

**SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.**

Minutes of meeting in County Buildings, Wellington Square, Ayr,  
on 12th June 2013 at 2.00 p.m.

Present: **Board Members:**

**Jeanette McCulloch**, Director of Curriculum, Ayr College; **Natalie Marshall**, Performance Manager, Policy Planning and Performance Directorate NHS Ayrshire and Arran; **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Audrey Galbraith**, Customer Services Operations Manager, Jobcentre Plus; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Hugh Kerr**, Scottish Fire and Rescue Service; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor Douglas Campbell**, **Councillor John McDowall**, and **Eileen Howat**, Chief Executive, South Ayrshire Council; and **Marie Oliver**, Chief Executive Officer, Voluntary Action South Ayrshire.

Apologies: **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Henrietta Wright**, District Manager, Jobcentre Plus; **Joe Lafferty**, Kyle Area Community Representative; **David Kiltie**, Carrick Area Community Representative; **Jim Scott**, Area Manager (North, South and East Ayrshire); Scottish Fire and Rescue Service; **Marlene Crawford**, Head of Operations, Skills Development Scotland; and **Cameron Fong**, South Ayrshire Youth Forum; and **Allan Comrie**, Senior Transport Planner, Strathclyde Partnership for Transport.

**Dr. Martin Cheyne**, Chairman, NHS Ayrshire and Arran.  
**Geoff Huggins**, Locations Director, Scottish Government

**Others attending:**

Claire Monaghan, Head of Policy, Community Planning and Public Affairs; Valerie Stewart, Community Planning Co-ordinator; Bobby McDowall, GIRFEC Co-ordinator, Early Years; Jane Bradley, Organisational Development Manager; and Diane Knight, Democratic Services Administrator, South Ayrshire Council.

**1. Declarations of Interest**

There were no declarations of interest by Members of the Board in terms of the Board's Standing Order No.10.

**2. Chair's Remark's.**

The Chair, on behalf of the Panel, congratulated Eileen Howat on her recent appointment as Chief Executive and welcomed Mrs. Howat to her first meeting of this Board as Chief Executive.

**3. Minutes of Community Planning Board.**

The Minutes of the Community Planning Board of 27th March 2013 (issued) were submitted and approved.

**4. Matters Arising/Action Log.**

There was submitted an action log (issued) of June 2013 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th October 2010 and 22nd February, 6th June and 28th November 2012 and 27th March 2013.

**Decided:-** to note the current position with the action log and update.

**5. South Ayrshire Single Outcome Agreement – Next Steps.**

There was submitted a report (issued) of 28th May 2013 by the Head of Policy, Community Planning and Public Affairs informing the Board of the quality assurance process for the draft Single Outcome Agreements being put in place by the Scottish Government. The Head of Policy, Community Planning and Public Affairs gave a short presentation in relation to the next steps required in relation to the development of the new Single Outcome Agreement (SOA) for South Ayrshire.

Various comments were made in relation to: what processes were in place for consideration of the final version of the Single Outcome Agreement by the Board and how Partners could seek or make any further feedback or additional commitments to the Agreement. The Head of Policy, Community Planning and Public Affairs responded accordingly and advised that the final Single Outcome Agreement would require to be signed-off by the relevant Minister and that in future, the document would be continually revisited.

**Decided:** to note the information contained in the report.

**6. Improving Community Planning : Governance and Projects.**

The Head of Policy, Community Planning and Public Affairs gave an update to the Community Planning Board on the progress being made in response to Audit Scotland's Report "Improving Community Planning in Scotland" published in March 2013 which had highlighted how Community Planning could be improved to meet new increased national expectations.

Various comments were made in relation to:- a greater degree of specific action being required and that all partners should be involved in strategic issues.

**Decided:** to note the position.

## 7. **NHS Ayrshire & Arran Local Delivery Plan.**

There was submitted a letter (issued) of 17th May 2013 by the Chief Executive, Ayrshire & Arran advising the Board that NHS Ayrshire & Arran had recently submitted a first draft of the contribution to Community Planning section of the 2013/14 Local Delivery Plan (LDP) to the Scottish Government Health and Social Care Directorates.

The Board was advised that information on the Ayrshire Physical Activity Alliance could be obtained from the Health Board and of the expansion of social interaction and networking for older people.

**Decided:** to note the position.

## 8. **Integration Bill (Adult Health and Social Care Services).**

The Head of Policy, Community Planning and Public Affairs advised

- (1) that the Public Bodies (Joint Working) (Scotland) Bill had been introduced to Parliament on 28th May 2013, the aims of the Bill focussed on improving outcomes for people by providing consistency in the quality of services, ensuring people were not unnecessarily delayed in hospital and maintaining independence by creating services that allowed people to stay safely at home for longer; and
- (2) that it was anticipated that these new arrangements would have to be in place no later than 1st April 2015.

**Decided:** to note the position.

## 9. **Climate Change and Community Planning.**

There was submitted a report (issued) of 21st May 2013 by the Chair of the Sustainability Partnership updating the Board on the outcomes of the pilot research project undertaken by the Sustainability Partnership, as communicated to the Board in November 2012 and suggesting that the Board could consider:-

- encouraging strategic and long term thinking, beyond short term priorities and recognising the long term threats and opportunities posed by climate change;
- championing integration between strategies and policy areas, recognising the underpinning role of the environment in economic prosperity, quality of life, health and wellbeing;
- facilitating collaboration and building partnerships so that the integration could be achieved in practice; and
- leading by example, for example, by committing resources to key projects or trialling new approaches.

Various comments were made in relation to:- the need for smarter working by the Partners and that any ideas and suggestions should be submitted to the next meeting of the Board, and the Chief Executive outlined the current position with regard to the rationalisation of office accommodation in Ayr.

**Decided:-**

- (1) to note the information contained in the report with particular reference to the proposed projects; and
- (2) to agree, as a partner organisation, to contribute to the delivery of the identified actions and projects as appropriate.

**10. Early Years Change Fund and an expression of interest to pilot GIRFEC Third Sector Engagement.**

There was submitted a report (issued) of 31st May 2013 by the Head of Children's Services updating the Board on the use of the Early Years Change Fund and requesting their support to express an interest in being a pilot area for the GIRFEC Third Sector National Project which would support the Community Planning Board to self evaluate its progress on GIRFEC with a clear emphasis on the effectiveness of Third Sector engagement.

Marie Oliver invited Robert McDowall to address groups with families within the Third Sector and he advised that he would be happy to do so.

**Decided:-**

- (1) to note the information contained within the report;
- (2) to request the Children's Services Officers' Locality Group provide an update on the Early Years Change Fund in six months; and
- (3) to agree that a written expression of interest be submitted to the Scottish Government outlining the Board's willingness to pilot the GIRFEC Third Sector National Project.

**11. Work Out! Youth Employability Programme – Request for Vocational Work Placements.**

There was submitted a report (issued) of 24th May 2013 by the Organisational Development Manager informing the Board of the Work Out Youth Employability Programme and requesting support from Community Planning Partners in the identification of work placements for young people.

Various comments were made in relation to:- the commitment that employers would need to give when undertaking these work placements whenever possible; the challenge for the Community Planning Partners to come on board and to commit to these work placements and whether there was a possibility that Voluntary Action South Ayrshire could be involved.

**Decided:-**

- (1) to note the proposed extension to the Work Out Programme and support the identification of work placements within their own organisations; and
- (2) to accept any other support from the Community Planning Partners that their organisations could offer in terms of enhancing employability and work experience opportunities for people in South Ayrshire.

**12. Community Planning Funds – Finance Report.**

There was submitted a report (issued) of 28th May 2013 by the Head of Policy, Community Planning and Public Affairs providing an update to the Board of the financial position in relation to community planning funds for the year to 31st March 2013.

**Decided:** to note the information contained within the report.

**13. European Structural Funds 2014 - 2020 Programmes.**

The Head of Policy, Community Planning and Public Affairs advised of the Consultation by the Scottish Government on the proposals for the 2014 - 2020 European Structural Fund Programmes and that the Operational Programmes provided the framework for the spending of the European Social Fund (ESF) and the European Regional Development Fund (ERDF) for the 2014 – 2020 programming period and that she would welcome any feedback from Partners on this matter.

**Decided:** to note the position.

**14. Ayrshire 21.**

There was submitted a report (issued) of 28th May 2013 by the Head of Policy, Community Planning and Public Affairs updating the Board on the Ayrshire 21 rural action planning programme which was a comprehensive capacity building exercise for communities throughout rural Ayrshire and that a high quality programme, led and delivered by the geographic communities would identify and shape local needs, priorities and actions and would also inform and steer partners in future rural development activities.

**Decided:** to note the information contained within the report.

**15. Community Planning Conference 2013.**

There was submitted a report (issued) of 4th June 2013 by the Head of Policy, Community Planning and Public Affairs informing the Board of proposals for the Community Conference 2013 on Thursday, 24th October 2013 in County Buildings, Ayr.

The Community Planning Co-ordinator advised the Board that the Ayrshire 21 Project would host a funding event that afternoon in the Hall from 1.30 p.m. to 3.30 p.m.

**Decided:** to note the information contained within the report.

**16. Any Other Business.**

No other business was raised.

**17. Date of Next Meeting.**

**Decided:** to note that the next scheduled meeting would take place on Wednesday, 28th August 2013 at 2.00 p.m. within the Maybole Room.

The meeting ended at 2.50 p.m.