

CHIEF OFFICERS' APPOINTMENTS / APPRAISAL PANEL.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 3rd September 2013 at 11.30 a.m.

Present: Councillors Bill McIntosh (Chair), Alec Clark, John Hampton, John McDowall and Rita Miller.

Attending: E. Howat, Chief Executive; and K. O'Hagan, Head of Employee and Customer Services.

1. Declaration of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Exclusion of press and public.

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded from the meeting during discussion of the following item of business, on the grounds that it involved the likely disclosure of exempt information in terms of paragraph 1 of Part 1 of Schedule 7A of the Act.

3. Chief Executive's Appraisal 2013/14.

There was submitted a report (issued to members only) of 27th August 2013 by the Head of Employee and Customer Services advising

- (1) that the Chief Executive's performance appraisal was aligned to the Council's Vision, the Single Outcome Agreement, the Council Plan and Priorities with the measurement of key objectives emanating from these facilitates, the 'golden thread' approach within the Council's performance management processes and that an assessment of performance was also measured against the Council's agreed leadership competencies; and
- (2) that following the appointment of the Chief Executive on 23rd May 2013, in accordance with the established current Officer Appraisal Process, it had been necessary to establish objectives and review arrangements which were contained in Appendix 1 of the report.

Decided:

- (a) to set objectives for the Chief Executive for the period up to 31st March 2014; and
- (b) to agree interim review arrangements for December 2013.

The meeting ended at 12.10 p.m.