



County Buildings  
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12th February 2010

Dear Councillor

## **CORPORATE AND COMMUNITY PLANNING STANDING SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 18th February 2010 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Item for Call-in:- Council Policy on Leases of Council Land and Property \(copies of relevant papers herewith\).](#)
2. [Minutes of previous meeting of 21st January 2010 \(copy herewith\).](#)

### **AUDIT FUNCTION:-**

3. [Audit Scotland – South Ayrshire Council 2009-10 Audit - Review of Internal Audit – Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
4. [Internal Audit Service – Follow-up of Internal Audit Reports – Progress Report – Golf Summary Management Update – further discussion and verbal update by Head of Community Development \(copy herewith\).](#)

### **WIDER SCRUTINY PANEL BUSINESS:-**

5. [Strategic Review of Absence - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
- 6./

6. Improvement Agenda

- (a) [Remit from the Leadership Panel of 9th February 2010 - Improvement Agenda – Third Progress Report \(\*please bring report previously issued to Leadership Panel\*\); and](#)
- (b) [Improvement Agenda Strand 5: Performance Management - Submit report by Head of Policy, Performance and Communication \(copy herewith\).](#)

7. [Panel Work Programme – Scrutiny Review of Communications - Submit report by Head of Policy, Performance and Communication \(copy herewith\).](#)

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
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