

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 29th August 2012 at 12.30 p.m.

Present: **Board Members:**

Diane Rawlinson, Principal, Ayr College; **John Burns**, Chief Executive, NHS Ayrshire and Arran; **Etta Wright**, District Manager, Jobcentre Plus; **David Kiltie**, Carrick Area Community Representative; **Jim Reid**, Director of Stakeholders and Networks, Scottish Enterprise; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Marlene Crawford**, Head of Operations, Skills Development Scotland
Councillor Bill McIntosh, Leader of South Ayrshire Council (*Chair*), **Councillor John McDowall**, **Councillor Douglas Campbell** and **David Anderson**, Chief Executive, South Ayrshire Council; **Jodie Mackie** and **Cameron Fong**, South Ayrshire Youth Forum; **Hugh Kerr**, Area Commander, Strathclyde Fire and Rescue Service; **Carol Gilbert**, Strathclyde Partnership for Transport; and **Peter Blair**, Strathclyde Police.

Apologies: **Val Russell**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Joe Lafferty**, Kyle Area Community Representative; **Neil Wylie**, Director of Finance & HR, Strathclyde Partnership for Transport; **John Thomson**, Chief Superintendent, Divisional Commander, Strathclyde Police; and **Marie Oliver**, Manager, Voluntary Action South Ayrshire.

Others attending:

Claire Monaghan, Head of Policy, Performance and Communication; Peter Linton, Performance and Change Management Manager; Valerie Stewart, Community Planning Co-ordinator; Laura Kerr, Youth Strategy Officer; Faye Murfet, South Ayrshire ADP Co-ordinator; Ross Henderson, Student; and Eillen Wyllie, Committee Services Officer, South Ayrshire Council.

John Connaghan, Director of Workforce and Performance and South Ayrshire's Scottish Government Locations Director, Scottish Government.

Single Outcome Agreement Annual Report Presentations.

The Chair welcomed everyone to this part of the meeting being held in the County Hall and thereafter Members of the Board, as part of the reporting process for the Single Outcome Agreement Annual report, received presentations from representatives of the following Theme Groups:-

- the Economic Development Partnership;
- the Community Health Partnership – Children’s Services;
- the Alcohol and Drug Partnership;
- the Community Safety Partnership;
- the Sustainability Forum; and
- the Community Health Partnership – Adult Services.

Various questions were raised by Members of the Board during each presentation and the relevant Officer responded accordingly.

Decided: having heard the Chair advise that the remainder of the meeting would continue in the Maybole Room at 2.00 p.m., to thank the Theme Group representatives for their respective Presentations.

Opening Remarks.

The Chair introduced and welcomed to the Board:-

- (1) Marlene Crawford, the new representative for Skills Development Scotland;
- (2) Cameron Fong, the new South Ayrshire Youth Forum representative, replacing Jodie Mackie; and
- (3) Ross Henderson, on a student placement with the Council and attending in an observing capacity.

The Chair took the opportunity to thank Jodie Mackie for her hard work and contribution to the Community Planning Board and wished her well in the future.

1. Minutes of Community Planning Board.

The Minutes of the Community Planning Board of 6th June 2012 (issued) were submitted and approved.

2. Matters Arising/Action Log.

There was submitted an action log (issued) of August 2012 outlining the current position and the progress being made with various issues which had emerged from meetings on 6th October 2010 and 22nd February and 6th June 2012.

The Head of Policy, Performance and Communication provided an update in relation to two of the outstanding issues as follows:-

- (1) community engagement and the outstanding action relating to the second round of events and that this was still being reviewed as part of the Community Planning arrangements to deliver the new Single Outcome Agreement; and
- (2) community representation and
 - (a) suggested that, instead of seeking new representatives at this year's Conference as usual, it would be advisable to obtain new representatives once the governance structures were known;
 - (b) asked, therefore, the Carrick Area Community Representative if he could continue in this post meantime; and
 - (c) intimated that she would also contact the Kyle Area Community Representative to ascertain if he could continue.

Decided:- having heard the Carrick Area Community Representative confirm his intention to continue in this role meantime and that the Head of Policy, Performance and Communication would ascertain the Kyle Area Community Representative's intention, to otherwise note the current position with the action log and update.

3. **Public Sector Reform Agenda and Statement of Ambition.**

The Head of Policy, Performance and Communication gave a presentation in relation to the Public Sector Reform Agenda and the Statement of Ambition and to ascertain what was the agenda being faced as a Board as well as what this meant for how it operated and outlined:-

- the key challenges facing the public sector;
- the wider context and the Christie pillars;
- the Statement of Ambition;
- the Key themes; and
- a series of questions for the Board as follows:-
 - Do we recognise the challenges we are facing in public sector delivery?
 - Do we need to change our approach to community planning to meet those challenges?
 - Do we feel jointly accountable for outcomes – are we working collectively?
 - How do we ensure that we deliver improved outcomes for individuals and communities? and
 - Do we need to consider resource alignment around priorities?

The Chair invited comments from Members of the Board and particularly asked Members to consider the key questions as outlined above.

A full discussion took place in relation to:- the relationship between the Board and the Council and issues of scrutiny; the different community engagement processes undertaken by partners; partner accountability and recognition of the different contributions throughout the Partnership in terms of sharing expertise, capabilities and networks; capacity issues within some of the Partner organisations and difficulties aligning to three Ayrshire partnerships; the key points from the Statement of Ambition and how these could be the focus; the partnership and ways in which to add value rather than through a duty; ways in which to disregard organisational boundaries and serve South Ayrshire; working together for the community at an operational level and how would this be achieved; delivering outcomes and scrutiny at the community level; the definition of community and knowing the local situation and need; balancing the level of need within communities and aligning resources accordingly in an integrated way whilst recognising the difficulties due to different organisational priorities.

The Head of Policy, Performance and Communication commented that currently the Council had the statutory function for the Single Outcome Agreement, however, this balance was changing and the responsibility would be shared across partners.

The Scottish Government Locations Director commented on workforce delivery and recognising the impact of this as well as reconciling workforce engagement and strategy.

The Chair thanked everyone for their input and commented on the scale of challenges in so many fronts and the timescales for this to be done.

Decided: to note the current position in relation to the Public Sector Reform Agenda and the Statement of Ambition.

4. Consultation on the Integration of Adult Health and Social Care in Scotland.

There was submitted a report (issued) of 15th August by the Head of Policy, Performance and Communication

- (1) informing of the progress being made in relation to the Scottish Government consultation currently underway in relation to the proposed integration of adult health and social care services with the deadline for responses having been extended to 11th September 2012;
- (2) advising that a number of local consultation meetings and events had taken place within South Ayrshire and on a pan Ayrshire level and indicating that both the Council and NHS Ayrshire and Arran intended to submit individual responses;
- (3) highlighting that the three community planning theme groups had also organised special consultation workshops as the proposals would have an impact on the services currently delivered through these groups with feedback attached as appendices to the report; and
- (4) indicating that the Community Planning Implementation Group had considered the consultation processes and had suggested that the Board could specifically consider question four of the consultation which referred to Single Outcome Agreements as follows:-

'Do you agree that nationally agreed outcomes for adult health and social care should be included within all local Single Outcome Agreements?'

The Head of Policy, Performance and Communication and the Chief Executive, NHS Ayrshire and Arran provided an update on the consultation processes taking place within each of their respective organisations as well as commenting on governance arrangements and structures. Having heard the Head of Policy, Performance and Communication refer to the responses from the three relevant theme groups and ask if Members wished these three responses to be amalgamated into one response from the Board or whether they should be issued under a cover letter from the Board, Members discussed this matter fully.

Decided:

- (a) having considered the responses attached as appendices to the report from the three Community Planning Theme Groups, to note their content and to submit these as individual responses with a cover letter from the Community Planning Board; and
- (b) to agree that the specific consultation question about whether nationally agreed outcomes for adult health and social care should be included within all local Single Outcome Agreements.

5. Community Empowerment and Renewal Bill Consultation.

There was submitted a report (issued) of 15th August 2012 by the Head of Policy, Performance and Communication

- (1) informing of the progress of the Scottish Government consultation currently underway in relation to the Community Empowerment and Renewal Bill with the deadline for responses being 26th September 2012;

- (2) indicating that the Council was preparing a response to the consultation and was also seeking views from local community organisations should they wish to feed into this response and advising that community organisations could also submit individual responses; and
- (3) reporting that there were forty-nine consultation questions with a number having specific relevance to Community Planning as detailed within the report.

Following a full discussion, Members commented on the presentation of the consultation document and expressed views in relation to the duties placed on the Community Planning Partnership to undertake community engagement in a shared way as well as taking cognisance that as individual bodies, organisations might have to engage in their own way and the difficulties that this produced.

Decided:- having considered the specific questions relevant to community planning, to note the comments made in relation to the Community Empowerment and Renewal Bill Consultation document.

6. SPT Transport Outcomes Report 2012-2013.

There was submitted a report (issued) of 15th August 2012 by the SPT Director of Finance and HR

- (1) informing of the preparation by SPT of the South Ayrshire Transport Outcome Report (TOR); and
- (2) highlighting
 - (a) the focus given within the TORs to the services and benefits that SPT had delivered in 2011/12 together with details of the priorities for 2012/13; and
 - (b) the contribution which TORs made to the Community Planning Partnership's Single Outcome Agreement.

A question was raised by a Member of the Board in relation to the North Channel Partnership and whether Troon could be better utilised as a freight route rather than Stranraer and the SPT representative commented on the proposals for the Maybole Bypass to support freight travelling to Stranraer as well as proposals for improvements to the traffic management in Troon Town Centre. The Carrick Area Community Representative raised concerns in relation to issues of community engagement and overcrowding on buses and the SPT representative offered to discuss these specific issues with the representative following the meeting.

Decided:

- (i) to note the contents of the report; and
- (ii) to reflect on the contents of the TOR in the ongoing development of the forthcoming Community Planning Partnership's Single Outcome Agreement as appropriate.

7. Skills Development Scotland – Service Delivery Agreement 2012-2013.

There was submitted a report (issued) of August 2012 by the Area Manager, Skills Development Scotland seeking endorsement of the proposed Service Delivery Agreement with Skills Development Scotland for 2012-13, attached as Appendix 1 of the report.

A question was raised by a Member of the Board in relation to 'My World of Work' and having heard the Head of Operations report on this initiative, a discussion took place in relation to youth employment issues, future work opportunities and on student destination outcomes.

Decided: to endorse the proposed Service Delivery Agreement with Skills Development Scotland.

8. South Ayrshire Community Conference 2012 – Draft Programme.

There was submitted a report (issued) of 15th August 2012 by the Head of Policy, Performance and Communication

- (1) providing an update of the arrangements for the Community Conference on 26th October 2012 with a draft programme attached as an Appendix to the report; and
- (2) advising of the proposal to host a Rural Action Ayrshire Conference that afternoon to engage officers and community representatives from East, North and South Ayrshire in discussion around the LEADER funded project to develop up to twenty one rural community action plans.

The Head of Policy, Performance and Communication referred to the draft programme and to the proposal to host a Rural Action Ayrshire Conference in the afternoon and indicated that it had since been decided that LEADER would require a full day for this pan-Ayrshire event to take place at a later date.

Decided: having noted that the Rural Action Ayrshire Conference would take place on a different date, to otherwise approve the programme for the Community Conference being held on 26th October 2012.

9. South Ayrshire's Alcohol and Drug Partnership Annual Report 2011-12.

There was submitted a report (issued) of 14th August 2012 by the Chair of the Alcohol and Drug Partnership seeking approval of South Ayrshire's Alcohol and Drug Partnership Annual Report for 2011-12 as contained within Appendix 1 of the report.

Decided: to endorse the Alcohol and Drug Partnership Annual Report 2011-12 as submitted by Members of the Alcohol and Drug Partnership, attached as Appendix 1 of the report.

10. South Ayrshire's Alcohol and Drug Partnership Delivery Plan 2012-2015.

There was submitted a report (issued) of 14th August 2012 by the Chair of the Alcohol and Drug Partnership seeking approval of the Alcohol and Drug Partnership Delivery Plan for 2012-15 as contained within Appendix 1 of the report.

Decided: to endorse the Alcohol and Drug Partnership Delivery Plan for 2012-15 as submitted by Members of the Alcohol and Drug Partnership, attached as Appendix 1 of the report.

11. **Community Planning Funds – Finance Report.**

There was submitted a report (issued) of 14th August 2012 by the Head of Policy, Performance and Communication providing an update of the current financial position in relation to community planning funds and

- (1) outlining the actual expenditure against budget to 31st July 2012 for each of the services supported by the Community Planning Programme as detailed in Appendix 1 of the report;
- (2) highlighting that £75,000 had been allocated to the Fund Programme for financial year 2012/13 with two rounds of applications totalling £38,959 have being allocated as detailed within the report, leaving a remainder of £36,041; and
- (3) reporting that decisions were pending on a further two applications.

Decided: to note the information contained within the report.

12. **South Ayrshire Single Outcome Agreement – Draft Annual Report (2011-2012).**

There was submitted a report (issued) of 15th August 2012 by the Head of Policy, Performance and Communication

- (1) informing of the initial Draft Annual Report which would be further developed for future consideration by the Board prior to submission to the Scottish Government in relation to progress being made against the Single Outcome Agreement (SOA) for 2011-12; and
- (2) advising that this was the third annual performance report for the SOA and informing that it had been agreed to extend the current SOA for a further year to end March 2013 in light of the new SOA guidance expected from the Scottish Government in the Autumn of this year with a new SOA expected to be place by 1st April 2013.

Decided: to note the information contained within the report and the initial draft Single Outcome Agreement Annual Report for 2011-12.

13. **Any Other Business – South Ayrshire Youth Awards.**

The Chair referred to the forthcoming South Ayrshire Youth Awards and asked if two Members of the Board would wish to attend the Awards Ceremony on 12th December 2012 to present the 'Unsung Hero' Award. Cameron Fong, the newly appointed Youth Representative outlined the background to this award category to celebrate the contribution made by young people in the community.

Decided: that any Member wishing to be involved in the presentation of this Award should contact the Community Planning Co-ordinator.

14. **Date of Next Meeting.**

Decided: to note that the next scheduled meeting would take place on Wednesday, 3rd October 2012 at 2.00 p.m. within the Maybole Room.

The meeting ended at 3.50 p.m.