



County Buildings  
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23rd February 2011

Dear Councillor

## **SCRUTINY AND GOVERNANCE MANAGEMENT PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Tuesday, 1st March 2011 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Minutes of previous meeting of 7th December 2010 \(copy herewith\).](#)
2. [Elected Member Training and Development - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
3. [Delivering Good Governance – Review of Principles 3 and 4 – Submit report by Head of Policy, Performance and Communication \(copy herewith\).](#)
4. [Update on Progress in Considering the Audit Scotland Report on Roles and Relationships – Submit joint report by Head of Policy, Performance and Communication and Head of Legal and Administration \(copy herewith\).](#)

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
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