

PLEASE NOTE: MEETING COMMENCING AT 11.15 A.M. ON THIS OCCASION



County Buildings  
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21st September 2011

To: **Councillors Douglas, Fisher, Hunter, Little and Moonie and Provost Sloan**  
**All other Elected Members for information only**

Dear Councillor

## **SCRUTINY AND GOVERNANCE MANAGEMENT PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Tuesday, 27th September 2011 at 11.15 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
**Executive Director – Corporate Services**

### **B U S I N E S S**

1. [Minutes of previous meeting of 28th June 2011 \(copy herewith\).](#)
2. Scrutiny Panel Observing Arrangements/Review of Scrutiny Processes – Verbal Update by Head of Legal and Administration.
3. [Scrutiny and Governance Management Panel Annual Report - Submit report by Head of Legal and Administration \(copy herewith\).](#)

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
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