Corporate and Community Planning - Corporate, Strategic and Community Planning.

15. Commission on Strengthening Local Democracy.

There was submitted a report (issued) of 27th November 2013 (**link attached**) by the Head of Policy, Community Planning and Public Affairs advising that the Commission on Strengthening Local Democracy in Scotland had been established in August 2013 “to identify a route map to deliver the full benefits of a shift in power towards local people in Scotland” and presenting a draft response to questions posed by the Commission on Strengthening Local Democracy.

The Panel welcomed the response to the consultation.

Decided: to agree that the response as set out in Appendix 1 of the report be submitted to the Commission on Strengthening Local Democracy.

Corporate and Community Planning – Resources and Performance.

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16. Projected Budget Out-turn for Directorate of Care, Learning and Wellbeing for Financial Year 2013-14.

There was submitted a report (issued) of 27th November 2013 (**link attached**) by the Executive Director – Care, Learning and Wellbeing explaining the factors that had contributed to a projected overspend in the revenue budget of the Directorate of Care, Learning and Wellbeing for 2013-14 and summarising the management action that had and would be taken in the period to 31st March 2014 to address the situation.

The Portfolio-holder for Social Services advised the Panel that difficult decisions had been taken by the Directorate to address the projected overspend and that in the short-term, action taken to reduce costs would entail restricting access to services to those in “critical” or “substantial” need of support with those in “moderate” or “low” need unlikely to receive assistance. The Head of Community Care and Housing reassured the Panel that no one would be put at risk and that safety would not be compromised to achieve these savings and advised that the Council was currently working with Voluntary Action South Ayrshire to support people and to provide preventative services and of the Scottish Government’s Change Fund which provided support to Older People.

The Panel

Decided: having recorded their appreciation of the work that had been undertaken by the Executive Director – Care, Learning and Wellbeing and his staff to address the projected overspend,

- (1) to note that Management within the Directorate of Care, Learning and Wellbeing was taking all action possible to minimise the current projected revenue budget overspend of £1.955m and to bring the budget in on-line at 31st March 2014;
- (2) to approve the further in-year budget savings identified in paragraph 4.3 of the report; and

- (3) to note, given the competing pressures arising from the increased demand for care and the reducing funding available to pay for this, that the Directorate would be reviewing many of its service areas with a view to looking at alternative methods of service delivery.

17. General Services Capital Programme 2013/14: Monitoring Report as at Period 6: 30th September 2013.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Corporate Resources presenting an update on the actual capital expenditure and income, together with progress made on the General Services Capital Programme projects as at 30th September 2013.

Concerns were raised by Members of the Panel regarding the use of small font size within the Appendices in this report and the Housing Capital Programme and that as recommended by NHS, the font size should be at least 12 points and the Head of Corporate Resources gave an undertaking to examine these concerns.

Clarification was sought and provided that the partial reroofing of Mainholm Academy had been undertaken as the building was still occupied; and that the delays in the new build of Kirkmichael Primary School had been as a result of delays in the delivery of the timber kit and that the Panel would be provided with regular updates, and the Panel

Decided:

- (1) to note the progress made on the delivery of the General Services Capital Programme to 30th September 2013;
- (2) to agree to the adjustments outlined in Tables 2 and 3 of Appendix 1 of the report; and
- (3) to note the current projected spend for the year of £23,089,940.

18. Housing Capital Programme 2013/14: Monitoring Report at Period 6: 30th September 2013.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Corporate Resources presenting an update on the actual capital expenditure and income, together with progress made on the General Services Capital Programme projects as at 30th September 2013.

The Panel

Decided:

- (1) to note the progress made on the delivery of the Housing Capital Programme to 30th September 2013;
- (2) to agree to the adjustments outlined in Tables 2 and 3 of Appendix 1 of the report; and
- (3) to note the current projected spend for the year of £18,482,883.

19. Treasury Management Quarter 2 Report 2013/14.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Chief Accounting Officer providing a Treasury Management update for the second quarter of the financial year 2013/14.

The Panel

Decided: having recorded their appreciation of the work that had been undertaken by the Chief Accounting Officer and his staff in relation to Treasury Management, to approve the contents of the report.

20. Housing Benefit – Performance Monitoring – Position at 30th September 2013.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Acting Executive Director – Resources, Governance and Organisation advising of the service work being undertaken to achieve local housing benefit performance standards which were monitored by Audit Scotland as part of a national housing benefit risk assessment programme conducted on behalf of the Department for Work and Pensions.

The Panel

Decided: having recorded their appreciation of the work that had been undertaken by the Revenue and Benefits Manager and his staff in relation to housing benefit,

- (1) to approve the contents of the report; and
- (2) to request the Acting Executive Director – Resources, Governance and Organisation to provide a further quarterly report on service delivery to a future meeting of this Panel.

21. Welfare Reform.

There was submitted a joint report (issued) of 22nd November 2013 ([link attached](#)) by the Executive Director – Care, Learning and Wellbeing and Acting Executive Director – Resources, Governance and Organisation outlining the progress in respect of the introduction of welfare reform since 1st April 2013.

The Panel welcomed the work being carried out on Welfare Reform and in particular, the reduction in the number of tenants affected by the Under-Occupancy restrictions, the working arrangements with the Council's partners and the work being undertaken by the Local Support Services Framework Design Group which would examine the testing of different funding arrangements.

Concerns were raised in relation to the replacement of Disability Living Allowance with lower value Personal Independence Payments which would have a significant impact on local economies, individuals and Councils.

Comments were also made in relation to the introduction of universal credit and the opinion of the Tribunal Service's Judge that the statutory provisions relating to overcrowding were relevant, when considering the definition of a bedroom for Housing Benefit purposes and that accordingly, the bedrooms should measure at least 70 square feet.

The Panel

Decided: having recorded their appreciation of the work that had been undertaken by the Revenue and Benefits Manager and his staff in relation to welfare reform,

- (1) to approve the contents of the report; and
- (2) to request Officers to provide further quarterly update reports on welfare reform to future meetings of the Panel.

22. ICT Support and Maintenance Commitments.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Policy, Community Planning and Public Affairs seeking approval to review on-going contractual obligations in respect of the support and maintenance of key computer systems.

The Panel

Decided: to agree the list of ICT support and maintenance annual commitments which were necessary to access support, maintenance and in some instances, system upgrades, as detailed Appendix 1 to the report.

23. Extension of Contract for Media Advertising Services.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Policy, Community Planning and Public Affairs seeking approval to extend the current Media Advertising Services contract with Advertisingworks Scotland Ltd. on a month to month basis and on current terms, in accordance with Section 23 of the Council's Standing Orders Relating to Contracts, until the procurement process for a new provider was concluded.

Clarification was sought and provided in relation to why an extension to this contract was required and the reasons why it was anticipated that it would be March 2014 before the new contract was awarded, and the Panel

Decided: to approve the extension of the current Media Advertising Services contract with Advertisingworks Scotland Ltd. on a month to month basis and on current terms, in accordance with Section 23 of the Council's Standing Orders Relating to Contracts, until the procurement process for a new provider was concluded.

24. Ayr Town Hall Roof Repair.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Corporate Resources seeking approval for the allocation of additional funding for the repair of Ayr Town Hall Roof.

A member of the Panel asked if the Council could have discussions with Historic Scotland regarding any future repairs to and care for the Council's listed buildings and the Head of Corporate Resources gave an undertaking to contact Historic Scotland, and the Panel

Decided: to approve the allocation £400,000 of additional funding for refurbishment of Ayr Town Hall from Ayr Common Good.

25. Prestwick Common Good: Freeman's Hall Steeple.

There was submitted a report (issued) of 22nd November 2013 ([link attached](#)) by the Head of Corporate Resources

- (1) advising of the likely costs of £455,000 of rebuilding the Steeple at the Freeman's Hall in Prestwick; and
- (2) seeking instructions regarding the next step.

The local member expressed her concerns about the costs of rebuilding the Steeple and the insufficient funds within the Prestwick Common Good Fund to cover the estimated costs and enquired about the possibility of fund raising by the community within Prestwick, and the Panel

Decided:

- (a) to note the position on the reserves currently contained within the Prestwick Common Good Fund in the current sums of £286,000 revenue and £35,000 capital and to note the shortfall in potentially funding the works;
- (b) to agree not to proceed with the rebuilding of Prestwick Steeple due to the considerable affordability issues associated with Prestwick Common Good funding at the level required; and
- (c) to note the possibility of fund raising by the community within Prestwick to meet the costs of rebuilding the steeple.

26. Exclusion of press and public.

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraphs 6, 9 and 12 of Part 1 of Schedule 7A of the Act.

27. Disposal of HRA property at 75B Dalblair Road, Ayr.

There was submitted a report (issued to members only) of 22nd November 2013 by the Head of Corporate Resources seeking approval to dispose of 75B Dalblair Road, Ayr as shown hatched on the plan which forms an Appendix 1 to the report following receipt of an offer.

The Panel

Decided: to agree the sale of 75B Dalblair Road, Ayr to Its Property and on such other terms and conditions as might be agreed by the Acting Executive Director – Resources, Governance and Organisation when concluding the legal transaction.

28. Legal Dispute, Seafont Activities, Ayr.

There was submitted a report (issued to members only) of 22nd November 2013 by the Acting Executive Director – Resources, Governance and Organisation outlining the progress of an ongoing dispute relating to the operation of the lease of the Seafont Activities sites in Ayr.

Clarification was sought and provided in relation to costs of fees associated with this dispute, and the Panel

Decided: to agree

- (1) to the proposed course of action as contained within the report, based on the advice received; and
- (2) to delegate authority to the Acting Executive Director – Resources, Governance and Organisation to negotiate and agree a resolution with the current leaseholder of some of the Seafront Activities in Ayr.

29. Tender for Asbestos Surveying, Sampling and Testing in Council House Modernisation Programmes and Void Properties.

There was submitted a report (issued to members only) of 13th November 2013 by the Executive Director – Care, Learning and Wellbeing

- (1) informing of the tender process outcome for Asbestos Surveying, Sampling and testing in Council House Modernisation Programmes and Void Properties; and
- (2) seeking approval for the appointment of Environmental Essentials Ltd. to undertake the required works for both contracts.

Clarification was sought and provided in relation to in-house work being undertaken in respect of Council House Modernisation Programmes and void properties, and the Panel

Decided: to agree the award of both contracts to Environmental Essentials Ltd. for asbestos surveying sampling, and testing in accordance with Section 19.2.2 of the Standing Orders Relating to Contracts in respect of Council House Modernisation Programmes and void properties.

Community Services – Social Services.

30. Outcome of Complaints Review Committee.

There was submitted a report (issued to members only) of 22nd November 2013 informing of the outcome of the Complaints Review Committee which had been held on 1st October 2013; and

- (1) outlining how the Complaints Review Committee had reached its conclusions as detailed in the Appendix of the report; and
- (2) concluding that on this occasion, the Committee decided not to make any recommendations on this matter.

Decided: to agree to note the conclusions reached by the Complaints Review Committee following the Hearing on 1st October 2013.

31. Consideration of Disclosure of the above Confidential Reports.

Having heard the Legal and Licensing Manager, the Panel

Decided:

- (1) to authorise the disclosure of the part of the following report falling under Standing Order 31.2 when the related transaction had been concluded:-
 - Disposal of HRA property at 75B Dalblair Road, Ayr; and
- (2) not to authorise the disclosure of the whole or part of any documents of the following reports falling under Standing Order 31.2:-
 - Legal Dispute, Seafront Activities, Ayr;
 - Tender for Asbestos Surveying, Sampling and Testing in Council House Modernisation Programmes and Void Properties; and
 - Outcome of Complaints Review Committee.

The meeting ended at 11.15 a.m.